



ALLAHABAD BANK

**INFORMATION SYSTEMS AUDIT CELL
HEAD OFFICE
2nd FLOOR, 14, INDIA EXCHANGE PLACE,
KOLKATA – 700 001
WEST BENGAL, INDIA**

RFP No: HO/ISA/F-49/00161

Dated: January 07, 2012

Request For Proposal (RFP)

FOR

**Migration Audit Of Branches
Of RRBs Sponsored by Allahabad Bank
Migrated To CBS From Legacy S/W**

OBJECTIVES

ALLAHABAD BANK, a leading Public Sector Bank headquartered in Kolkata has recently completed the CBS migration of the branches of the Regional Rural Banks (RRBs) sponsored by the Bank viz. Allahabad UP Gramin Bank (AUPGB) and Sharda Gramin Bank (SGB), headquartered at Banda (UP) & Satna (MP) respectively. The number of branches migrated to CBS Platform is 584 (518 branches / Offices of AUPGB & 66 branches / Offices of SGB).

In order to leverage the centralized solution to support the growing business, improve operational efficiency across the counters and multi-delivery channels through the network of the branches of the two RRBs, the Bank wishes to verify that the data has been properly migrated to the CBS platform from the legacy software.

This RFP seeks to engage an Audit / IT Firm, which has the capability and experience, to conduct a comprehensive **Migration Audit** of the Branches migrated to CBS (584 branches), to point out the deficiencies / gaps in the data migrated to CBS from the Legacy Software in use in the two RRBs and to make appropriate recommendations for rectification of Data, as covered under the Scope of Work.

This tender is meant for the exclusive purpose of bidding as per the terms & conditions and specifications indicated. It shall not be transferred, reproduced or otherwise used for purposes other than for which it is specifically issued.

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SECTION-I
INVITATION FOR BID (IFB)

Ref No: HO/ISA/F-49/161

Date: January 07, 2012

1. ALLHABAD BANK is interested to conduct Migration Audit of **584** branches of two RRBs, sponsored by the Bank, migrated to CBS platform from the various Legacy Softwares in use through a reputed Audit / IT firm. Related activities are defined in the scope of work. The scope of the Audit can be modified as per requirement of bank at any time prior to finalization of Audit. The purpose of RFP is to solicit proposals from qualified bidders for Migration Audit of the branches migrated to CBS from various Legacy Softwares in use in the RRBs.
2. ALLAHABAD BANK invites sealed 'Technical' bid & 'Online Commercial' Bid, from eligible bidders for the **Migration Audit (of RRBs) Assignment**.
3. A complete set of RFP for the above purpose can be downloaded from the Bank's Official website www.allahabadbank.in.
4. The bidder who has downloaded the RFP from the above website, is required to submit a non-refundable fee of **Rs. 1,000.00 (Rupees One Thousand only)** in form of DD or Banker's Cheque in favor of **Allahabad Bank payable at Kolkata** at any time within the last date and time of submission of bid, failing of which the bid of the concerned bidder will not be entertained.
5. A complete set of Request for Proposal (RFP) can also be obtained from the following address during office hours on all working days between 10 A.M. to 4 P.M. either in person or by post on submission of a written application along with a non-refundable fee of **Rs 1,000/- (Rs 500.00 extra in case of request by Courier)** in form of Demand Draft or Banker's Cheque in favor of **Allahabad Bank payable at Kolkata**.

The Chief Manager,
Allahabad Bank, IS Audit Cell, 2nd Floor,
14, India Exchange Place, Kolkata – 700001, India
Phone No. (091) 033- 22622287, 22622839
Email: ho.isaudit@allahabadbank.in

6. **The Bid Details are as follows:-**

- | | |
|---|--|
| 6.1 Bid reference | : HO/ISA/F-49/00161 dated 07.01.2012 |
| 6.2 Price of RFP | : Rs 1000/- |
| 6.3 Courier Charges | : Rs. 500/- |
| 6.4 Bid Security Amount | : Rs. 2,00,000/- |
| 6.5 Date of commencement of sale of RFP | : January 07, 2012, 11:00hrs |
| 6.6 Date and time for Pre-Bid Conference | : January 13, 2012, 11:30hrs |
| 6.7 Place of Pre Bid meeting | : Allahabad Bank,
IS – Audit Cell,
2nd Floor, 14, India Exchange Place |

Kolkata – 700001, India

- 6.8 Last date and time for sale of RFP** : *January 27, 2012, 12:00hrs*
- 6.9 Last date and time for submission of BID** : *January 30, 2012, 13:00hrs*
- 6.10 Date and time of opening Technical Bids** : *January, 30, 2012, 16:00hrs*
- 6.11 Date of opening Commercial Bids** : **To be notified suitably to technically qualified bidders**
- 6.12 Place of submission of Bids** : **Allahabad Bank,
IS Audit Cell,
2nd Floor, 14, India Exchange Place
Kolkata – 700001, India**
- 6.13 Place of opening of Bids** : **Allahabad Bank,
IS Audit Cell,
2nd Floor, 14, India Exchange Place
Kolkata – 700001, India**
- 6.14 Address for communication** : **Allahabad Bank,
IS Audit Cell,
2nd Floor, 14, India Exchange Place
Kolkata – 700001, India
Tel/ Fax: 091-33-22622287, 22622839
e-mail : ho.isaudit@allahabadbank.in**

7. The Technical & Online Commercial Bid must be submitted at the same time, giving full particulars, within the time period specified as above.
8. All bids must be accompanied by a bid security as specified in the RFP and must be delivered at the above address on or before specified date and time indicated above.
9. Technical Bids will be opened in the presence of the bidders' representatives who choose to attend on the specified date and time. Technically qualified bids will be taken up for further processing and suitable date & time will be advised to the qualified bidders for opening of commercial bids. Commercial Bids of qualified bidders will be opened in the presence of the technically qualified bidder's representatives on separate date and time as mentioned above.
10. No further discussion/interface will be granted to bidders whose bids have been technically disqualified.
11. Non-attendance at the Bid opening will not be a cause for disqualification of a bidder.
12. Allahabad Bank reserves the right to accept or reject in part or full any or all the offers without assigning any reasons whatsoever.
13. Interested bidders may obtain further information from **Allahabad Bank, IS Audit Cell, 2nd Floor, 14, India Exchange Place, Kolkata-700001, India.**

**ASST GENERALMANAGER –IS AUDIT
ALLAHABAD BANK**

SECTION II

INSTRUCTION TO BIDDERS (ITB)

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SECTION II

INSTRUCTION TO BIDDERS (ITB)

1. INTRODUCTION

- 1.1. Allahabad Bank, a body corporate established under the Banking Companies (Acquisition and Transfer of Undertaking) Act 1970, having its Head Office at 2, Netaji Subhas Road, Kolkata-700001, India, hereinafter called “**The Bank / The Purchaser**” interchangeably, which term or expression unless excluded by or repugnant to the context or the meaning thereof, shall be deemed to include its successors and permitted assigns, intends to issue this bid document, hereinafter called **Request for Proposal** or **RFP**, to the vendors, hereinafter called “**Bidder / Auditor / Vendor**” interchangeably, for Migration Audit of the branches of its RRBs (AUPGB & SGB) migrated to CBS from the various Legacy Software in use, from eligible bidders satisfying the eligibility criteria set out in ensuing sections of this document.
- 1.2. This tender is meant for the exclusive purpose of bidding as per the terms & conditions and specifications indicated. It shall not be transferred, reproduced or otherwise used for purposes other than for which it is specifically issued.
- 1.3. The RFP for all intents and purposes is final. However Bank reserves the right to bring about any changes in requirements / scopes and the same will be communicated to the bidders well in advance so as to allow the bidders, sufficient time to prepare their proposal.

2. ELIGIBILITY CRITERIA

- 2.1. Before submitting the bid, the bidder must ensure that it fulfills the following eligibility criteria.
 - 2.1.1. Bidder must submit a detailed statement of facts and profile of the company, Official Website details along with the bid. (**Enclose Annexure – I(a)**)
 - 2.1.2. The bidder should be a Government Organization / Public Sector Unit / Partnership Firm / Limited Company / Private Limited Company having its Registered Office in India. Relevant documents of registration should be submitted as part of the proposal. (**Enclose Annexure – I(b)**)
 - 2.1.3. The bidder organization should have been in existence for at least 3 years as on the last date of bid submission. The bidder should be empanelled by CERT-In as Audit Organization for the period valid up to 31.03.2012. (Related documents should be submitted as part of the proposal) (**Enclose Annexure – I(b)**)
 - 2.1.4. **The bidder should have a minimum turnover of Rs. 2 (TWO) Crores per year in the last two years (from operations in India). The last two financial years’ audited Balance Sheets and Profit & Loss Account reports shall be submitted along with the BID. Organizations where Balance Sheet / PL A/c is not prepared, bidder should submit audited Income / Expenditure & Cash Flow statement for the last two years.** (Enclose Annexure –I (c))
 - 2.1.5. **The bidder should have made net profits in succession for the past 3 years. The relevant documents are to be submitted as part of the proposal.** (Enclose Annexure –I (c))

- 2.1.6. **The bidder should not have been blacklisted by any Government Department /PSU/ PSE or Banks in India. Self-declaration (Annexure XII) to that effect should be submitted along with the technical Bid.** (Enclose Annexure –I (d))
- 2.1.7. **To ensure audit independence, the bidder should not be a vendor/consultant for supply/installation of Hardware/Software components of the RRBs or involved in implementing Security & Network infrastructure of the RRBs, but excluding Audit Services, either directly, or indirectly through a consortium, in the past three years to Regional Rural Banks (AUPGB & SGB). However, the Bank reserves the right to decide if any of the activities mentioned above affects the auditor’s independence or not for the current audit assignment at its own discretion.** (Enclose Annexure –I (d))
- 2.1.8. All members proposed by the bidder should be employees on the rolls of the bidding organization. No part of the engagement shall be outsourced by the selected bidder to third party vendors. **(Enclose Annexure –I (e) , Annexure III, Annexure IV)**
- 2.1.9. The bidder should have conducted MIGRATION AUDIT of CBS branches in at least **ONE Nationalized Bank (PSU BANK) in India having more than 200 branches.** The proposal should include certificates stating successful completion of the mentioned audit engagements.

