



TENDER NOTICE  
FOR  
RATE CONTRACT & EMPANELMENT  
OF  
VENDORS  
FOR  
SUPPLY, INSTALLATION AND  
MAINTENANCE  
OF FIRE EXTINGUISHERS AT  
BRANCHES/OFFICES  
IN  
Allahabad UP Gramin Bank

TENDER FOR SUPPLY ,INSTALLATION AND MAINTENANCE OF FIRE EXTINGUISHERS AT  
BRANCHES/OFFICES

The Bank invites technically complete and commercially competitive bids from reputed vendors for empanelment of two or three vendors for branches of the bank located in District Jalaun, Hamirpur, Mahoba, Banda, Chitrakoot, Mirzapur, Sonbhadra, Sitapur, Lakhimpur, Baharaich & Shravasti in Uttar Pradesh for period ending 30 Jun 2018 ( 2 Years) for the supply, installation and maintenance of Fire extinguishers, as per the Technical Specifications provided in this RFP. The two-stage bidding process will comprise Technical Bids & Commercial Bids as per the product- technical specifications, mentioned by Allahabad UP Gramin Bank in this RFP.

**02. The schedule of tendering process**

Allahabad UP Gramin Bank invites sealed offers in two bid system from firms supplying and maintaining Fire Extinguishers and having their own Offices in Kanpur, Allahabad, Lucknow and Adjoining Areas for Supply, Installation, and Maintenance of FIRE EXTINGUISHERS at Branches / Offices in Uttar Pradesh.

For complete details, formats and terms & conditions of tender please log on to Bank's website [www.allahabadgraminbank.in](http://www.allahabadgraminbank.in). Tender Forms can also be obtained from Chief Manager (Property) at the above address on payment of ₹ 1000/- (Non-Refundable) by way of Demand Draft / Pay Order favoring Allahabad UP Gramin Bank payable at Banda. However, Tender Form downloaded from website shall accompany the Pay Order / Demand Draft for ₹ 1000/- along with the Technical Offer.

Date of commencement of issue of Tender Forms	03-03-2016
Last date for submission of Tender Forms	04-04-2016 upto 1500 Hours
Opening of Tender Forms (Technical Offer)	04-04-2016 at 1600 Hours
Earnest Money Deposit (Bid Security)	₹ 25,000/-

Offers from firms not having their own offices Uttar Pradesh and/or Adjoining Areas will not be considered. The Bank reserves the right to reject any/all applications without assigning any reason whatsoever

SECTION - I  
SCOPE OF WORK

Supply, installation testing, commissioning & maintenance of Fire Extinguishers at the designated Branches/ Offices of the Bank located in 11 districts of Uttar Pradesh & complete maintenance of the systems during *warranty period of 01year & comprehensive AMC for next 05 years* as per the terms & condition set forth herein. The selected Bidder would also have to undertake AMC works of few existing Fire extinguishers installed at Branches. Approximate requirement of Fire Extinguishers is approx.. 1500. Actual requirement may vary as per actual need of Branches/Offices.

SECTION - II  
TERMS & CONDITIONS

- 1.1 Supply & Installation of Fire Extinguishers should be completed within 10 days of issue of order. The orders for Fire Extinguishers would be placed as and when required by the Bank's Regional Offices for its different branches in Uttar Pradesh. All orders placed up to 30 Jun 2018 from date of award of the contract would form part of this tender.
- 1.2 The actual quantity of systems to be installed may vary from the projected quantity as per the requirements of the Bank.

2. ELIGIBILITY CRITERIA FOR SHORT-LISTING

The preliminary evaluation will be done on the following parameters and offers from firms not conforming to any of these parameters will be rejected.

Financial & Technical Parameters:

Sr. No.	Parameters	Remarks
1	Average Sales Volume of the firm in the last 3 years	The firms should have average annual sales turnover of ₹ 10.00 lacs or above in the last 3 years.
2	Profit in the previous financial years	The firm should have earned profit during the last three years.
3	Works executed in the last 3 years.	The firm should have carried out at least one similar work of Supply, Installation, and Maintenance of Fire Extinguishers in different offices / branches of customer in the last 3 years.
4	No. of years in Fire Extinguisher business	Minimum 5 years in the business is required
5	BIS Certification (ISI Mark)	Must have necessary BIS certification in case of Manufacturer or valid Dealership certificate and BIS certification of original manufacturer.
6	Own office and service center in Eastern UP & Adjoining Areas.	The firm should have its own office and Service Centre functioning in Lucknow, Kanpur, Allahabad or Adjoining Areas for not less than three years as on the date of commencement of issue of Tender
7	Reference site	Furnish details like name, address and telephone numbers of customers, as per Annexure-V.

- 2.1 Intending suppliers should furnish details about their firm as per Supplier's profile (Annexure - II).
- 2.2 Earnest money for ₹ 25000/- to be remitted by means of Pay Order / Draft drawn in favour of Allahabad UP Gramin Bank, payable at Banda and should be enclosed along with the technical offer.

### **PROCUREMENT NOTICE : OPEN TENDER**

#### **Conclusion of Rate Contract for Supply of Fire Extinguishers valid for 02 years**

1. Tenders are invited from the eligible bidders . The tender document is also available on websites [www.allahabadgraminbank.in](http://www.allahabadgraminbank.in)

#### **2. TIME SCHEDULE OF TENDER**

Date of commencement of issue of Tender Forms	03-03-2016
Last date for submission of Tender Forms	04-04-2016 upto 1500 Hours
Opening of Tender Forms (Technical Offer)	04-04-2016 at 1600 Hours
Earnest Money Deposit (Bid Security)	₹ 25,000/-

- a. Offers are to be submitted in two cover system. Cover I i.e. ‘Techno-commercial Bid’ containing details of technical and commercial terms and Cover II i. e. ‘Price Bid/BOQ’.
- b. The bidder will have to give an undertaking that if the information/declaration/ scanned documents furnished in support of the same in respect of eligibility criteria is found to be wrong or misleading at any stage, they will be liable to punitive action.
- c. **Letter of Bid:** The format of Letter of Bid (as given in the NIT at **Annexure -E**) will be downloaded by the bidder and will be printed on Bidder’s letter head during bid submission in Cover-I. This will be the covering letter of the bidder for his submitted bid. The content of the “Letter of Bid” submitted by the bidder must be the same as per the format downloaded from website and it should not contain any other information.
- d. **If there is any change in the contents of Letter of Bid by bidder as compared to the format of Letter of Bid submitted by the department with NIT document, then the bid will be liable for rejection.**
- e. The bidder will have to submit copies of various documents required for eligibility and all other documents as specified in NIT, in ‘Techno-commercial Bid’ in Cover I and ‘Price Bid’ in Cover II.
- f. **Technical Parameter Sheet:** The Technical Parameter Sheet containing the technical specification parameters for each tendered item will be in prescribed format and will be submitted during tender creation. This will be downloaded by the bidder and he will furnish all the required information on this file. Thereafter, the bidder will submit the same file during bid submission. Non-compliance of any one specification parameter of any item will disqualify the bidder in that item. The Technical Parameter Sheet which is incomplete and not submitted as per instruction given above will be rejected.
- g. The Techno-Commercial bid will be opened on the pre-scheduled date and time of tender opening. The Techno Commercial bids (Cover- I) will be opened by the “Bid Opening Committee”. The Bidders may present at the time of bid opening.
- h. Tender will be opened on the pre-scheduled date irrespective of the number of offers received. Even in case of receipt of single offer, the same is to be opened for evaluation. In case no offers are received tender will be automatically be cancelled with competent approval.
- i. **Price Bid/BOQ:** The Price Bid/Bill of Quantity (BOQ) comprises of BOQ Sheet in attached Format and will be submitted during tender submission. The Price bid/BOQ will be downloaded by the bidder and he will quote the rates, taxes & duties etc. for his offered items on this format. in Cover-II. The Price-bid will be in item-wise Rate BOQ format and the bidder may quote for any or all the tendered items and the L-1 will be decided for each item separately. The Price bid of the tenderers will have no condition. The Price Bid which is incomplete and not submitted as per instruction given above will be rejected.

In case of rate of Taxes and duties like excise duty, entry tax, VAT/CST etc, the rate is to be entered in the fields in percentage (%) only. The applicable rate of these elements in terms of % is to be declared in ‘**Other Commercial Information**’ sheet.

The excise duty in BOQ sheet should be mentioned in absolute value after calculating legally applicable rate of excise duty. If the bidder is eligible for Exemption of excise or reduced excise rate, then the bidder has to attach the authenticated documents towards such exemption.