3. TWO BID SYSTEMS TENDER

The Bank would adopt the e-Tendering process for the submission of Commercial Bid, whereas the technical bid has to be submitted in Physical form only.

- 3.1. Technical Bid duly sealed and super scribed ‘BID for Migration Audit of RRBs- Technical’ shall be submitted as per bid details given in the RFP.
- 3.2. The bidder has also to submit a soft copy of the complete technical bid in MS-word 2000 format on a CD super scribing “Soft Copy of Technical Bid against RFP:– **HO/ISA/F-49/00161** dated: **January 07, 2012**” along with the technical bid. **The bidder will not furnish the softcopy of the commercial bid.**
- 3.3. The bidder will take care of submitting the Bid properly filed so that the papers are not loose. The Bids, which are not sealed as indicated above, are also liable for rejection.
- 3.4. The tender not submitted in the prescribed format or submitted incomplete in details is liable for rejection. The Purchaser is not responsible for non-receipt of Technical Bid within the specified date and time due to any reason including postal delays or Holidays.

3.5. Envelope containing Technical Bid

- 3.5.1. The technical bid will be evaluated for technical suitability as well as for other terms and conditions. Previous experience, methodology, Suitability / Accuracy of the Tools used, Professional skill sets available and allocated for the project, number / nature of projects handled by the bidder for the Indian Banking Sector and Public Sector Banks in particular etc. will be taken into consideration while evaluating the technical bid.

- 3.5.2. It is mandatory to provide the technical details in the exact format of technical Specifications given in the RFP. Correct technical information of the Audit methodologies being offered must be filled in. Filling of the information using terms such as “OK”, “Accepted”, “Noted”, “Complied” is not acceptable. The Purchaser reserves the right to treat offers not adhering to these guidelines as unacceptable.
- 3.5.3. All the formats as specified in **Annexures I(a, b, c, d, e, f), II, III, IV, VI, VII, X & XII** need to be filled in exactly as per the proforma given and any deviation is likely to cause rejection of the bid. The relevant information regarding Migration Audit of CBS branches conducted by the bidder should be submitted along with the offer. Non submission or partial submission of the information along with the offer could result in disqualification of the bid of the concerned bidder.
- 3.5.4. The Purchaser shall not allow/permit changes in the technical bid once it is submitted.
- 3.5.5. The offer may not be evaluated by the Purchaser in case of non-adherence to the format or partial submission of technical details as per the format given in the offer.
- 3.5.6. Bank may at its discretion abandon the process of the selection of Migration Auditor any time before notification of award
- 3.5.7. **The Technical Bid must not contain any price information.**
- 3.5.8. The Technical Bid shall comprise of
- i. Covering letter in Company’s letter head duly signed by authorized signatory with name, title and seal (Copy of letter of Authorization to be submitted).
 - ii. Table of Contents (List of documents enclosed)
 - iii. Duly Filled up **ANNEXURES I (a, b, c, d, e, f), II, III, IV, VI, VII, X & XII** with all the supporting documents as required in clause 2, eligibility criteria stated above.
 - iv. Bid Form (**Annexure- VI**)
 - v. Bid Security Form (**Annexure VII**)/ Demand Draft
 - vi. Power of Attorney of the authorized signatory

3.6 **Commercial Bid (Not to be sent in Envelope)**

The Bidder has to submit the Commercial Bid ‘Online’

The Price schedule should be submitted in commercial Bid Only. The price bid should contain complete cost of the Audit as per the RFP.

Price schedule should be furnished as per RFP in the format as per the **ANNEXURE V**.

Price must be quoted in Indian Rupees Only.

The price bid should be as per the Services required to meet the terms & conditions and specifications of the RFP.

The Commercial Bid should give all relevant price information and should not contradict the Technical Bid in any manner. The price quoted should be all inclusive and except for Service Tax, which has to be mentioned separately. **Miscellaneous expenses like halting,**

conveyance etc. should also be included in the TOTAL PRICE and the same would not be considered separately.

The bidders are advised to quote the best possible offer, in their own interest.

4. NON-TRANSFERABLE TENDER

This tender document is not transferable. Only the bidder, who has purchased this tender in its name or submitted the necessary RFP price (for downloaded RFP) will be eligible for participation in the evaluation process.

5. ALTERNATIVE OFFERS

The bidder should not submit more than one Bid.

6. ERASURES OR ALTERATIONS

The offers containing unauthenticated erasures or alterations will not be considered. Therefore, there should be no unauthenticated hand written material, corrections or alterations in the offer. If such unauthenticated erasures or alterations are present these should be signed in full by the person or persons authorized for signing the bid. Any deviation may lead to the rejection of the bid.

7. COST OF BIDDING:

The Bidder should bear all the costs associated with the preparation and submission of their bid and Bank will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process. Bids arriving beyond the stipulated time will not be accepted. No bid shall be rejected during bid opening, except for late bids, open bids.

8. CONTENTS OF RFP:

8.1. The requirements, bidding procedures and contract terms are prescribed in the RFP. In addition the RFP includes:

- a) Invitation for Bid (IFB)
- b) Instruction to Bidders (ITB)
- c) Condition of Vendor Selection (CVS)
- d) Conditions of Procurement(CP)
- e) Schedule of Requirements/ Specifications /Formats

8.2. The Bidder is expected to examine all instructions, annexures, specifications terms and conditions in the Bidding Documents. Failure to furnish all information required by the RFP or submission of a bid not substantially responsive to the RFP in any aspect will be at the Bidder's risk and may result in the rejection of its bid.

9. CLARIFICATION OF RFP:

A prospective bidder requiring any clarification of the RFP may notify the Purchaser in writing or by fax/e-mail at the Purchaser's mailing address indicated in the invitation For Bid (IFB). The Purchaser will respond in writing to any request for clarification of the RFP which it receives up to 2 (**Two**) working days prior to the date of Pre-Bid Meeting.

10. PRE-BID MEETING:

- 10.1. The prospective bidders who have purchased a copy of the RFP or submitted the bid price (for downloaded RFP) may like to attend a pre-bid meeting to be held as indicated in the Invitations for Bids after publication of RFP and well before the last date for receipt of bids. Up to a maximum of 2 (two) representatives of each prospective bidder will be permitted to attend the pre-bid meeting. However the Purchaser, at its discretion, may permit any additional representative of any prospective bidder to attend the pre-bid meeting.
- 10.2. The purpose of the meeting is to clarify issues and to answer questions on any matter that may be raised up to that stage. The issues / questions to be raised must be in writing. The Purchaser will have liberty to invite its technical consultant or any outside agency, wherever necessary, to be present in the pre-bid meeting to reply to the technical queries of the bidders in the meeting.
- 10.3. Any modification of the RFP, which may become necessary as a result of the Pre-bid Meeting, shall be made by the Purchaser exclusively through the issue of an Addendum and will be sent to all prospective bidders who have purchased the RFP, allowing at least 7 days' time prior to the last date for receipt of bids.
- 10.4. Non-attendance at the Pre-bid Meeting will not be a cause for disqualification of a bidder.

11. AMENDMENT OF RFP:

- 11.1. At any time prior to the deadline for submission of bids, the Purchaser, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, may modify the RFP by addendum
- 11.2. All prospective Bidders who have purchased the RFP will be notified of the amendment in writing or by fax or e-mail or through addendum and will be binding on them.
- 11.3. In order to afford prospective Bidders reasonable time in which to take the amendment into account in preparing their bid, the Purchaser, at its discretion, may extend the deadline for the submission of bid.

12. LANGUAGE OF BID:

The bid prepared by the Bidder, all correspondence and documents relating to the bid exchanged by the Bidder & the Purchaser shall be written in English.

13. BID SECURITY:

- 13.1. The bidder shall furnish as part of its bid, bid security of **Rs. 2,00,000/- (Rupees Two Lakhs) only.**
- 13.2. The bid security is required to protect the Purchaser against risk of bidder's conduct during the period of bid validity.
- 13.3. The bid security shall be denominated in INDIAN RUPEES only and shall be any one of the following forms.
 - 13.3.1. A bank guarantee issued by a Scheduled Indian Bank or a Foreign bank located in India in the Form (**Annexure-VII**) provided in the RFP and valid for forty five (45) days beyond the validity of the bid; or
 - 13.3.2. A Demand Draft or Pay Order issued in favor of "Allahabad Bank" payable at Kolkata.
- 13.4. Any bid not secured in accordance with ITB Clause-13.1 and 13.2 above will be rejected by the Purchaser as non-responsive.

- 13.5. **Bid shall remain valid for 180 days after the date of opening of Technical Bid prescribed by the Purchaser, pursuant to ITB clause-19. Therefore, the bid security will have to be submitted for a period of (180+45) days.** A bid valid for a shorter period shall be rejected by the Purchaser as non-responsive.
- 13.6. The bid security may be forfeited if a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form.
- 13.7. The bid security of the unsuccessful bidders will be returned after the completion of the process, whereas the bid security of the finally selected bidder will be returned after the submission of the Performance security (**Annexure VIII**).
- 13.8. In exceptional circumstances, the Purchaser may solicit the Bidders' consent to an extension of the period of validity. The request and the responses thereto shall be made in writing or by fax / email. The bid security provided under ITB Clause-13 shall also be suitably extended. A bidder acceding to the request will neither be required nor be permitted to modify its bid. A bidder may refuse the request without forfeiting its bid security. In any case the bid security of the bidders will be returned after the completion of the process.

14. FORMAT AND SIGNING OF BID:

- 14.1. The Bidder shall prepare two copies each of the Technical & Commercial bid clearly marking each "Original Bid" and "Copy Bid" as appropriate. In the event of any discrepancy between them, the original shall govern. Original copy of bid security should be submitted with the original bid.
- 14.2. The original bid and copy of the bid shall be typed or written in indelible ink and shall be signed by the Bidder or a person or persons duly authorised to bind the Bidder to the Contract. All pages of the Bid except for un-amended printed literature shall be signed by the person or persons signing the bid.
- 14.3. The bid shall contain no interlineations, erasures or overwriting except as necessary to correct errors made by the bidder, in which case such corrections shall be signed by the person or persons signing the bid.

15. SUBMISSION OF BID:

Bidders are required to submit the Technical Bid in physical form, whereas the Commercial Bid is required to be submitted online on or before the last date and time mentioned in RFP.

15.1. Submission of Technical Bid:

- 15.1.1. The Bidders shall seal the original Technical Bid and copy Technical Bid separately. Thus there will be two inner envelopes named as Original Technical Bid and Copy Technical Bid. If above bids are found not properly sealed in respective inner envelopes, the bid is liable for rejection.
- 15.1.2. The inner envelopes marked as "**ORIGINAL BID**" and "**COPY BID**" shall also be duly marked as "**DO NOT OPEN BEFORE January 07, 2012 16:00 hours**". -
- 15.1.3. In addition to the above marking, each packet must be super-scribed with the following information:
 - a. **RFP Reference Number**
 - b. **BID for Migration Audit as stated above in point no. 15.1.**
 - c. **Name and Address of Bidder**
- 15.1.4. Both the Original & Copy Bid packets, as above must be kept in an outer packet, duly marked as "**Bid for RFP of Migration Audit of RRBs – Do Not Open Before January 07, 2012 16:00 hours**" and following information should be prominently

displayed:

- a. **RFP Reference Number**
- b. **BID for Migration Audit as stated above in point no. 15.1.**
- c. **Name and Address of Bidder**

This will enable the Purchaser to return the bid unopened in case it is declared unacceptable for any reason whatsoever.

15.1.5. The final envelope shall be addressed to the Purchaser at the address given below:

**The Assistant General Manager
Allahabad Bank, Head Office
Information Systems Audit Cell,
2ndFloor, 14, India Exchange Place, Kolkata – 700 001**

15.1.6. If the outer packets are not sealed and marked as required by ITB Clause-15.1, the Purchaser will assume no responsibility for the bid's misplacement or premature opening.

15.1.7. If any inner envelope is found to contain both technical and commercial bids, then that bid will be rejected summarily. If the envelope marked as 'Original Bid' contains 'Copy Bid', it will be summarily rejected.

15.1.8. Telex, Cable, Facsimile or E-mail Bids will be rejected.

15.1.9. The Bidders, who have submitted Technical Bids in Physical form are required to submit ONLINE Commercial Bid as detailed in 15.2. The Bids of those bidders who fail to submit ONLINE Commercial Bids as per 15.2, will not be considered for Technical Bid Evaluation.

15.2. Submission of ONLINE COMMERCIAL BID (e-Tendering):-

The Bank will adopt e-Tendering process for online submission of Commercial Bid Submission. The service provider for e-Tendering process is M/s Antares Systems Limited and the portal address for the same is www.tenderwizard.com/abbank, wherein the necessary details for e-Tendering are available.

15.2.1. The prospective bidders are advised to submit only the commercial bids online. Following steps are to be taken for online submissions of Commercial Bids:

- i. **Registration with Service Provider Portal**
www.tenderwizard.com/abbank.
- ii. **The bidder should possess Class III Digital Signature Certificate (Mandatory – Commercial Bids will not be recorded without Digital Signature Certificate).**
- iii. **In case of any clarification/Assistance please contact M/s Antares Systems Ltd. before the schedule time of Online Bid Submission.**

Contact Person:

Mr. Kumar Chandan : 09674758720

Mr. Debraj Saha : 09674758721

Mr. Subrata Bhattacharya : 09674758723

E-mail : kumarchandan@antaressystems.com ,

tenderwizardkol@gmail.com , subrata.bhatta007@gmail.com ,

debrajsaha@antaressystems.com

15.2.2. Bidders are required to do Tender Request latest by **12:00 hrs on 27.01.2012** (Last Date and time of sale of RFP) at the portal www.tenderwizard.com/abbank. Without the tender request process within the

said schedule, the bidder will not be able to submit the Commercial bid online.

- 15.2.3. The prospective bidders are advised to ensure on-line submission of **Commercial Bid (Annexure-V)** only in a single *pdf* file with name "*Comm.pdf*" of size less than 5MB, duly signed and stamped by the authorized signatory latest by the last date and time of submission of Bids.

16. DEADLINE FOR SUBMISSION OF BID:

Bids must be received by the Purchaser at the address specified under ITB Clause 15.1 no later than the time and date specified in the IFB. In the event of the specified date for the submission of Bids being declared a holiday for the Purchaser, the bids will be received up to the appointed time on the next working day.

The Purchaser may, at its discretion, extend the deadline for submission of Bids by amending the RFP in accordance with ITB Clause-11, in which case all rights and obligations of the Purchaser and Bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

17. LATE BID:

Any bid received by the Purchaser after of the deadlines for submission of bids prescribed by the Purchaser, in Invitation for Bid, will be rejected and returned unopened to the Bidder.

18. MODIFICATION AND WITHDRAWAL FOR BID:

18.1 The Bidder may modify or withdraw its bid after the bid's submission, provided that written notice of the modification including substitution or withdrawal of the bids is received by the Purchaser prior to the deadline prescribed for submission of bids.

18.2 The Bidder's modification or withdrawal notice shall be prepared, sealed, marked and despatched in accordance with the provisions of ITB Clause –15. A withdrawal notice may also be sent by fax/e-mail but followed by a signed confirmation copy, postmarked no later than the deadline for submission of bids.

18.3 No bid may be modified subsequent to the deadline for submission of Bids

18.4 No bid may be withdrawn in the interval between the deadline for submission of bids and the expiration of the period of Bid validity specified by the Bidder on the Bid Form. Withdrawal of the bid during this interval may result in the Bidder's forfeiture of its Bid security, pursuant to ITB Clause – 13.5

19. BID OPENING:

19.1 The Purchaser will open only the Technical Bids as per the schedule mentioned in IFB. The Commercial bids for technically qualified bidders only will be opened on a later date subsequent to the technical evaluation. The Purchaser will notify the date and time of opening of the Commercial bids to the technically qualified bidders.

19.2 Attendance of all the authorised representatives of the bidders who are present at Bid Opening will be taken in a register against name, name of the company and with full signature.

19.3 Each Bid will be numbered serially, signed and dated by the Officers of the Purchaser, on the first page. Each page of the bid will also be initialled with date, by two Officers of the

Purchaser.

19.4 The following details will be announced at the bid opening:

- a) Bidder's names,
- b) Bid Modifications or withdrawals,
- c) Bid Prices & Discounts if any (in case of Commercial bid opening),
- d) Presence or absence of Bid Security (in case of Technical bid opening) and such other details as the Purchaser, at its discretion, may consider appropriate.

19.5 Alterations in the bids, if any, made by the bidder / companies would be signed legibly to make it perfectly clear that such alterations were present on the bids at the time of opening. It would be ensured that alterations are signed by the bidder/company's executive who has signed the bid or by the bidder/company's representative authorised by the executive who has signed the bid.