**1. Compliance of System requirement** : It is the bidder’s responsibility to comply with the system requirement i.e. hardware, software and internet connectivity at bidder’s premises to access the e-tender website. Under any circumstances, AUPGB shall not be liable to the bidders for any direct/indirect loss or damages incurred by them arising out of incorrect use of the e-tender system or internet connectivity failures.

**2. Cost of Bidding :** The bidder shall bear all costs associated with the preparation and submission of his bid and AUPGB will in no case be responsible and liable for those costs.

**3. Clarification of Bid:** The bidder may seek clarification online within the specified period. The department will clarify as far as possible the relevant queries of bidders. The clarifications given by department will be visible to all the bidders intending to participate in that tender. The clarifications may be asked from the day of Publication of NIT. The last date for seeking clarification by bidder will be up to 10 (Ten) days before the last date of submission of bid and the last date of giving clarification on-line will be up to 07 (seven) days before the last date of submission of bid.

**4. Modification / Withdrawal of Bid :** Modification of the submitted bid shall be allowed only before the deadline of submission of tender and the bidder may modify and resubmit the bid on-line as many times as he may wish. Bidders may withdraw their bids within the end date of submission

**5. Evaluation of Bid:** Parameter Sheet (TPS) for technical evaluation.

i) After receipt of EMD (wherever applicable, Cover-I documents shall be opened, on the pre-scheduled date and time by the *Bid Openers* . The submitted bids shall be evaluated for General, Technical, and Commercial terms & conditions.

It will be scrutinized by Tender committee member of AUPGB based on the submitted documents. The summary of Tender committee recommendation of the Techno-Commercial Evaluation will be made available to concerned for further decision.

ii) After evaluation of Techno-commercial bid, all the bidders will get the information regarding status of their eligibility along with the date of Price-bid opening on their e-mail. It will be the bidder's responsibility to check the status of their Bid online at least once daily, after the opening of Techno-commercial bid till opening of the Price- bid. No separate communication will be made to the bidder in this regard.

The Price-bid of the successful bidders (qualified in Techno-commercial bid) will be opened, on the pre-scheduled date and time by the *Bid Opening Committee*. The participating bidders may present at the time of opening of Price-bids.

AUPGB reserves the right to verify any of the documents submitted by the bidder at any stage. All communication will be on e-mail. No separate communication will be required in this regard. Non-receipt of e-mail will not be accepted as a reason of non-submission of documents within prescribed time i.e. within 10 days.

iii) **Shortfall Document:** The Purchaser may ask for shortfall documents during the evaluation of the bids. These documents shall not be relating to submission of EMD. Request for documents and the response shall be in writing and no changes in the prices of the bid shall be sought, offered or permitted.

These documents may be allowed to be submitted within the specified time period of 10 (ten) days. The above documents will be specified by evaluator normally within 10 days of techno-commercial Bid(Cover-I) opening, indicating the start date and end date giving 10 days' time for submission of shortfall document by bidder. The bidders will get this information on their e-mail. It will be the bidders responsibility to check the updated status/ information on their e mail at least once daily after opening of bid. No separate communication will be required in this regard. Non receipt of email will not be accepted as a reason of non-submission of documents within prescribed time. The bidder will submit the requested documents within the specified period and no additional time will be allowed for submission of documents.

iv) The final technical and commercial evaluation of the bids shall be done by the concerned Technical & commercial committee, which shall require approval of competent authority.

v) After the techno-commercial evaluation, as above, case may be put up to the appropriate level of tender committee for deliberations and recommendations in respect of listing of techno-commercially acceptable bidders.

vi) After the shortlisting of techno-commercially acceptable bidders as above, the date and time of opening of Price bid shall be informed in the website and shortlisted firm shall also be informed through email.

vii) The Price bid of shortlisted bidders (qualified in techno-commercial bid) will be opened on the scheduled date and after the pre-scheduled time by the Bid Opening committee. The Price Bids and comparative statement will be signed by the officers opening the Price Bids.

viii) A comparative statement of landed cost; will be duly checked and vetted by the committee, before the case is put up for further deliberation by the appropriate level of Tender Committee. After opening of Price bid, the Comparative Statement of Prices indicating the rates quoted by all the bidders and item wise L-1 rank will be advised to all the participating bidders.

## **7. Recommendations and approval**

The Tender Committee will empanel for issue of Purchase Order to the successful bidder/s after evaluating their technical eligibility based on evaluation sheets and after evaluation of the reasonableness of L-1 rates. The approval for issue of Purchase order to L-1 bidder/s will be accorded by the competent authority as per the Delegation of Power.

**8. Placement of Order :** After competent approval and financial concurrence of TCR, the Purchase order to the successful bidder/s will be issued and the Purchase order will be and the original copy will be sent to the bidder/s through registered/speed post.

On receipt of supply order, the successful tenderer shall submit his acceptance of supply order within 15 days from the date of order.

## **COMMERCIAL TERMS AND CONDITIONS**

### **9. DEPOSIT OF APPLICATION FEE (TENDER FEE) / EARNEST MONEY DEPOSIT / SECURITY DEPOSIT :**

**A. APPLICATION FEE (TENDER FEE) : 1000.00**

#### **B. EARNEST MONEY DEPOSIT (EMD) :**

EMD shall be submitted in the form of Demand Draft (DD) drawn in favour of Allahabad UP Gramin Bank payable at any BANK located at Banda (Uttar Pradesh). The tender No., Name of the tenderer and Vendor code (if allotted) should be written on the reverse side of the DD.

The EMD of unsuccessful bidder will be refunded immediately after the bidder is declared unsuccessful. EMD shall be forfeited, if any tenderer withdraws their offer before finalization of the tender or fails to submit order acceptance within 15 (fifteen) days from the date of order. For successful bidder, EMD shall be refunded after deposition of Security Deposit. For submission of EMD through DD, the bidder has to furnish the DD Number, date of issue, expiry date, amount and name of issuing bank. In case the EMD is not received, the bid will be out rightly rejected.

The bidders should submit MANDATE FORM for e-payment, if not submitted earlier, as per the format given at **Annexure-L** for refund of EMD / payment to bidders through electronic fund transfer.

Vendors, who do not possess vendor code earlier must fill up **Annexure M** after downloading NIT document and submit it along with EMD before the last date of EMD submission duly completed and with all supporting documents as below:

- i) Certification of correctness of address vis-à-vis the address on Sales Tax / Income Tax / PAN etc. duly attested by a Notary.
- ii) Authenticated and valid copy of the PAN/ CST/ SST/TIN Registration Certificate duly attested by Notary.

- iii) Documents in case the firm is registered with NSIC, SSI, Ancillary, ISO 9001 for the items covered in the RC.

**D. SECURITY DEPOSIT:** The successful tenderer shall have to deposit Security Money for 10% (ten percent) of the value of the awarded contract/order (Landed value) in the form of Bank Draft drawn in favour of **Allahabad UP Gramin Bank payable at** any scheduled bank located at location of particular Regional Office, or in the form of Bank Guarantee of any Scheduled Bank / Nationalized Bank in the prescribed format of AUPGB (**Annexure J**).

Two weeks time (15 days) shall be given from the date of the order to the successful tenderer to furnish the Security Deposit. In case the firm fails to deposit the security money, the order shall be cancelled and the case shall be processed to order elsewhere and the firm's performance is to be kept recorded for future dealings with them. For successful Tenderer, Security Money shall be refunded within 30 (Thirty days) of satisfactory execution of the Supply order/contract.

Security Money may be converted into Performance Bank Guarantee (PBG) wherever PBG is required in the NIT. Wherever Security Money shall be treated as performance coverage of the supply order/contract, the operation of Security Money BG/PBG shall be guided by the stipulated Performance Bank Guarantee clause of the NIT.

## 10. Commercial / General Technical Evaluation Criteria

### 10.1 ELIGIBILITY CRITERIA

Only proven manufacturers are entitled to quote. Manufacturers will have to submit a copy of their Manufacturing License/Certificate/complete Photo Copy of registration with NSIC/DGS&D/SSI/DIC/Registrar of Companies etc. with the list of items attached along with the offer.

Photocopies of PAN Card and VAT/STAX registration certificates duly self-attested are to be submitted.

Photo copy of complete and valid BIS License with the list of items attached should be enclosed.

### 10.2 PROVENNESS CRITERIA :

The material offered by the tenderer shall be considered proven provided the tendered items or items of higher capacity offered have been supplied in the past to the **Banking Industry or to other industries under PSU / Govt. companies** and performed satisfactorily for a period of not less than one year from the date of commissioning.

For this purpose, tenderers shall have to furnish relevant documentary proof like list of supplies made along with relevant order copies / regular orders for at least 30% of the tendered quantity received during last 5 (five) years reckoned from the date of opening of tender in one or more orders (not trial orders) for the tendered items received from **Bank or any other PSUs / Govt. Departments**, as the case may be.