19.6 Wherever any erasing or cutting is observed, the substituted words would be encircled and initialled by the bank officer singly and the fact that such erasing / cutting of the original entry were present on the bid at the time of opening should be recorded.

19.7 An "on the spot statement" giving details of the bids opened and other particulars as read out during the opening of the bids will be prepared.

19.8 Bids (and modifications sent pursuant to ITB Clause-18.2) that are not opened and read out at Bid opening shall not be considered further for evaluation, irrespective of the circumstances. Such Bids will be returned unopened to the Bidders.

19.9 Commercial bids of those bidders who have not been technically qualified will not be opened for further evaluation.

19.10 The Bidders, who have submitted Technical Bids in Physical form are required to submit ONLINE Commercial Bid as detailed in 15.2. The Bids of those bidders who fail to submit ONLINE Commercial Bid as per 15.2 will not be considered.

20 CLARIFICATIONS OF BID:

To assist in the scrutiny, evaluation and comparison of offers the Purchaser may, at its discretion, ask some or all bidders for clarification of their offer. The request for clarification and the response shall be in writing and no change in the price or substance of the bid shall be sought, offered or permitted.

21 PRELIMINARY EXAMINATION:

21.1 The Purchaser will examine the bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed and whether the bids are generally in order.

21.1.1 Bids from Agents without proper authorisation from the parent bidder shall be treated as non-responsive.

21.2 Arithmetical errors if any will be rectified on the following basis.

21.2.1 If there is discrepancy between the unit price and the total price that is obtained by

multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected.

- 21.2.2 If there is a discrepancy between words and figures, the amount in words will prevail.
- 21.2.3 If the bidder does not accept the correction of errors as per ITB clause 21.2.1 & ITB Clause 21.2.2, its bid will be rejected.
- 21.3 The Purchaser, at its discretion, may waive any minor informality, nonconformity or irregularity in a Bid, which does not prejudice or affect the relative ranking of any Bidder. This shall be binding on all bidders and the Purchaser reserves the rights for such waivers.
- 21.4 Prior to the detailed evaluation, pursuant to ITB Clause-22, the Purchaser will determine the substantial responsiveness of each bid to the RFP. For purposes of these clauses, a substantially responsive bid is one, which conforms to all the terms & conditions of the RFP without material deviations. Deviations form or objections or reservations to critical provisions such as those concerning Bid Security, Performance Security, Warranty, Force Majeure, Applicable Law and Taxes & Duties will be deemed to be material deviation. The Purchaser's determination of a Bid's responsiveness is to be based on the contents of the Bid itself without recourse to extrinsic evidence.
- 21.5 If a Bid is not substantially responsive, it will be rejected by the Purchaser and may not subsequently be made responsive by the bidder by correction of the non-conformity.

22 EVALUATION OF BIDS & DETERMINATION OF L1 BIDDER:

- 22.1 The Purchaser will evaluate and compare the bids, which have been determined to be substantially responsive, pursuant to ITB Clause-21. Allahabad bank in its sole/absolute discretion can apply whatever criteria deemed appropriate in determining the responsiveness of the proposal submitted by the respondents. The Bank may reject any/all proposals at any stage without assigning any reason thereof.

22.2 EVALUATION OF TECHNICAL BIDS:

- 22.2.1 The Technical Bids opened pursuant to ITB Clause-19 will be evaluated by the Purchaser on the basis of following criteria:-

- a. Meeting of the eligibility criteria as stated in clause ITB clause 2.
- b. Completeness of the Technical bid in all respects and availability of all information/details asked for vide ITB Clause-3.5.
- c. Full Responsiveness & commitment of the bidder towards scope and deliverables as per RFP.
- d. Experience, Expertise & Capabilities of the Auditor to meet all the requirements specified in this document for undertaking the Migration Audit assignments of the CBS branches of the RRBs.

22.3 EVALUATION OF COMMERCIAL BIDS:

- 22.3.1 The Bids technically qualified pursuant to ITB Clause-22.2 will be commercially evaluated by the Purchaser and the evaluation will take into account the following

factors:

- a) TOTAL PRICE OF MIGRATION AUDIT OF 584 BRANCHES offered as per **Annexure V**.
- b) The total cost for all the services covered under this bid, as per format provided for commercial bid price / criteria for comparison.
- c) All prices quoted should be excluding Service Tax but inclusive of all other forms of taxes / duties.
- d) Bank will not entertain any form of taxes or other charges later, except for Service Tax.
- e) For evaluation, Service Tax will not be considered.
- f) Evaluation of all eligible bidders will be done in Indian Rupees only.
- g) All evaluated bids will be compared among themselves to determine the lowest bid evaluated.
- h) The prevailing Purchase preference policy of Government of India for Public Sector Enterprises (PSE) if any will be applicable. Preference will be given to PSEs at the lowest acceptable price.

Commercial evaluation of the bids to identify L1 bidder would be done based on the quotes obtained through e-Tendering.

23 CONTACTING THE PURCHASER:

- 23.1 No Bidder shall contact the Purchaser on any matter relating to its Bid, from the time of the bid opening to the time of final selection of the vendor.
- 23.2 Any effort by a Bidder to Influence the Purchaser in the Purchaser's bid evaluation, bid comparison or contract award decisions may result in the rejection of the Bidder's bid.

24 POST QUALIFICATION:

- 24.1 In the absence of pre-qualifications, the Purchaser will determine to its satisfaction whether the Bidder selected is qualified to perform the contract.
- 24.2 The determination will take into account the Bidder's financial and technical capabilities. It will be based upon an examination of the documentary evidence of the Bidder's qualifications submitted by the Bidder, as well as such other information as the Purchaser deems necessary and appropriate including details of experience and records of past performance.
- 24.3 An affirmative determination will be prerequisite for selection. A negative determination will result in rejection of the Bidder's bid.

25 PURCHASER'S RIGHT:

- 25.1 The Purchaser reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the grounds for the Purchaser's action. Bank reserves the right to modify any terms, conditions and specifications of the RFP.
- 25.2 Bank reserves the right to obtain revised price bids from the bidder with regards to changes in RFP clauses or if the Bank is not satisfied with the price offered.

25.3 Bank reserves the right to accept any Bid in part or whole.

26 SIGNING OF CONTRACT:

26.1 At the time when the Purchaser notifies the Bidder that its bid has been accepted, the Purchaser will send the Bidder the Contract Form (**Annexure-IX**) provided in the RFP, incorporating all agreements between the parties.

26.2 Within **7 (Seven)** days of receipt of Contract Form, the bidders shall sign and date the contract and return it to the Purchaser along with the required Performance Security.

26.3 Bank reserves the right to select the next ranked bidder if the selected bidder withdraws his proposal after selection or at the time of finalization of the contract or disqualified on detection of wrong or misleading information in the proposal.

26.4 In case the bidder fails to comply ITB Clause 26.1 and 26.2 or in case the bidder withdraws his proposal after selection as per ITB Clause 26.3 the bid security of the bidder will be forfeited.

27 NO COMMITMENT TO ACCEPT LOWEST OR ANY TENDER:

27.1 The Purchaser shall be under no obligation to accept the lowest or any other offer received in response to this tender notice and shall be entitled to reject any or all offers including those received late or incomplete offers without assigning any reason whatsoever.

27.2 Purchaser reserves the right to make any changes in the terms and condition of the purchase.

27.3 Purchaser will not be obliged to meet and have discussions with any vendor and/or to listen to any representations.

SECTION III

CONDITIONS OF VENDOR SELECTION (CVS)

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SECTION III

CONDITIONS OF VENDORSELECTION (CVS)

1 DEFINITION:

In this Section, the following terms shall be interpreted as indicated:

- (a) “The Contract” means the Contract entered into between the Purchaser and the vendors, as recorded in the Contract Form signed by the parties, including all the attachments and appendices thereto and all documents incorporated by reference therein.
- (b) “The Solution/ Services” means the **MIGRATION AUDIT SERVICES**, which the vendor is required to provide to the Purchaser in terms of the contract between the vendor and the Purchaser under the Contract.
- (c) “The Purchaser” means Allahabad Bank.
- (d) “The Vendor” means the firm selected by the Purchaser for providing IS / Migration Audit services.
- (e) “Day” means calendar day.

2 GOVERNING LANGUAGE:

The governing language of the contract shall be English. All correspondence and other documents pertaining to the Contract which are exchanged by the parties shall be written in this language.

3. APPLICABLE LAW:

The contract shall be interpreted in accordance with the laws prevalent in India.

4. NOTICES:

- 4.1 Any notice given by one party to the other pursuant to this Contract shall be sent to the other party in writing or by cable /fax/email and confirmed in writing to the other party’s address specified below.

Purchaser: **Allahabad Bank,**
Information Systems Audit Cell, Head Office
2nd Floor, 14, India Exchange Place
Kolkata – 700 001
Tel/Fax: 091-33-22622287, 22622839
e-mail : ho.isaudit@allahabadbank.in

Vendor: To be filled in at the time of contract signing

- 4.2 A notice shall be effective when delivered or on the notice’s effective date, whichever is later.