The tenderer should also submit **Self-Certificate (Annexure-G)** to the following extent

**“The items covered in supply order/Rate Contract copies enclosed with our offer have been fully executed without any complaint on account of performance of the products”.**

**NB:** In any other case, which does not fall in any of the above categories, and where the Tender Committee feels that any source be declared as 'proven' it may do so with the approval of competent authority. But in such case, reasons for doing so, may be justified with proper recording



before obtaining approval.

**10.3 Bid Validity:** Offer of the firm must remain valid for a period of 180 (One hundred Eighty) days from the date of opening of the Cover I. Once the order is placed on the tenderer, within the validity period/extended validity period of the offer, the price(s) quoted in their offer shall remain FIRM throughout the entire period of operation of the contract.

**10.4. PRICES:** Prices quoted must be FIRM till delivery and on F.O.R. Destination basis, with the following break up, showing packing, forwarding, Insurance & Freight charges up to destination. Delivery is to be effected on door delivery basis. Safe arrival of stores at destination shall be the responsibility of the supplier. The prices must be quoted on-line in Cover II i.e. Price Bid. in the following manner:-

#### 10. PRICECOMPOSITION

10.1 The price quoted should be only in Indian rupees and inclusive of following:

10.1.1 Cost of the 'Fire Extinguishers' with accessories including gas cartridge F.O.R. destination.

10.1.2 All taxes, duties and levies (excepting octroi, which will be at actual).

10.1.3 Installation and commissioning charges, if any.

10.1.4 Cost of training to be imparted

10.1.5 One year on site warranty maintenance covering all parts, service, and visits to the site.

Prices quoted should be given in figures only (To be indicated in Cover II Price Bid only)

#### **FOR INDIGENOUS PRODUCT(S):-**

a)	Basic Price (Ex-works)	Rs	(Rupees )
b)	Discount, if any	Rs	(Rupees )
c)	Packing & Forwarding charges (if applicable and indicate if excisable)	Rs	(Rupees )
d)	ExciseDuty (if applicable)	Rs	(Rupees )
e)	Education Cess @ 2% on ED	Rs	(Rupees )

f)	VAT/Sales Tax @ _____% (if applicable)	Rs	(Rupees )
g)	Freight & Insurance charges	Rs	(Rupees )
h)	Any other Govt. levy	Rs	(Rupees )
i)	Landed price	Rs	(Rupees )

- (i) The legally applicable rate of Excise duty should be clearly mentioned in the Other Commercial Information (Cover I) and rate & value in the Price bid (Cover II). Excise duty, if applicable, will be payable extra as per prevailing Excise rule. Refund / Credit, if any, obtained shall be passed on to AUPGB which shall be certified by the auditor of the supplier.

In case the price is stated to be inclusive of Excise duty, the current rate included in the price must be indicated. If the tenderer is exempted from paying the Excise Duty, the same must also be confirmed with valid documentary evidence in other commercial document in OID.

In case the rate of Excise duty varies with the turnover of the company and the price is exclusive of Excise duty, the tenderer shall have to specify the rate applicable to AUPGB. If the tenderer fails to specify the exact rate of Excise duty applicable, the maximum rate currently leviable shall be loaded in the price for comparison purpose.

(iv) In case FOR Destination price is quoted and the offer is silent about packing & forwarding, Freight & Insurance, the same shall be treated as inclusive in the price.

**10.5. CENVAT CREDIT:** AUPGB IS ENTITLED TO AVAIL CENVAT CREDIT ON ACCOUNT OF S T & EXCISE DUTY FOR INDIGENOUS PRODUCTS, COUNTERVAILING DUTY & SPECIAL ADDITIONAL DUTY FOR IMPORTED PRODUCTS. HENCE, SET OFF ALLOWED AGAINST EXCISE DUTY/COUNTERVAILING DUTY/SPECIAL ADDITIONAL DUTY AND SERVICE TAX AS PER RELEVANT TAX ACT SHALL BE CONSIDERED FOR DETERMINING TENDER STATUS FOR WHICH BIDDERS SHALL AGREE TO SUBMIT THE FOLLOWING DOCUMENTS, AT THE TIME OF SUPPLY, ALONG WITH THEIR BILLS FOR ENABLING AUPGB TO CLAIM CENVAT BENEFIT.

- a. **Invoice issued by the supplier should contain following elements as per rule in Rule-11 of Central Excise Rule.**

- \* Sl. No. of invoice(should not be hand-written)
- \* Registration number
- \* Address of concerned Central Excise Division
- \* Name & address of consignee
- \* Description of goods
- \* Classification of goods
- \* Time & date of removal
- \* Mode of Transport and Vehicle registration No.
- \* Rate of duty
- \* Quantity and value of goods
- \* Duty payable thereon
- \* Name & address of assessee.
- \* Education Cess& Higher Education Cess to be shown separately for

complying with requirement of CCR (Cenvat Credit Rule)

- b. **For availing CENVAT credit on input services following information must contain in the invoice/bill.**
- \* Sl. No. of Invoice / Bill (should not be hand-written)
  - \* Name, address & registration no. of person providing taxable service
  - \* Name & address of person receiving taxable service
  - \* Description / classification and value of taxable services provided or to be provided.
  - \* Service Tax payable thereon
  - \* Date of invoice / bill
  - \* Education Cess & Higher Education Cess to be shown separately for complying with requirement of CCR (Cenvat Credit Rule).
- c. **Vendors / service providers** should show excise / service tax element separately in their offer and invoice should be raised as per CENVAT credit rules as stated earlier.
- d. **CENVAT CREDIT** is also available on countervailing duty, on special additional duty of customs and educational & higher educational cess etc. for which bidders are required to confirm in their offer that they will submit a copy of the Bill of Entry along with their bills in case of import cases. **Bidders to also confirm that minimum cenvatable amount has been indicated in their Price Bid.**
- e. All bidders including 1<sup>st</sup> stage and 2<sup>nd</sup> stage dealers shall be required to submit cenvatable invoice for excisable goods unless bidders are exempted from doing so as per relevant provision of excise notification. Firms claiming exemption from submission of CENVATABLE invoice shall submit documentary evidence to this effect. Failing in compliance to this, the offers are liable for rejection.
- f. Service Tax Registration Number of AUPGB is **AABAA5103ESD009**. In case Supply Contract is concluded on you, your bills (Cenvatable) should bear this number to enable AUPGB to claim CENVAT CREDIT.

#### **10.6 TAXES & DUTIES:**

Percentage/Specified amount of Taxes and duties should be clearly mentioned otherwise, AUPGB reserves the right to reject such offers. Taxes and duties applicable on the date of Price-bid opening will be considered for calculating landed price for comparison/status purpose against this tender.

- a) **EXCISE DUTY** : Excise duty if applicable will be payable extra as per prevailing Excise Rules. Refund, credit, if any, obtained of Excise Duty shall be passed on to AUPGB which shall be Certified by the Auditor of the supplier at the time of supply.
- b) **VAT/SALES TAX** : The legally applicable rate of VAT/ Central or State SALES TAX should be clearly mentioned in the commercial bid and the rate and value in the price bid.
- c) **Sales Tax Clearance Certificate(s)**. The tenderer should submit self-attested photocopy of their latest valid Sales Tax Clearance Certificate, along with the offer.
- d) The tenderer should also submit self-attested photocopy of PAN Card.

(Above-mentioned Certificates should be submitted in “**CERTIFICATES**” attached in Cover I)

**10.7 Consignee/Destination Point:** Various Branches in our 10 Regional Offices.

**10.8 Delivery Schedule** : as per As per Technical details and Schedule of Requirement (**Annexure-A**)

Firm delivery should be indicated on F.O.R. destination basis. **The quantity for supply within a specified delivery period should also be indicated.**

**Qualification Criteria** : The bidder should be in a position to supply in specific delivery period at least 25% of the total quantity for which the bid has been issued. Offers from bidders who fail to comply with the above qualification criteria shall be considered unresponsive.

To distribute the order amongst two or more to the following extent :

counter offering L1 rate to L-2, L-3 and L-4 vendor and so on and placement of order for their offered quantity subject to their matching L-1 rate will continue till the full requirement is covered for supply within the specified delivery period.

**10.9. PAYMENT TERMS:**

a) 100% payment shall be released within 21 days of receipt and acceptance of materials at site by the consignee or submission of bills complete in all respects, whichever is later. You are requested to indicate EFT No. and other relevant details in your offer/ bill(s). All payments (in Indian Rupees) will be made by concerned Regional Office of AUPGB.

The tenderer must give their Banker's name, Branch, address, Type of Account, Account No. and IFSC Code.

**10.10 PACKING** : Packing of all the materials shall conform to the requirements of the carriers.

**10.12. LIQUIDATED DAMAGES:** In the event of failure to deliver or despatch the stores within the stipulated date/period in accordance with the samples and / or specifications mentioned in the supply order and in the event of breach of any of the terms and conditions mentioned in the supply order, AUPGB should have the right:-

- a) To recover from the successful tenderer as agreed liquidated damages, a sum of 0.5 % (half percent) of the price of any stores which the successful tenderer has not been able to supply as aforesaid for each week or part of a week during which the delivery of such stores may be in arrears limited to 10% (Ten percent). Where felt necessary the limit of 10% can be increased to 15% at the discretion of Head of Regional Office.
- b) To purchase elsewhere, after due notice to the successful tenderer on the account and at the risk of the defaulting supplier the stores not supplied or others of similar description without cancelling the supply order in respect of the consignment not yet due for supply or,
- c) To cancel the supply order or a portion thereof and if so desired to purchase the stores at the risk and cost of the defaulting supplier and also,
- d) To extend the period of delivery with or without penalty as may be considered fit and proper, the Penalty, if imposed shall not be more than the agreed liquidated damages referred to in clause (a) above.
- e) To forfeit the security deposit fully or partly.
- f) Whenever, under this contract, a sum of money is recoverable from and payable by the supplier, AUPGB shall be entitled to recover such sum by appropriating in part or in whole by deducting any sum or which at any time thereafter may become due to the successful tenderer in this or any contract should this sum be not sufficient to cover the full amount recoverable, the successful tenderer shall pay AUPGB on demand the remaining balance. The supplier shall not be entitled to any gain on any such purchase.

**10.13. RISK PURCHASE** : In the event of failure of the supplier to deliver or dispatch the stores within the stipulated date / period of the supply order , or in the event of breach of any of the terms and conditions mentioned in the supply order , AUPGB have the right to purchase the stores from elsewhere after due notice to the defaulting supplier at the risk and cost of the defaulting supplier. It is clearly mentioned that in the event of failure of the supplier as detailed above, the cost as per risk purchase exercise may be recovered from the bills against any other supplies pending in the same Subsidiary Co. and also in any other Regional Office.

**10.14. FORCE MAJEURE:** If the execution of the contract/supply order is delayed beyond the period stipulated in the contract/supply order as a result of outbreak of hostilities, declaration of an embargo or blockage or fire, flood, acts of nature or any other contingency beyond the supplier's control due to act of

God, then the AUPGB may allow such additional time by extending the delivery period as he considers to be justified by the circumstances of the case and its decision in this regard shall be final. If and when additional time is granted by the purchaser, the contract/supply order shall be read and understood as if it had contained from its inception the delivery date as extended. Power failure will not be considered as a force majeure conditions.

- (a) The successful bidder will advise, in the event of his having to resort to this clause, by a registered letter, duly certified by the local chamber of commerce, or statutory authorities, the beginning and end of the causes of the delay, within 15 days of the occurrence and cession of such force majeure conditions. In the event of delay last out of force majeure, AUPGB will reserve the right to cancel the contract, and provisions governing termination of contract as stated in the bid documents will apply.
- (b) For delay arising out of Force majeure, the bidder will not claim any extension in completion date for a period exceeding the period of delay attributable to the causes of force majeure and neither AUPGB nor the bidder shall be liable to pay extra cost provided it is mutually established that the force majeure conditions did actually exist.

#### **10.15. WARRANTY/GUARANTEE :**

The tenderer shall give a warranty for satisfactory performance of the supplied materials **for a period of 18 months from the date of supply or 12 months from the date of use, whichever is earlier.** The supplier shall be responsible for any defect that may, under the condition provided for by the contract and under proper use, arise due to faulty materials, design or workmanship and shall remedy such defect at his own cost. If it becomes so necessary for the supplier to replace or to renew any defective part, such replacement or renewal shall be made by the supplier 100% free of cost without any extra cost to Allahabad UP Gramin Bank. The new goods should be supplied on FOR destination basis free of cost.

Warranty replacement should be completed within a reasonable period maximum within one month from the date of claim free of cost up to ultimate Consignee's end. All cases of warranty replacements will be decided on the basis of joint inspection of the failed goods held between the user's representative and the supplier's representative.

#### **10.16. PERFORMANCE BANK GUARANTEE:**

The Performance guarantee shall be submitted by successful tenderer for 10% (ten percent) of the value of total off-take for 02 years (on Landed Value basis) to cover both satisfactory performance and warranty. The performance guarantee for 10% (ten percent) of order value will be taken in the form of a Bank Guarantee in prescribed Format valid for 42 months (if specific period is not mentioned in Annex-A ) from the date of use of the equipment/materials and the same shall be either released, if no claim is pending or extended thereafter, as deemed fit. Security money if deposited, may be converted in to performance guarantee. In case, Security Money has been submitted in the form of Bank Guarantee, the same may be converted in to performance bank guarantee (PBG) provided the validity is 42 months from the date of receipt and acceptance of materials at site. PBG should not be less than 10% of total off-take value for 02 years (Landed Value).

Performance Guarantee shall be released to the supplier after 42 Months

To arrive at the value of the Performance Bank Guarantee to be submitted and also for calculating 10% security money , the order value will be arrived at by adding all the Taxes & Duties applicable, such as Excise Duty, Sales Tax, etc. to the FOR Destination Price of the materials on order as applicable on the date of opening of price bid.

#### **23. ANNUALMAINTENANCECONTRACT**

- 23.1 The Vendor will carry out the maintenance of existing Fire Extinguishers in the Branches/ Offices of the Bank, which shall include:

1. Refilling of Fire extinguishers as per following frequency:

- a) CO2 Type Fire Extinguishers: 1 Year (if weight loss is more than 10%)
- b) ABC Type Fire Extinguishers: 2 Year
- c) DCP Type Fire Extinguishers: 1 Year
- d) Water-CO2 Type Fire Extinguishers: 1 Year e) Foam Type Fire Extinguishers: 1 Year

2. Replacement of spare parts like Discharge Tube / Nozzle / Horn Water, Washer, Plunger etc. at the time of refilling or as per requirement.

3. Imparting training to staff member in respect of operation of fire Extinguishers at the time of refilling by operating the Fire Extinguisher to be refilled, if permitted by the Branch Head.

4. Refilling Charges quoted shall include refilling of gas cartridges of the concerned Fire Extinguisher, if any.

5. Refilling / Maintenance charges will be released by individual branch / offices after completion of the work against submission of a service report.

23.2 The AMC will be valid for a period of 12 months only.

**10.17. Currency of Bid:** The unit rates shall be quoted by the Bidder entirely in Indian Rupees .

**10.18. PRICE FALL CLAUSE:**

The price charged for the stores supplied against this tender by you shall in no event exceed the lowest price at which you sell or offer to sell the stores of identical description to any other party during the said period.

If the supplier at any time during the period of contract concluded against this tender reduces the sale price, sells or offers to sell such stores to any other organization at a price lower than the price chargeable under the contract, the supplier shall forthwith notify such reduction of sale price to the undersigned and the price payable under the contract for stores supplied after the date of coming in force of such reduction in sale price, shall stand correspondingly reduced. The above stipulation will not however apply to exports by the contract holder.

**10.19. INSPECTION:**

i) Materials under supply shall be of the best quality and workmanship and shall be in accordance with the specification laid down in the supply order. AUPGB also reserves its right to carry out initial inspection at the supplier's works before dispatch by deputing authorized representative. AUPGB reserves its right to carry out Pre-dispatch inspection by a Third Party including stage inspection and destructive testing, if necessary, at their works, as per the methodology. Inspection charges as indicated in the supply order will have to be initially paid by the seller, which will be reimbursed by AUPGB along with supply bill(s). In case materials are rejected on first inspection, all charges including Lodging TA, inspection fee etc., for subsequent inspection shall be borne by the supplier. Seller will provide all facilities to carry out necessary 'Tests' as required.

ii) Final inspection will be carried out at the consignee's end.