5. PERFORMANCE SECURITY:

- 5.1 The selected vendor has to furnish performance security (**Annexure – VIII**) to the Purchaser for an amount of **Rs. 5.00 Lac only (Rupees Five Lac Only)** at the time of signing the contract.

- 5.2 The performance security should be furnished to the Head Office of the Purchaser.
- 5.3 The performance security is required to protect the Purchaser against risk of selected vendors conduct during the Contract period.
- 5.4 The performance security shall be denominated in INDIAN RUPEES only and shall be any one of the following forms.
- 5.4.1 A bank guarantee issued by a Scheduled Indian Bank or a Foreign bank located in India in the Form (**Annexure-VIII**) provided in the RFP.
- or
- 5.4.2 A Demand Draft or Pay Order issued in favor of “Allahabad Bank” payable at Kolkata.
- 5.5 The Performance Security will valid for 12 months from the date of signing the contract. However, depending upon the requirement of the Bank the vendor has to extend the period of performance security.
- 5.6 The Performance Security of the vendor may be invoked in case of failure of the vendor to meet the requirements of the Bank under the RFP.
- 5.7 The format of the said Performance Security is enclosed as **Annexure VIII** of section V (Schedule of requirements).

6. VENDOR’S INTEGRITY:

The vendor is responsible for and obliged to conduct all contracted activities in accordance with the contract using state of the art methods and economic principles and exercising all means available to achieve the performance specified in the contract.

7. VENDOR’S OBLIGATIONS:

- 7.1 The vendor is obliged to work closely with the Purchaser’s and RRB staff, act within its own authority and abide by directives issued by the Purchaser during the MIGRATION AUDIT activities.
- 7.2 The vendor is responsible for managing the activities of its personnel and will hold itself responsible for any misdemeanors.
- 7.3 **The vendor will treat as confidential all data and information about the Purchaser / RRBs, obtained in the execution of his responsibilities, in strict confidence and will not reveal such information to any other party without the prior written approval of the Purchaser.**

8 PROJECT MANAGEMENT:

The Bank and the vendor will nominate a Project Manager immediately on acceptance of the order, who will be the single point of contact for the project. However, for escalation purpose, details of other persons will also be given.

9 USE OF CONTRACT DOCUMENTS AND INFORMATION:

9.1 **The Vendor shall not, without the Purchaser's prior written consent, disclose the Contract or any provision thereof or any specification, plan, drawing, pattern, sample or information furnished by or on behalf of the Purchaser in connection therewith, to any person other than a person employed by the Vendor in the performance of the Contract. Disclosure to any such employed person shall be made in confidence & shall extend only as far as may be necessary for purposes of such performance.**

9.2 **The Vendor shall not, without the Purchaser's prior written consent, make use of any document or information except for purposes of performing the Contract.**

9.3 **Any document, other than the Contract itself, shall remain the property of the Purchaser and shall be returned (in all copies) to the Purchaser on completion of the Vendor's performance under the Contract if so required by the Purchaser.**

10 PATENT RIGHT:

10.1 The Vendors shall indemnify the Purchaser against all third party claims of infringement of patent, trademark or industrial design rights arising from use of the Software package or any part thereof in India and abroad.

10.2 In the event of any claim asserted by the third party of infringement of copyright, patent, trademark or industrial design rights arising from the use of the solution or any part thereof in India and abroad, the Vendor shall act expeditiously to extinguish such claims. If the Vendor fails to comply and the Purchaser is required to pay compensation to a third party resulting from such infringement, the Vendor shall be responsible for the compensation including all expenses, court costs and lawyer fees. The Purchaser will give notice to the Vendor of such claims, if it is made, without delay.

11 FORCE MAJEURE:

11.1 The vendor shall not be liable for forfeiture of its performance Security, liquidated damages or termination for default, if and to the extent that it's delay in performance or other failure to perform its obligations under the contract is the result of an event of force Majeure.

11.2 For purposes of this clause, "Force Majeure" means an event beyond the control of the vendor and not involving the Vendor's fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the Purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.

11.3 If a Force Majeure situation arises, the Vendor shall promptly notify the Purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Vendor shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

12 TERMINATION FOR CONVENIENCE:

12.1 The Purchaser, by written notice sent to the vendor, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Purchaser's convenience, the extent to which performance of work under the Contract is terminated and the date upon which such termination becomes effective.

13 RESOLUTION OF DISPUTES:

13.1 The Purchaser and the vendor shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or, in connection with the Contract.

13.2 If, after thirty (30) days from the commencement of such informal negotiations, the Purchaser and the vendor have been unable to resolve amicably a Contract dispute, either party may require that the dispute be referred for resolution to the formal mechanisms . These mechanisms may include, but are not restricted to, conciliation mediated by a third party, adjudication in an agreed national forum and/or national arbitration.

13 **CONTRACT AMENDMENT:**

No variation in or modification of the terms of the Contract shall be made except by written amendment signed by the parties.

14 **ASSIGNMENT:**

The vendor shall not assign, in whole or in part, its obligations to perform under the Contract, except with the Purchaser's prior written consent.

15 **CORRUPT OR FRAUDULENT PRACTICES:**

16.1 As per CVC directives it is required that Bidders/Suppliers/Contractors observes the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy;

- (i) " Corrupt practice" means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution;

And

- (ii) " Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of contract to the detriment of the Purchaser and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Purchaser of the benefits of free and open competition;

16.2 The Purchaser will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question;

16.3 The Purchaser will declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded a contract if at any time it determines that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing a contract.

17 **PROJECT SCHEDULE:**

The selected vendor has to depute its officials **Project Monitoring Office, Lucknow** within **7 days** from the date of signing of the contract, for holding a formal meeting. During the said meeting the vendor has to give a brief technical overview / presentation regarding the technical methodology being adopted by them to conduct the said audit.

The vendor has to maintain the schedule time frame as mentioned below:-

- *The timeframe for completion of the project would be maximum 6 Months.*
- *An exercise to review the compliance with the findings and recommendations of Migration Audit has to be undertaken by the vendor. This exercise would be undertaken preferably within 180 days from the date of completion of Migration Audit. However, Final date for the start of compliance Audit will be informed by the Bank in due course of time.*
- *The Final certificate is to be issued within a week of Audit Compliance Review.*

18 TERMS OF PAYMENT:

18.1 The Vendor's request(s) for payment shall be made to the Purchaser in writing, accompanied by an invoice clearly mentioning the total number of branches subjected to MIGRATION AUDIT, all the requisite documents in support and upon fulfilment of other obligations stipulated in the Contract.

18.2 Payments shall be made promptly by the Purchaser but in no case later than sixty (60) days of submission of an invoice/claim supported by all required documents by the Vendor.

18.3 Payment will be made to the Vendor in Indian Rupees , strictly on the basis of actual number of branches subjected to Migration Audit at the contracted rate per branch.

18.4 Payment Schedule: -

Payment will be made on completion of following milestones:

- ❖ **50% after Migration Audit of 400 branches and submission of detailed reports**
- ❖ **25% after remaining branches and submission of detailed reports**
- ❖ **25% after submission of compliance certificate**

**** TDS would be deducted at source for any payment made by the BANK as per the prevailing Rules of Government of India.**

19 INDEMNITY:

19.1 The bidder (Contractor) will indemnify the Bank against all actions, proceedings, claims, suits, damages and any other expenses for causes attributable to the vendor.

19.2 The total liability of the selected bidder under the contract will not exceed the total cost of the project.

20 CHANGE OF ORDER:

20.1 The purchaser may at any time, by written order given to the vendor make changes within the general scope of the purchase order in any one or more of the following:

- a) The Place(s) of **Migration Audit**
- b) The Services to be provided by the vendor.

20.2 If any such changes causes an increase or decrease in the cost of, or the time required for the vendors performance of any provisions under the contract, an equitable adjustment shall be made in the contract price or delivery schedule, or both and the contract shall accordingly

be amended. Any claims by the vendor for adjustment under this clause must be asserted within 30 days from the date of the vendor's receipt of the purchaser's change order.

21 DELAY IN VENDORS' PERFORMANCE:

- 21.1 Performance of the services shall be made by the vendor in accordance with the time schedule specified by the purchaser in CVS clause 17.
- 21.2 If at any time during performance of the purchase order, the vendor should encounter conditions impeding timely performance of the services, the vendor shall promptly notify the Purchaser in writing of the fact of the delay, its likely duration and its causes. As soon as practicable after receipt of the vendors notice, the purchaser shall evaluate the situation and may at its discretion extend the vendors time for performance, with or without liquidated damages in which case the extension shall be ratified by the parties by amendment of the contract.
- 21.3 Except as provided under CVS clause 11, a delay by the vendor in its performance of delivery obligations, shall render the vendor liable for imposition of liquidated damages, pursuant to clause 22, unless an extension of time is agreed upon pursuant to clause 25 without the application of liquidated damages.

22 LIQUIDATED DAMAGE

Subjected to CVS clause 11, if the vendor fails to deliver or perform the services within the time period(s) specified in the contract, the Purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to 0.5% of the delivered price of the contract or under-performed services for each week or part thereof of delay until actual delivery or performance up to a maximum deduction of 10% of the contract price. Once the maximum is reached the Purchaser may consider termination of the contract pursuant to CVS Clause 12 and the Performance Security submitted may be invoked.