**10.20 BANNED OR DELISTED SUPPLIERS:-**

The bidders would give a declaration that they have not been suspended, banned or de-listed by any Government or Quasi-Government agencies, Bank or PSU's. If a bidder has been suspended banned by Government or Quasi-Government agencies, Bank, PSU's, this fact must be clearly stated and it may not necessarily be a cause for disqualification. If this declaration is not given, the bid will be rejected as non-responsive. **Annexure G. In case you are suspended, banned or de-listed by any Government**

or Quasi-Government agencies, Bank or PSU's. , you may declare so on your Letter Head along with Other Important Documents (OID)

10.22. **LOWEST PRICE CERTIFICATE**: The tenderer will certify that the price quoted by them against this tender is the lowest and is the same as applicable to other Government Departments/ Undertakings/ Other Organizations. **Annexure G.**

10.23. **QUALITY CERTIFICATE**: The tenderer will certify that, there has not been any complaint against the quality of their products supplied to Government Departments or Public Sector Undertakings/Other organizations. **Annexure G.**

10.25. **Identification of mark**:- The word "AUPGB" along with Manufacturer's distinctive identification mark/ symbol as also the part no. must be clearly embossed / punched / engraved on each and every item, as far as practicable, at a visible place, which is not subjected to normal wear and tear, for convenience of identification any time. Apart from this a tag may be attached in each part / item giving identification mark, part no. description. However, for high precision items where embossing / engraving /punching is not possible shall be packed separately & packing cover / box / case shall be tagged with the Identical Mark or Identification Mark be put by Metal Marker. OEM/OES of Equipment, OM of any tendered items or their authorized distributors are exempted from putting "AUPGB" Identification Mark.

10.26. **Deviation**: No document presented by the bidder after due date and time of submission of bid shall be taken in to consideration unless specifically asked by AUPGB. If a bidder offers rebate unilaterally after opening of the tender, it will not be considered for evaluation purpose but the rebate offered shall be availed while awarding contract, if the bidder emerges as lowest evaluated bidder. A certificate regarding no deviation in NIT terms and conditions is to be given as in **Annexure G.**

10.27. **General Terms and Conditions** : Supply orders, if placed, will also be governed by the "General Terms and Conditions of supply" enclosed at **Annexure- F (GTC)**, unless stated otherwise in this bid document or in the supply order.

**10.28. Declaration Certificate by the Tenderer**

All the tenderer must submit certificate as enclosed in **Annexure- H**

10.30 **Social Accountability Clause**: Bidders are required to certify the "Measures / parameters towards Social Accountability as per enclosed **Annexure – I**.

10.31 **Permanent Machinery of Arbitrators**: In case of disputes arising out of orders/contracts with as per the following:-

"In the event of any dispute or difference relating to the interpretation and application of the provisions of the contracts, such dispute or difference shall be referred by either party for Arbitration to the sole Arbitrator in the Allahabad UP Gramin Bank to be nominated by General Manager of Allahabad UP Gramin Bank. The Arbitration and Conciliation Act, 1996 shall not be applicable to arbitration under this clause. The award of the Arbitrator shall be binding upon the parties to the dispute, provided, however, any party aggrieved by such award may make further reference for setting aside or revision of the award to the Chairman, Allahabad UP Gramin Bank, Banda. Upon such reference the dispute shall be decided by the Chairman, Allahabad UP Gramin Bank, Banda, when so authorized by the Chairman, whose decision shall bind the parties finally & conclusively. The parties to the dispute will share equally the cost of arbitration as intimated by the Arbitrator".

The above clause will be applicable only in case of orders/contracts to be placed on Public Sector Enterprises/Govt. Deptts.

**10.32 Special Conditions :**

**AUPGB RESERVES THE RIGHT TO :**

- i) To follow the guidelines issued or to be issued by Govt. of India from time to time for giving purchase preference for production and services to PSUs and /or
- ii) Notwithstanding anything said above Allahabad UP Gramin Bank reserve the right to follow any guideline or instructions received from the government or any statutory body from time to time.

10.33. All Provisions of Allahabad UP Gramin Bank Purchase Manual - 2010 and subsequent addendums /amendments shall be applicable to this tender.

10.34. All disputes are subject to the jurisdiction of 'Banda Court' only.

10.35. **Other Terms and Condition of NIT** : Confirmation in the form of acceptance of all the Commercial terms and condition of the NIT as per **Annexure C**.

Yours faithfully,  
For & on behalf of Allahabad UP Gramin Bank



**ENCLOSE**

<b>Sl.</b>	<b>Description</b>	<b>Annexure</b>	<b>Remarks</b>
1	Technical Specifications Schedule of Requirement	A	Offer to be submitted in "TECHNICAL DOCUMENTS" in Cover I.
2	Technical Parameter Sheet	B	To be downloaded from portal, filled & submitted
3	Acceptance of Commercial	C	To be submitted in "COMMERCIAL TERMS" in Cover I
4	Other Commercial Information	D	To be downloaded from portal, filled & submitted in "OTHER COMMERCIAL INFORMATION" in Cover I
5	Letter of Bid	E	To be submitted on the letter head of the bidder in "LETTER OF BID" in Cover I
6	General Terms & Conditions	F	To be submitted in "CERTIFICATES" in Cover I after acceptance.
7	Certificates to be submitted	G	To be submitted in "CERTIFICATES" in Cover I after acceptance.
8	Declaration Certificate	H	To be submitted in "CERTIFICATES" attached in single PDF file in Cover I after acceptance.
9	Social accountability	I	To be submitted in "CERTIFICATES" attached in single PDF file in Cover I after acceptance.
10	Format of Bank Guarantee for	J	---
11	Performance Bank Guarantee Format	K	---
12	Mandate Form	L	To be submitted in "CERTIFICATES" attached in single PDF file in Cover I after acceptance.
13	Vendor Registration Format (if applicable)	M	To be submitted in "CERTIFICATES" attached in single PDF file in Cover I after acceptance (if applicable).

All applicable Annexures are to be submitted by the tenderer after signing in each page along with seal of the company.

PLEASE GO THROUGH THE TENDER DOCUMENT CAREFULLY AND UPLOAD YOUR OFFER ACCORDINGLY COMPLETE IN ALL RESPECTS WITH SUPPORTING DOCUMENTS WHEREEVER ASKED FOR.

**Annexure-A****Technical details and Schedule of Requirement**

**SUPPLY OF FIRE EXTINGUISHERS ( COMPLETE WITH REFILLING MATERIAL/ CARTRIDGES) AS PER RELEVANT IS/CONFORMING TO BIS NORMS AS WELL AS ALL THE RECOMMENDATIONS OF DGMS (APPROVAL) CIRCULAR NO. 2-2013 TO BE COMPLIED:**

NIT Sl. No.	Sl. No. 1	Sl. No. 2
<b>Description of Fire Extinguisher</b>	<b>Capacity</b>	
Carbon Dioxide (Co2) Type (Portable)	<b>2 Kg Capacity-</b> Approx. 02 year's off-take quantity 200 Nos.	<b>4.5 Kg Capacity-</b> Approx. 02 year's off-take quantity 150 Nos.
<b>Body</b>	Mild Steel- ISI Marked confirm to IS:7285	Mild Steel- ISI Marked confirm to IS:7285
<b>Discharge Valve (Squeeze Grip)</b>	Conform to IS:3224	Conform to IS:3224
<b>Safety Device</b>	Conform to IS:5903	Conform to IS:5903
<b>Siphon Tube</b>	Brass , Alloy No. 2 of IS:407	Brass , Alloy No. 2 of IS:407
<b>Hose</b>		The minimum bursting pressure shall be 275KGF/CM2 in Control Discharge . Length as per IS.
<b>Discharge Horn</b>	Polyethylene	Polyethylene
<b>Wall Mounting Bracket</b>	Mild Steel (Powder Coated)	Mild Steel (Powder Coated)
<b>Extinguishing Medium</b>	Co2 Gas as per IS:15222	Co2 Gas as per IS:15222
<b>Portable Fire Extinguishers shall comply all norms of IS: 15683 and its amendments.</b>		
<b>Co2 Fire Extinguisher Shall comply all norms of IS: 2878 and its amendments</b>		

NIT Sl. No.	Sl. No. 3	Sl. No. 4
<b>Description of Fire Extinguisher</b>	<b>Capacity</b>	
Dry Powder (Cartridge Type) Fire Extinguishers	<b>6 Kg Capacity</b> Approx. 02 year's off-take quantity 500 Nos.	<b>9 Kg Capacity-</b> Approx. 02 year's off-take quantity 100 Nos.
<b>Body</b>	Mild Steel Sheet Grade any of IS: 513, IS 2062, IS 6240	Mild Steel Sheet Grade any of IS: 513, IS 2062, IS 6240
<b>Inner Shell</b>	Mild Steel Sheet Grade any of IS: 513	Mild Steel Sheet Grade any of IS: 513
<b>Neck Ring</b>	Leaded Tin Bronze Grade LTB 2 of IS 318	Leaded Tin Bronze Grade LTB 2 of IS 318
<b>Cap</b>	Leaded Tin Bronze Grade LTB 2 of IS 513	Leaded Tin Bronze Grade LTB 2 of IS 513
<b>Cap Washer</b>	Rubber Requirement in respect of Hardness as applicable to Type 3 of IS 5382 and also acid/alkali resistant.	Rubber Requirement in respect of Hardness as applicable to Type 3 of IS 5382 and also acid/alkali resistant.

<b>Plunger</b>	Stainless Steel IS 6528	Stainless Steel IS 6528
<b>Cartridge Holder</b>	Leaded Tin Bronze Grade LTB 2 of IS 318	Leaded Tin Bronze Grade LTB 2 of IS 318
<b>Piercer</b>	Stainless Steel IS 6528	Stainless Steel IS 6528
<b>Spring</b>	Carbon Steel Grade I of IS 4454 (Part-I)	Carbon Steel Grade I of IS 4454 (Part-I)
<b>Siphon Tube</b>	Brass, Alloy No.2 of IS: 407	Brass, Alloy No.2 of IS: 407
<b>Nozzle and Discharge Fitting</b>	Plastic	Plastic
<b>Cartridge</b>	Steel IS 4947	Steel IS 4947
<b>Hose</b>	Braided PVC/Rubber having bursting pressure of not less than 50 Kgf/Cm <sup>2</sup> . Length as per IS.	Braided PVC/Rubber having bursting pressure of not less than 50 Kgf/Cm <sup>2</sup> . Length as per IS.
<b>Safety Clip</b>	Plastic IS 7328	Plastic IS 7328
<b>Portable Fire Extinguishers shall comply all norms of IS: 15683 and its amendments.</b>		
<b>Fire Extinguisher Shall comply all norms of IS: 2171 and its amendments</b>		

NIT Sl. No.	Sl. No. 6	Sl. No. 7
<b>Description of Fire Extinguisher</b>	<b>Capacity</b>	
Dry Powder Type/ABC (Store Pressure Type) Fire Extinguishers	<b>4 Kg Capacity</b> Approx. 02 year's off-take quantity 400 Nos.	<b>6 Kg Capacity-</b> Approx. 02 year's off-take quantity 250 Nos.
<b>Body</b>	Mild Steel Sheet Conforming IS: 513	Mild Steel Sheet Conforming IS : 513
<b>Neck Ring</b>	Mild Steel Conforming IS: 2062	Mild Steel Conforming IS: 2062
<b>Valve</b>	Forged Brass, conforming to FLB-IS 6912	Forged Brass, conforming to FLB-IS 6912
<b>Siphon Tube Sheet</b>	Brass, conforming to Alloy No. of IS: 407	Brass, conforming to Alloy No. of IS: 407
<b>Discharge Hose</b>	Rubber Braided. Bursting Pressure 50 KGF/CM <sup>2</sup> . Length as per IS.	Rubber Braided. Bursting Pressure 50 KGF/CM <sup>2</sup> . Length as per IS.
<b>Discharge Nozzle</b>	Plastic	Plastic
<b>Wall Mounting Bracket</b>	Mild Steel (Powder Coated)	Mild Steel (Powder Coated)
<b>Extinguishing Medium</b>	Mono Ammonium Phosphate based Dry Powder (Confirm IS: 14609)	Mono Ammonium Phosphate based Dry Powder (Confirm IS: 14609)
<b>Portable Fire Extinguishers shall comply all norms of IS: 15683 and its amendments.</b>		
<b>Fire Extinguisher Shall comply all norms of IS: 13849 and its amendments</b>		

**Note:-**

- (1) This tender is for conclusion of Rate Contract valid for **2 years from date of issue of R/C**. It being a case of Rate Contract, the **price shall remain FIRM and fixed** throughout the validity period of Rate Contract whereas the item-wise quantities shall vary depending upon the requirement as may arise during validity period of the Rate Contract. The Off Take shall also vary accordingly. The orders will be placed by Regional Manager on as and when required basis.
- (2) Detailed Technical Specifications along with technical literatures/leaflets and drawings if any for offered items should be indicated in this section. A checklist showing any deviations in specification from NIT should also be enclosed. Test certificates from Govt./Govt. Approved Laboratories for compliance of relevant IS Specification , , BIS certificates, Guarantee certificate etc. as needed for the quoted items, wherever required, should be enclosed.
- (3) The Rate must be quoted on **FOR Destination Basis** and Delivery period to be **within 06 weeks** on receipt of firm order from Regional Manager /General Manager.
- (4) The supply of Fire Extinguishers will be done **Complete with Refilling Material/Cartridges**.
- (6) Tenderer should confirm that they are capable of meeting our annual requirement out of their existing manufacturing capacity.
- (7) RC shall be concluded with proven sources only. The criterion for considering a bidder as proven is mentioned in the NIT.

General Manager

**TECHNICAL PARAMETERS / SPECIFICATIONS OF FIRE**  
**EXTINGUISHERS**  
**DRY CHEMICAL POWDER TYPE FIRE EXTINGUISHERS**

<b>Sr. No.</b>	<b>DESCRIPTION</b>	<b>04 KGS</b>	<b>06 KGS</b>
1	Fire Rating	13 B	21 B
2	Working Temp.	- 10 ° C to 55 °C	- 10 ° C to 55 °C
3	Testing Pressure	35 bar	35 bar
4	Working Pressure	Below 20 bar	Below 20 bar
5	Discharge Range	Not less 02 meter	Not less 02 meter
6	Operating Principal, Installation and maintenance	As per IS 15683 : 2006	As per IS 15683 : 2006
7	Minimum effective Discharge Time	08 sec	13 sec
8	Discharge %	90%	90%

**CONSTRUCTION :**

<b>Sr. No.</b>	<b>DESCRIPTION</b>	<b>04 KGs</b>	<b>06 KGs</b>
1	Body	Mild Steel Sheet	Mild Steel Sheet
2	Control Valve	Brass	Brass
3	Syphone Tube	Aluminium	Aluminium
4	Discharge Nozzle	Metallic	Metallic
5	Hose	PVC Braided	PVC Braided
6	Neck Ring	Neck ring is welded with top of the body having mounting threads (G2-1/2 or M74x2)	Neck ring is welded with top of the body having mounting threads (G2-1/2 or M74x2)
7	Cartridge/Expelling media	120 gm	180 gm
8	Design and construction of valve	Squeeze grip type having mounting threads to match with necking threads	Squeeze grip type having mounting threads to match with necking threads
9	Discharge fitting	Metallic nozzle with hose	Metallic nozzle with hose
10	Colour	Blue (5% o total surface area) remaining in red	Blue (5% o total surface area) remaining in red

DIMENSIONS :

<b>Sr. No.</b>	<b>DESCRIPTION</b>	<b>04 KGs.</b>	<b>06 kgs</b>
1	Thickness	As per IS 15683 : 2006	As per IS 15683 : 2006
2	Diameter	150 mm $\pm$ 5%	175 mm $\pm$ 5%
3	Height	425 mm $\pm$ 5%	585 mm $\pm$ 5%

## STORED PRESSURE ABC TYPE FIRE EXTINGUISHERS

### PERFORMANCE

### CONSTRUCTION

<b>Sr. No.</b>	<b>DESCRIPTION</b>	<b>02 kg.</b>	<b>04 KGs</b>	<b>06 KGs</b>
1	Body	MS	MS	MS IS 513
2	Control Valve	Brass	MS IS 2052	MS IS 2052
3	Syphone Tube	Aluminium	Aluminium	Aluminium
4	Discharge Nozzle	Metallic	Metallic	Metallic
5	Hose	Braided PVC	Braided PVC	Braided PVC
6	Neck Ring	Neck ring is welded with top of the body having mounting threads (G2-1/2 or M74x2)	Neck ring is welded with top of the body having mounting threads (G2-1/2 or M74x2)	Neck ring is welded with top of the body having mounting threads (G2-1/2 or M74x2)
7	Expelling media	N <sub>2</sub> Gas at pressure at 15 kg/cm <sup>2</sup>	N <sub>2</sub> Gas at pressure at 15 kg/cm <sup>2</sup>	N <sub>2</sub> Gas at pressure at 15 kg/cm <sup>2</sup>
8	Design and construction of valve	Squeeze grip type having mounting threads to match with necking threads	Squeeze grip type having mounting threads to match with necking threads	Squeeze grip type having mounting threads to match with necking threads
9	Discharge fitting	Metallic nozzle with hose	Metallic nozzle with hose	Metallic nozzle with hose

### DIMENSION :

<b>Sr. No.</b>	<b>DESCRIPTION</b>	<b>02 Kg.</b>	<b>04 Kg.</b>	<b>06 kg.</b>
1	Thickness	As per IS 15683 : 2006	As per IS 15683 : 2006	As per IS 15683 : 2006
2	Diameter	100 mm ± 5%	130 mm ± 5%	165 mm ± 5%
3	Height	350 mm ± 5%	480 mm ± 5%	640 mm ± 5%