23 TAXES & DUTIES:

- 23.1 The vendor will be entirely responsible to pay all taxes including corporate tax, income tax, license fees, duties etc. except Service Tax in connection with delivery of the services at site.
- 23.2 Wherever the laws and regulations require deduction of such taxes at the source of payment, the purchaser shall effect such deductions from the payment due to the vendor. The remittance of amount so deducted and issue of certificate for such deductions shall be made by the Purchaser as per the laws and regulations in force.
- 23.3 Service Tax if any, which will be applicable, should be clearly mentioned separately which will be paid by the Bank on actual basis, on production of proof.
- 23.4 Nothing in the contract shall relieve the vendor from his responsibility to pay any tax that may be levied in India on income and profits made by the vendor in respect of this contract.

24 SITE READINESS:

The vendor may perform a site inspection at its own cost to verify the appropriateness of the sites/facilities before start of the Audit.

25 DELIVERY SCHEDULE:

The branch wise report should be submitted within 2 weeks of completion of migration audit of the respective branch.

26 ORDER CANCELLATION:

The purchaser reserves the right to cancel the order in the event of one or more of the following circumstances.

26.1 Delay in start of Audit for a period of **14 days** from the date of purchase order.

26.2 Breach by the vendor of any of the terms & conditions of the tender.

26.3 If the vendor goes into liquidation voluntarily or otherwise

26.4 In addition to the cancellation of purchase order, the purchaser reserves the right to forfeit the Performance security deposit/performance guarantee submitted by the vendor.

27 PUBLICITY:

Any publicity by the vendor in which the name of the Purchaser is to be used should be done only with the explicit written permission of the Purchaser.

SECTION IV

CONDITIONS OF PROCUREMENT (CP)

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SECTION IV

CONDITION OF PROCUREMENT (CP)

Scope for Migration Audit:-

The RRBs Sponsored by Allahabad Bank has a rich assortment of Deposits, Credits (Loans & Advances), Remittances, Bills, Foreign Exchange Business and other fee based products. **Audit has to be conducted for all modules brought under CBS till start of audit.**

Some of which are given below:

Deposit Products

- 1) Current Accounts
- 2) Savings Bank Scheme
- 3) Fixed Deposit Scheme
- 4) Double Deposit Plan
- 5) Recurring Deposits

Credit Products (Loans & Advances)

- 1) Overdraft Schemes
- 2) Clean Overdraft to Staff Schemes
- 3) Staff Vehicle Loans (Various)
- 4) Staff Housing Loan Schemes
- 5) Housing Loan for Public
- 6) Property Loan Schemes
- 7) Term Loan Agriculture (Farm Mechanisation / Tractor / Power Tiller / Other)
- 8) Term Loan (Allied Agriculture)
- 9) Rural Godown Schemes
- 10) Solar Home Light Schemes
- 11) Cash Credit Schemes
- 12) Kisan Credit Card Schemes
- 13) Educational Loans Schemes
- 14) Loans to Road Transport Operators
- 15) Vehicle Loan Public
- 16) Retail Trade Schemes
- 17) Consumer Loan / Personal Loans Schemes
- 18) SSI / SME / MSME
- 19) Loan against Deposits & Other Liquid Securities

- 20) SGSY Schemes
- 21) Self Help Group Schemes
- 22) Special Component Plan
- 23) KVIC / Mukhyamantri Rojgar Yojna
- 24) PMEGP Schemes

Remittances

- 1) Demand Draft – Issue/payment
- 2) Banker's Cheque/Pay Orders – Issue/Payment
- 3) Mail Transfer – Issue / payment

Various Other impersonal Accounts in branches / offices.

Data Migration Validation

Data Migration validation is done to ensure and validate that data as extracted from the legacy system in the format as required by the new core banking solution have been migrated / uploaded accurately and completely to the new core banking solution.

As a part of this the firm will:

- a) Identify the fields to be validated for each of the upload files.
- b) Develop a mechanism to validate :
 - The data uploaded from the legacy system to the new CBS environment
 - The fields provided in the ASCII files with the ones uploaded in the new CBS environment
- c) Perform 100% validation of the identified fields with the reports generated from the CBS for the core banking branches migrated, which will ensure that all transactions details, customer personalized information, parameterized information etc. of legacy systems are fully migrated In CBS.
- d) Audit the Mapping of GL and Scheme heads
- e) Verification of different parameters at Account level and Master level
- f) Generate report on deviations
- g) Audit of **Migra Account** and report that this has been made Zero in a proper manner
- h) Use automated tools to compare the data uploaded from the ASCII files to the new CBS environment for the core banking branches migrated
- i) Conduct physical verifications where necessary at the branch level in the event all data cannot be compared and validated through an automated tool. It is expected that majority of the validation exercise be automated
- j) Post Migration – Checking of scanned signature with correct account
- k) Checking of the following sign off document
 - Call over checking certificate, duly signed off by branch manager
 - GL tally certificate sign off by the branch manager prior to migration
 - E-mail copy sent to project office for the branch staff creation
 - Sign off on scheme/GL mapping document
 - Soft copy/Hard copy of the last day branch data

Validation of rate of Interest, limit, parameter, SI, per A/c, per scheme:

It is important to note that the Rate of Interest, limit, parameter, SI, per A/c, per scheme as applicable has to be verified for data imported into CBS.

Any deviation in such parameter / limit/ SI/ has to be clearly brought into the audit report along with its impact on the interest/ charges / balances of the account and total per Head / GL /PL / various reports etc. for all concerned branches. This Impact analysis & report shall be part of Migration audit only and no extra payment will be considered in this respect. This report can be submitted only with in scheduled report submission.

2 METHOD OF AUDIT TO BE FOLLOWED:-

At present we have some of the following Software solutions, running at computerized branches. The data to CBS Branches is migrated from following S/w through migration tools, by M/s HP India Sales Pvt. Ltd:-

SI No	Various Software used in branches
1.	Bancmate
2.	Zenith Windows (Banc724 ver – 2.6, 3.0 & 3.1)
3.	Zenith DOS (SuperBanker)
4.	Virmati DOS (Bank123 ver 7.1)
5.	Virmati Windows (WinBanker ver 3.0)
6.	Steller (ver 5.1)
7.	Banksoft – SQL version 2.10.28
8.	Banksoft – Oracle version 9.2.04.0
9.	Manual Branches

Bank will provide flat file of all branches, which have to be taken as source files for migration audit, for the date on which the branch got migrated.

The audit firm has also to ensure that process and performance of capturing data from legacy software followed by generating it to flat file is foolproof. At present, this work is entirely conducted by the CBS Software vendor, M/s HP India Sales Pvt. Ltd. The Auditor has to ensure / certify that the data so generated is having sufficiency & integrity, with the legacy s/w system from where it is ported out.

2.1 Conduct of Migration Audit as per the SCOPE OF MIGRATION AUDIT as defined in section 1 of CP:-

- 2.1.1 The Bank will call upon the vendor, on placement of the order, to carry out demonstration and/or walkthrough, and/or presentation and demonstration of all or specific aspects of the MIGRATIONAUDIT at the Bank's desired location or, for a walkthrough, at a mutually agreed location. All the expenses for the above will be borne by the concerned vendor.
- 2.1.2 Audit schedule to be provided 2 working days prior to the start of audit along with the name of the auditors who will be conducting the audit. Resumes of the auditors as

assigned above for the project to be provided to the Bank beforehand and they should be deputed to the assignment only after Bank's Consent.

2.1.3 Commencement of Migration Audit as per the scope of Audit clause 1 of CP.

3 DELIVERABLES :-

1. The selected Audit firm will submit detail and summary report of each branch to the Project Monitoring Office, Lucknow and to the concerned Head Office / Regional Office. Total three sets of softcopy in printable format (in PDF & MS Word / Excel format) in CD (R) of these deliverables are to be submitted to Project Monitoring Office, Regional Offices (Head Office for SGB) & Concerned Branches.
2. Executive summary per branch, preferably Regional Office Wise will be submitted to Project Monitoring Office Lucknow and Head Office & Regional Offices, in phase wise manner in soft as well as hard copy.
3. The audit firm must also submit specific suggestions / recommendations and other detailed steps for enhancing the system based on the best practices in the industry.

4. ARBITRATION

All disputes or differences between the parties will be resolved amicably. If amicable settlement is not possible, then such disputes and differences will be resolved through an arbitrator mutually agreed upon between the parties.

SECTION V

SCHEDULE OF REQUIREMENTS

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ANNEXURE –I(a)(TECHNICAL BID) :- PROFILE OF THE BIDDER

RFP REF No:- HO/ISA/F-49/00161

dated: January 07, 2012

DESCRIPTION	DETAILS
Registered Name of the Bidder	
Registered address of the Bidder	
Address for Correspondence of the Bidder	Address: STD- Phone: e-mail Id: FAX No:
Contact name of the official who can commit on the contractual terms and the name of an alternate official who may be contacted in the absence of the former	Primary Contact: Name: Designation: STD- Phone No: Mobile Phone : e-mail ID : Alternate Contact: Name : Designation: STD- Phone No: Mobile Phone : e-mail ID :
Contact addresses if different from above	
Official Website	Web Site URL :

Authorized Signatory with Seal

Date:

Place:

ANNEXURE –I (b) (TECHNICAL BID) :- ORGANISATIONAL STRUCTURE

RFP REF No:- HO/ISA/F-49/00161

dated: January 07, 2012

DESRPTION	DETAILS
Business Structure of the Bidder – Government organization / PSU / Partnership Firm /Limited Co. / Private Ltd. Co. (Enclose relevant registration details)	
Registered Office	
Bidder’s Organization’s date of inception/Commencement of Business	
No. of completed years in existence as on the last date of bid submission	
Constitution	
Names of Directors	
Core Business of Bidder	
Bidder is engaged in similar Audits since (month & year) & total experience (in years/months) in such audit services	
Empanelment with CERT-In as Computer Audit Organization – current status (Enclose Empanelment details)	Empanelment valid from :- Empanelment valid up to :-
Whether submitting the Bid as a part of any consortium (Yes/No) (Please submit Details of the consortium)	

Authorized Signatory with Seal

Date:

Place:

ANNEXURE –I (c) (TECHNICAL BID) :- FINANCIAL INFORMATION

RFP REF No:- HO/ISA/F-49/00161

dated: January 07, 2012

DESRPTION	DETAILS	
Total Turnover over the past two years from operations in India	2009-2010	Rs.
	2010-2011	Rs.
	Authenticated proof of Audited Balance-Sheet etc for the last 2 years (Enclosed Relevant documents are) : 1) 2) 3)	
Turnover from Computer Audits or/and Consultancy services over the past two years	2009-2010	Rs.
	2010-2011	Rs.
	Authenticated Proof of revenue from such Audits or/and Consultancy Services (Enclosed Relevant documents are) :- 1) 2) 3)	
Net Profit of the Organization for last 3 years	2008-2009	Rs.
	2009-2010	Rs.
	2010-2011	Rs.
	Authenticated proof of Audited Balance-Sheet and Profit & Loss Account for last 3 years (Enclosed Relevant documents are) : 1) 2) 3)	

Authorized Signatory with Seal

Date:

Place:

ANNEXURE –I(d) (TECHNICAL BID) :- DECLARATIONS BY BIDDER

RFP REF No:- HO/ISA/F-49/00161

dated: January 07, 2012

DESRPTION	DETAILS
<p>Bidder warrants financial solvency i.e., ability to meet all the debts as and when they fall due</p>	<p>(substantiate)</p>
<p>Bidder confirms that it has not been blacklisted by any Govt. Department /PSU/ PSE or Banks or the bidder/firm is otherwise not involved in any such incident with any concern whatsoever, where the job undertaken / performed and conduct has been questioned by any authority, which may lead to legal action.</p> <p>(Enclose a relevant declaration / confirmation to this effect – Annexure XII)</p>	<p>(substantiate)</p>
<p>Bidder confirms that it has not been a vendor/ consultant for supply of Hardware /Software components of the bank (AUPGB &/or SGB) or involved in implementing Security & Network Infrastructure or providing services excluding IS / Migration Audit Services, either directly, or indirectly through a consortium, in the past three years to AUPGB and / or SGB</p> <p>(Enclose a relevant declaration / confirmation to this effect – Annexure XII)</p>	<p>(substantiate)</p>

Authorized Signatory with Seal

Date:

Place:

ANNEXURE –I (e) (TECHNICAL BID) :- MANPOWER DETAILS

RFP REF No:- HO/ISA/F-49/00161

dated: January 07, 2012

DESRSCRIPTION	DETAILS		
<p>Number of Professional Manpower available for Audits in the organization (Mention count for the Permanent employees only)</p>	Sl No	Professional	Number
	1	CISA	
	2	Chartered Accountants	
	3	OTHERS	
	TOTAL		
<p>Details Of Teams Leads / Project leads /Key Personnel who have led prior audit assignments of same nature in other Bank / organization</p> <p>(Enclose Individual Curriculum Vitae of Team Leads / Project Leads and other key personnel assigned for the project as per Annexure III & IV).</p>	<p>CISA :</p> <p>Chartered Accountants :</p> <p>Any Other :</p>		

Authorized Signatory with Seal

Date:

Place:

ANNEXURE –I (f) (TECHNICAL BID) :- EXPERTISE & EXPERIENCE

RFP REF No:- HO/ISA/F-49/00161

dated: January 07, 2012

DESCRIPTION	DETAILS
Details of the Assignments where the bidder has performed audit of similar nature in a Bank/ Other organization during the last two years	1. 2. 3. 4. 5. 6. 7. 8. 9. 10.

Tools used for Migration Audit.	
Methodology adopted for Migration Audit	
Business domain of the auditee organizations	

Typical applications in use by Auditee organizations	
Bidder's experience & expertise in Similar Audit of a Bank (Enclose Relevant documents)	

<p>Experience & Ability to carry out similar Audit. Describe the projects where the Bidder has successfully undertaken similar audits in PSU Banks / Other Banks / Other Auditee Organizations (Enclose Relevant PO / details in support of the same)</p>				
<p>Similar Audits carried in Banks & other organizations out till 31.12.2011 (Enclose Relevant PO details)</p>	Sl No	Bank	Total no of Audit Conducted	
	1	Public Sector Banks		
	2	Private Banks		
	3	Foreign Banks		
	4	Co-Operative Banks		
	5	Other Banks		
	6	Organizations other than Banks		
TOTAL				
<p>Banks where similar Audit was undertaken by the Bidder. (Enclose Relevant documents)</p>	Sl No.	Name of the Bank	PSU/Private/ Foreign Bank / Co-operative Bank / Other Banks	Period of Audit in days
	1			
	2			
	3			
	4			
	5			
	6			
	7			
	8			
	9			
	10			

Date:
Place:

Authorized Signatory with Seal

Annexure II :-(Technical Bid)
PERFORMANCE STATEMENT OF THE BIDDER

(May attach separate sheet for each project done)

RFP REF No:- **HO/ISA/F-49/00161**

dated: January 07, 2012

DESRPTION	DETAILS
Name of the Bank / organization	
Address of the Bank / organization	
Project Name(Mention only similar Audit in Banks/other organizations)	
Migration Audit start date	
Current status of the Project	
Duration of the Project	
Modules covered in Migration audit	
Contact person details from the Bank side	1)Name:- 2) Designation :- 3)Phone No. :- 4)Email Id :-
Names of project staff/ professionals involved	
Nature of audit work that was outsourced (if any)	

Authorized Signatory with Seal

Date:
Place:

**Annexure III :- (Technical Bid)PROFILE OF THE
PROPOSED CORE AUDIT TEAM TO BE ASSIGNED FOR
THE PROJECT**

RFP REF No:- HO/ISA/F-49/00161

dated: January 07, 2012

Sl No	Name	Desgn.	Part Time/Full Time	Role in Migration Audit (Task/Module)	Professional Qualification	Years of Audit Exp
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Authorized Signatory with Seal

Date:

Place:

**Annexure IV (Technical Bid) INDIVIDUAL CV's FOR
TEAM LEAD & OTHER MEMBERS OF THE CORE
AUDIT TEAM TOBE ASSIGNED FOR THE PROJECT**

(To be furnished on separate sheet for each member of the audit team)

RFP REF No:- **HO/ISA/F-49/00161**

dated: January 07, 2012

DESRPTION		DETAILS	
Name of the member			
Role of the Member			
Employee of the audit firm / company since:			
Designation:			
Educational Qualification:			
Other Certifications/accreditations:			
Employment History			
Total Banking Experience (no. of years, areas of experience)			
Experience in similar Audit projects in the past three years(including client details, role of member, activities performed, duration of experience)			
SI No	Client Organization Details	Experience in Months & year	Details Of assignment done & Role Assigned

Authorized Signatory with Seal

Date:

Place:

Annexure V :- (Commercial bid)
FORMAT FOR COMMERCIAL BID

RFP REF No:- **HO/ISA/F-49/00161**

dated: January 07, 2012

Particulars	Amount (in Rs) per Branch including all taxes excluding Service Tax (A)	Amount (in Rs) for 584 Branches including all taxes excluding Service Tax (B) <(A)*584>	Service Tax as per the current rate applicable (in Rs) (C)	Total Cost (in Rs) for 584 Branches (D)=(B)+(C)
Cost of Migration Audit as per the scope defined in the RFP (Inclusive of all fees & expenses)				
Total Cost of Migration Audit				

(TOTAL AMOUNT IN WORDS: - Rupees)
< Service Tax applied @ _____%>

Authorized Signatory with Seal

Date:

Place:

Note:-

- *The Commercial Bid should contain the Total Project cost, on a fixed cost Basis. Allahabad Bank will neither provide nor reimburse any expenditure towards any type of Accommodation, Travel Ticket, Airfares, Train fares, Halting expenses, Transport, Lodging, Boarding etc.*
- *The prices quoted above should be inclusive of all taxes & Duties as applicable except Service Tax.*
- *Service Tax should be mentioned in the separate column as provided in the format*
- *Providing commercial proposal other than this format may lead to rejection of the bid.*

Annexure VI :- (Technical Bid)
BID FORM

To
Allahabad Bank, Head Office
Information Systems Audit Cell,
14, India Exchange Place
Calcutta – 700 001

Date:

RFP REF No:- HO/ISA/F-49/00161

dated: January 07, 2012

Having examined the RFP including all Annexures, the receipt of which is hereby duly acknowledged, we the undersigned, offer to provide Migration Audit services in conformity with the said RFP in accordance with the Schedule of Prices indicated in the Commercial Offer and made part of the Bid.