Sr. No.	Description	02 kg.	3 kg.	4.5 kg.
1	Fire Rating	8 B	13 B	13 B
2	Working tEmp.	- 10 °C to 55° C	- 10 °C to 55° C	- 10 °C to 55° C
3	Testing Pressure	250 bar	250 bar	250 bar
4	Working Pressure	Below 20 bar	60-65	60-65
5	Discharge Range	Not less 01 meter	Not less 02 meter	Not less 02 meter
6	Operating principal, installation and maintenance	As per IS 15683:2006	As per IS 15683:2006	As per IS 15683:2006
7	Minimum effective Discharge Time	08 sec	08 sec	13 sec
8	Discharge %	90%	90%	90%
9	Gas Storage Pressure	50 kg/cm <sup>2</sup>	50 kg/cm <sup>2</sup>	50 kg/cm <sup>2</sup>

### CONSTRUCTION

Sr. No.	DESCRIPTION	02 kg.	03 KGs	4.5 KGs
1	Cylinder	Seamless Steel as per IS 7285	Seamless Steel as per IS 7285	Seamless Steel as per IS 7285
2	Control Valve	Wheel type IS 3224 Aluminium	Wheel type IS 3224 Aluminium	Wheel type IS 3224 Aluminium
3	Internal Discharge Tube	Aluminium	Aluminium	Aluminium
4	Discharge Tube	Metallic	Metallic	Metallic
5	Dishcharge Horn	Poly ethylene	Poly ethylene	Poly ethylene
6	Hose	Aluminium	Aluminium	Aluminium
7	Neck Ring	Steel IS 2507	Steel IS 2507	Steel IS 2507
8	Expelling Media	NIL	NIL	NIL
9	Design and construction of valve	As per IS 15683:2006	As per IS 15683:2006	As per IS 15683:2006

### DIMENSION

Sr. No.	DESCRIPTION	02 Kg.	03 Kg.	4.5 kg.
1	Thickness	As per IS 15683 : 2006	As per IS 15683 : 2006	As per IS 15683 : 2006
2	Diameter	105 mm ± 5%	115 mm ± 5%	165 mm ± 5%
3	Height	350 mm ± 5%	480 mm ± 5%	640 mm ± 5%

Place :  
Date :

(Signature & Seal)

**ANNEXURE – C Acceptance of Commercial terms and conditions by the bidder.**

**OTHER COMMERCIAL INFORMATION**

<b>Sl. No</b>	<b>Particulars</b>	<b>Details</b>	<b>Remarks, if any</b>
<b>1</b>	Details of EMD (if submitted)		
<b>2</b>	Submission of Security Deposit (Accepted/Exempted)		
<b>3</b>	Proof of being Manufacturer (for tendered items)		
<b>a</b>	Type of registration (SSI/NSIC/DGS&D/ISO etc.)		
<b>b</b>	Document reference no & date		
<b>c</b>	Issued by		
<b>d</b>	Valid up to		
<b>e</b>	Registration Number		
<b>f</b>	Name of the Registering Authority.		
<b>4</b>	Excise Duty Details		
<b>a</b>	Central Excise No		
<b>b</b>	Rate of Excise Duty quoted (If applicable)		
<b>5</b>	Sales Tax Details		
<b>a</b>	Sales Tax No.		
<b>b</b>	Rate of Sales Tax i.e. VAT/CST		
<b>6</b>	Packing & Forwarding Charges (Inclusive/Extra- Rate in % to be indicated)		
<b>7</b>	Freight & Insurance charges (Inclusive/Extra -Rate in % to be indicated))		
<b>8</b>	PAN NO		
<b>9</b>	Payment details (for EFT)		
<b>a</b>	Account Name		
<b>b</b>	Banker's Name		
<b>c</b>	Branch		
<b>d</b>	Address, City/Town, District, State		
<b>e</b>	Account type		
<b>f</b>	A/c No & EFT No		
<b>g</b>	IFSC Code		
<b>10</b>	MSME (Applicable/Not Applicable)		
<b>a</b>	If applicable, indicate Registration No. & Registering Authority		
<b>b</b>	Submit Self Certified notarized copy of valid registration certificate (EM Part II)		
<b>9</b>	Submission of Auditor's certificate regarding passing on of refund of ED , if any, to AUPGB (Accepted/Not		
<b>11</b>	Submission of Sales Tax clearance certificate (if applicable)		
<b>12 a</b>	Vendor Code of the bidder.		

Signature of the Bidder

Seal of the Firm

## Format of Letter of Bid (LOB)

## LETTER HEAD OF BIDDER

To,  
**The General Manager**  
Allahabad UP Gramin Bank,  
PO Banda ,  
Dist. Banda, UP 210001.

Sub : **Letter of Bid for for Conclusion of Rate Contract**  
**for supply of Fire Extinguishers valid for 02 years**

Ref: AUPGB/

Dear Sirs,

**I/We** offer to supply the material as per our offered rate/price in accordance with the conditions of the NIT document as available in the website.

This Bid and your subsequent Supply/Purchase Order shall constitute a binding contract between us.

**I/We** hereby confirm our acceptance of all the terms and conditions of the NIT document unconditionally.

If any information furnished by **me/us** online towards eligibility in this tender is found to be incorrect at any time, penal action as deemed fit may be taken against **me/us** for which **I/we** shall have no claim against AUPGB.

Yours faithfully,

(Signature of Bidder **OR**  
Authorised person of bidder

1. Name of Authorised Signatory :
2. Type of Authorisation :
3. Name of the Bidder :
4. Address :
5. e-Mail Address :
6. Mobile/Telephone Number :
7. FAX Number :
8. Place :
9. Date :

## ANNEXURE – F (GTC)

### GENERAL TERMS AND CONDITIONS OF SUPPLY OF STORES

**1. Definition:**

In the interpretation of the Contract and the general and special conditions governing it unless the context otherwise requires:

- i. “**CONTRACT**” means the invitation of tender, instructions to tenderers, acceptance of tender, particulars and the general and special conditions specified in the acceptance of tender and includes a repeat order which has been accepted and acted upon by the supplier.
- ii. The term “**SUPPLIER**” shall mean the person, firm or company with whom the contract is placed and shall be deemed to include the supplier in successors (approved by the Purchaser) representatives, heirs, executors, administrators and permitted assignee as the case may be.
- iii. “**CONTRACT PRICE**” shall mean the sum accepted or the sum calculated in accordance with the price and / or terms accepted by or on behalf of the purchaser.
- iv. The Chairman means Chairman of Allahabad UP Gramin Bank, Banda.
- v. The term **DRAWING** shall mean the drawings, the plans specified in or annexed to the schedule of specification.
- vi. The term “**PURCHASE EXECUTIVE**” shall mean the purchaser or purchaser named in the schedule to the tender, his or their successors or assignees.
- vii. The term "**INSPECTOR**" shall mean any person nominated by or on behalf of the purchaser to inspect supplies, Stores or works under the contract or his duly authorized agent.
- viii. The term "**PROGRESS OFFICER**" shall mean any person nominated by or on behalf of the purchaser to visit supplier's works to ascertain the position of deliveries of stores purchased.
- ix. The term "**MATERIALS**" shall mean anything used in the manufacture or fabrication of the stores.
- x. The term "**PARTICULARS**" shall mean the following:
  - a. Specification
  - b. Drawing
  - c. Sealed pattern denoting a pattern sealed and signed by the inspector
  - d. Certified or sealed sample denoting a copy of the sealed pattern or sample sealed by the purchaser for guidance of the Inspector.
  - e. Trade pattern denoting a standard of the ISI or other standardizing authority of Northern Coalfields Limited and / or a general standard of the Industry and obtainable in the open market.
  - f. Proprietary make denoting the product of an individual manufacturer
  - g. Any other details governing the construction, manufacturer and or supply as existing in the contract.
- xi. "**STORES**" means the goods specified in the supply order or schedule, which the contractor has agreed to supply under contract.
- xii. The term "**TEST**" shall mean such test or tests as are prescribed by the specification or considered necessary by the Inspector or any agency acting under direction of the Inspector.

- xiii. The term "SITE" shall mean the place or places named in the "SUPPLY ORDER" or such other place or places at which any work has to be carried out as may be approved by the purchaser.
- xiv. Works denoting the persons shall include any company or association or body of individuals whether incorporated or not.
- xv. "WRITING" shall include any manuscript, typewritten or printed statement under or over signature or seal as the case may be.
- xvi. "UNIT & QUALITY" means the unit and quantity specified in the schedule.
- xvii. "SUPPLY ORDER" or "PURCHASE ORDER" means an order for supply of stores and includes an order for performance.