We undertake, if our bid is accepted, to deliver the services in accordance with the delivery schedule specified in schedule of requirement.

We agree to abide by this bid for the period of 180 days after the date fixed for Technical bid opening under Clause 19 of the Instruction to Bidders and it shall remain binding upon us and may be extended at any time before the expiration of that period.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely “Prevention of Corruption Act 1988”.

We understand that the Bank is not bound to accept the lowest of any bid the Bank may receive.

Dated this _____ day of _____ 2012.

(Signature)

(In the Capacity of)

Duly authorised to sign bid for and on behalf of

(Name & Address of Bidder) _____
Business _____ Address _____

Annexure VII :- (Technical Bid) BID SECURITY FORM
(FORMAT OF BANK GUARANTEE (BG) FOR BID SECURITY)

(ON A NON-JUDICIAL STAMP PAPER OF RS. 100.00)

TO:
Allahabad Bank, Head Office
Information Systems Audit Cell,
14, India Exchange Place
Calcutta – 700 001

RFP REF No:- HO/ISA/F-49/00161

dated: January 07, 2012

WHEREAS _____ (hereinafter called “the Bidder”) has submitted its bid dated _____ (date of submission of bid) for providing services of Migration Audit _____ (name and/or description of goods/Services) (hereinafter called “the Bid”).

KNOW ALL PEOPLE by these presents that WE _____ (name of bank) of _____ (name of country) having our registered office at _____ (address of bank) (hereinafter called “the Bank”) are bound unto ALLAHABAD BANK (hereinafter called “the Purchaser”) in the sum of _____ for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents. Sealed with the common seal of the said Bank this _____ day of _____, 2012.

THE CONDITONS of this obligation are:

1. If the Bidder withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder, having been notified of the acceptance of its bid by the Purchaser during the period of bid validity fails or refuses to execute the Contract Form if required;

We undertake to pay the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including 45 days after the bid validity period of 180 days i.e. up to _____, and any demand in respect thereof should reach the Bank not later than the above date.

Place:

SEAL

Code No.

SIGNATURE

- NOTE: 1 BIDDER SHOULD ENSURE THAT THE SEAL & CODENO. OF THE SIGNATORY IS PUT BY THE BANKERS, BEFORE SUBMISSION OF BG
- 2 STAMP PAPER IS REQUIRED FOR THE BG ISSUED BY THE BANKS LOCATED IN INDIA.

Annexure VIII :- PERFORMANCE SECURITY FORM

**(FORMAT OF BANK GUARANTEE (BG) FOR EMPANELMENT SECURITY)
(ON A NON-JUDICIAL STAMP PAPER OF RS. 100.00)**

TO:

Allahabad Bank, Head Office
Information Systems Audit Cell,
14, India Exchange Place
Calcutta – 700 001

RFP REF No:- HO/ISA/F-49/00161

dated: January 07, 2012

WHEREAS _____ (hereinafter called “the Bidder”) has submitted its bid dated _____ (date of submission of bid) for providing services of Migration Audit _____ (name and/or description of goods) (hereinafter called “the Bid”).

KNOW ALL PEOPLE by these presents that WE _____ (name of bank) of _____ (name of country) having our registered office at _____ (address of bank) (hereinafter called “the Bank”) are bound unto ALLAHABAD BANK (hereinafter called “the Purchaser”) in the sum of _____ for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents. Sealed with the common seal of the said Bank this _____ day of _____, 2012.

THE CONDITONS of this obligation are:

1. If the Vendor, having been notified as selected for providing MIGRATION AUDIT SERVICES to the Purchaser, during the period of contract fails to perform obligations as vendor and fulfil requirements as specified in the contract up to the desired level.

We undertake to pay the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of the above condition, specifying the occurred condition or conditions.

This guarantee will remain valid for a period of **12 months** from the date of signing of the contract i.e. from _____ to _____, and any demand in respect thereof should reach the Bank not later than the above date.

Place:

SEAL

Code No.

SIGNATURE

- NOTE: 1 THE VENDOR SHOULD ENSURE THAT THE SEAL & CODENO. OF THE SIGNATORY IS PUT BY THE BANKERS, BEFORE SUBMISSION OF BG
- 2 STAMP PAPER IS REQUIRED FOR THE BG ISSUED BY THE BANKS LOCATED IN INDIA.

Annexure IX :- CONTRACT FORM

(Non-Judicial Stamp Paper of appropriate value)

RFP REF No:- HO/ISA/F-49/00161

dated: January 07, 2012

CONTRACT NUMBER:

THIS AGREEMENT made the _____ day of _____, 2012 Between ALLAHABAD BANK (hereinafter "the Purchaser") of one part and _____ (Name of Selected Vendor) of _____ (City and Country of Vendor) (hereinafter "the Vendor") of the other part:

WHEREAS the Purchaser is desirous that certain services should be provided by the Vendor, viz. _____ (Brief description of Services) and has accepted a bid by the Vendor for supply of software and services to meet its requirement from time to time.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz. :
 - (a) The RFP No. HO/ISA/F-49/00161 dated January 07, 2012 and all its addendums/modifications
 - (b) The Bid form and price schedule submitted by the bidder and subsequent amendments made into it as accepted by the bank.
 - (c) The Scope of works , deliverable
 - (d) The schedule of requirements
 - (e) The Conditions of Vendor Selection
 - (f) The Conditions of Procurement
 - (g) The Purchaser's Notification of Selection of Vendor for MIGRATION AUDIT
 - (h) Service level Agreement (SLA) & Purchase Order
3. In consideration of the payments to be made by the Purchaser to the Vendor in terms of Purchase Order for MIGRATION AUDIT services placed by Head Office of the Purchaser, the vendor hereby covenants with the Purchaser to provide the services therein in conformity in all respects with the provisions of the contract.
4. The Purchaser hereby covenants to pay the vendor in consideration of the provision of services, the Purchase order Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed and Delivered by the

Said _____ (For the Vendor) in presence of _____

Signed, sealed and Delivered by the

Said _____ (For the Purchaser) in presence of _____

Annexure X :- (Technical Bid)
TECHNICAL DEVIATION STATEMENT

RFP REF No:- HO/ISA/F-49/00161

dated: January 07, 2012

The following are the particulars of deviations from the requirements of the tender:-

CLAUSE	DEVIATION	REMARKS (Including justification)

The eligibility criterion & offered MIGRATION AUDIT services furnished in the bidding document shall prevail over those of any other documents forming a part of our bid except only to the extent of deviations furnished in this statement.

Dated _____

Signature and seal of the
Bidder

Note: Where there is no deviation, the statement should be returned duly signed with an endorsement indicating “No Deviations”.

Annexure XI :- (Commercial Bid)
COMMERCIAL DEVIATION STATEMENT FORM

RFP REF No:- HO/ISA/F-49/00161

dated: January 07, 2012

The following are the particulars of deviations from the requirements of the tender:

CLAUSE	DEVIATION	REMARKS (Including justification)

The cost of offered MIGRATION AUDIT services furnished in the bidding document (**Annexure V**) shall prevail over those of any others document forming a part of our bid except only to the extent of deviations furnished in this statement.

Dated _____

Signature and seal of the
Bidder

NOTE: Where there is no deviation, the statement should be returned duly signed with an endorsement indicating “No Deviations”.

Annexure XII (Technical Bid)
LETTER OF CONFIRMATION

The Assistant General Manager,
Allahabad Bank,
IS – Audit Cell, 2nd Floor,
14, India Exchange Place
Kolkata – 700001

RFP REF No:- **HO/ISA/F-49/00161**

dated: January 07, 2012

Dear Sir,

We confirm that we will abide by the conditions mentioned in the Tender Document (RFP and annexure) in full and without any deviation subject to Annexures X & XI.

We shall observe confidentiality of all the information passed on to us in course of the MIGRATION AUDIT process and shall not use the information for any other purpose than the current tender.

We confirm that we have not been blacklisted by any Govt. Department / PSU / PSE or Banks or otherwise not involved in any such incident with any concern whatsoever, where the job undertaken / performed and conduct has been questioned by any authority, which may lead to legal action.

We also confirm that we are not a vendor /consultant to the bank and not involved in either supply/installation of Hardware/Software, implementation of Security/Network Infrastructure of the Bank or providing services excluding IS Audit / Migration Audit services, in the past three years directly or indirectly through a consortium.

Place :
Date:

(Authorized Signatory)
SEAL