- 2. The delivery of stores shall be deemed to take place on delivery of the stores in accordance with the terms of the contract after approval of stores by the Inspector to:
  - i. The consignee at his premises or
  - ii. Where so provided the interim consignee at his premises or
  - iii. A carrier or other persons named in the contract an interim consignee for the purpose of transmission to the consignee.
  - iv. The consignee at the destination station in case of contracts stipulated for delivery stores at destination station.
- 3. Words in the singular include the plural and vice-versa.
- 4. Words denoting the masculine gender shall be taken to include the feminine gender and work persons, shall include any company or association or body of individuals, whether incorporated or not.
- 5. Terms and expressions not herein defined shall have the meanings assigned to them in the India Sale of Goods Act 1930 or the Indian Contract, 1872 or the General Clauses Act 1897 and as amended in respect of all the Acts as the case may be.

**6 (a) Parties:-**

The Parties to the contract are the supplier and the purchaser named in the schedule or any other specifically mentioned in the contract.

(b) Address to which communications are to be sent- For all purposes of the contract, including arbitration hereunder, the address of the supplier mentioned in the tender shall be the address to which all communications addressed to the supplier shall be sent, unless the supplier has notified a change by a change by a separate letter containing no other communication and sent by registered post acknowledgment due to the head of the office placing the supply order. The supplier shall be solely responsible for the consequence of an omission to notify a change of address in the manner aforesaid.

Any communication or notice on behalf of the purchaser in relation to the contract may be issued to the supplier by Purchase Executive and all such communications and notices may be served on the supplier either by registered post or under certificate of posting or by ordinary post or by hand delivery at the option of such executive.

- 7. (i). The price quoted shall be either FOR place or Railway station of dispatch, FOB destination. Delivery free to the consignee, FOB or CIF as specified in the invitation to the tender. All offers from countries other than Purchaser's country shall quote on FOB and CIF basis.
- (ii). In all cases the prices quoted must be net per unit shown in the enquiry and must include all packing and delivery where applicable. Refunds on account of returnable packages (if any) are to be separately specified. The price should show separately the Foreign Exchange element and the Rupee element for stores to be

imported. Sales Tax shall be shown separately and whether it is State Sales Tax or Central Sales Tax. If no mention is made about Sales Tax, it will be assumed to be included in the price quoted.

The prices should be included of Excise, or excise duty should be separately mentioned. In case where price is quoted inclusive of excise duty, the rate of quantum of the same should be separately indicated. In case of contracts providing for free delivery to the consignee, octroi charges shall be included where leviable.

(iii). The price must be stated separately for each item on unit basis.

(iv). When quotations are made for units other than those specified in the enquiry, the relationships should be stated.

(v). The prices quoted must be firm and the offers made must remain open for at least four months from the date of submitting quotations unless otherwise specified.

(vi). Tender must invariably be submitted along with illustrated literature giving complete and detailed specifications, particulars etc. of the main unit and of the standard accessories to be supplied with the stores.

(vii). Tenderer must clearly specify their recommended spare parts that will be supplied along with the main unit and item wise prices of the spares parts, also what are fast moving, medium moving, slow moving and insurance spares and the period up to which they are likely to last.

(viii). Printed terms and conditions of the tendering firms shall not be considered as forming part of their tender. In case the terms and conditions of contract applicable to this invitation to tender are not acceptable to the tendering firms, they should clearly specify deviations there from in their tender.

(ix). Typed quotations should be submitted. Those containing erasures and over-writings are liable to be rejected. Any corrections made in the tenders must be initialed by the tenderers, failing which their tenders will not be considered.

(x). Insurance arrangement will be made as per instructions being issued from time to time by the Materials Management Division of Allahabad UP Gramin Bank and / or its Regional Offices .

8. (i) Samples of each item, if considered necessary, should be submitted simultaneously by the contractor for inspection by Inspector / Inspectors unless the articles under tender are of considerable bulk in which case separate arrangement will be made for inspection of the articles offered while considering the quotation.
- (ii). All samples required for inspection or test shall be supplied by the successful tenderer free of cost.
- (iii). All samples must be clearly labeled with the tenderer's name, this offer enquiry number and the last date of opening of tender.

#### **9. a) Subletting and Assignment**

The supplier shall not save with the previous consent in writing of the purchaser, sublet, transfer, assign the contract or any part thereof or interest therein or benefit or advantage thereof in any manner whatsoever. Provided nevertheless that any such consent shall not relieve the supplier from any obligation, duty or responsibility under the contract.

#### **b) Change in a Firm**

(i) Where the supplier is a partnership firm, a new partner shall not be introduced in the firm except with the previous consent in writing of the purchaser (which may be granted only as an exception) of a written undertaking by the new partner to perform the contract and accept as liabilities incurred by the firm under the contract prior to the date of such undertaking.

(ii) On the death or retirement of any partner of the supplier firm before complete performance of the contract the purchaser may at his option cancel the contract in such case the supplier shall have no claim whatsoever for compensation against the purchase.

(iii) If the contract is not determined as provided in the sub-clause (ii) above notwithstanding the retirement of a partner from the firm, he shall continue to be liable under the contract for acts of the firm until a copy of the public notice given by him under Section 32 of the Partnership Act has been sent by him to the purchaser by registered post acknowledgment due.



**10. (a) Consequence of Breach**

Should the supplier or a partner in the supplier firm commit breach of either of the conditions mentioned at Clause 20 (a) or (b) (i) of this sub-clause, it shall be lawful of the purchaser to cancel the contract and purchase or authorize the purchaser of the stores at the risk and cost of the supplier and in that event the provisions of clause 20 shall as far as applicable shall apply.

- (a) The decision of Coal India Ltd. and/or its Regional Offices as to any matter or thing concerning or arising out of this sub-clause or any question whether the supplier or any partner of the supplier firm has committed a breach of any of the conditions in this sub-clause contained shall be final and binding on the supplier.

**11. Use of raw materials secured with Bank's assistance**

a. Where any raw material for the execution of the contract is procured with the assistance of AUPGB and or its Regional Offices by purchase or under arrangement made or permit, license, quota certificate or release order issued by or on behalf of or under authority or by any officer empowered in that behalf by law, or is issued from government stock and where advance payments are made to the supplier to enable him to purchase such raw materials for the execution of the contract, the supplier.

I. Shall hold such material as trustee of Allahabad UP Gramin Bank and / or its Regional Offices

II. Shall use such material economically and solely for the purpose of the contract

III. Shall not dispose of the same without the previous permission in writing of the purchaser; and

IV. Shall tender due account of such material and return to the purchaser at such place as the purchaser may direct all surplus or unserviceable material that may be left after the completion of the contract or its termination for any reason whatsoever. On returning such material, the supplier shall be entitled to such price thereof as the purchaser may fix having regarding the condition of such material.

b. Where the contract is terminated due to any default on the part of the supplier, the supplier shall pay all transport charges incurred for returning any material up to such destination as may be determined by AUPGB H.O./ or its Regional Offices whose decision shall be final.

c. If the supplier commits breach of any of the conditions in this clause specified, he shall, without prejudice to any other liability, penal or otherwise, be liable to account to AUPGB H.O. and or its Regional Offices all money, advantages of profits accruing from or which in the usual course would have accrued to him by reasons of such breach.

d. Where the stores manufactured or fabricated by the supplier out of the materials arranged or procured by or on behalf of Allahabad UP Gramin Bank and / or its Regional Offices are rejected the supplier shall, without prejudice to any other right or remedy of the Government, pay to the Government on demand the cost price or market value of all such materials whichever is greater.

12. The tenderers in case of imported items, shall clearly mention in the quotation that in the event of the supply order being placed with them, they shall arrange for supply within a reasonable period of all necessary maintenance tools and spares parts that may be required from time to time during the normal life of the machines, on a continuous basis and at a price not in excess of the landed cost at their premises plus a stated percentage differential (such a differential should be indicated) and proper servicing of the main unit supplied by them as and when required. In case there is a Rate Contract with the DGS&D supply be made at the RC rates.

13. The tenderers shall give a warranty of satisfactory performance of the unit offered by them for a period of 12 months from the date of commissioning or 18 months from the date of receipt and acceptance by AUPGB H.O./ or its Regional Offices. The supplier shall be responsible for any defects that they develop under the conditions provided for by the contract and under proper use, arising from faulty materials, design or workmanship and shall remedy such defects at his own cost when called upon to do so. If it becomes necessary for the supplier to replace or renew any defective portion of the goods, such replacement or renewal should be made by the supplier without any extra cost to Allahabad UP Gramin Bank H.O./ or its Regional Offices.

14. For orders placed directly on overseas suppliers, the tenderers should separately indicate whether their prices quoted include any commission for the manufacturer's agents in India and the amount of remuneration for the agent included in the quoted price. Price shall include:
- The service that will be rendered by them as manufacturer's agent
  - The name and address of agents, if any, in India, and
  - The agency commission or remuneration or freight in case FOR prices are accepted will be paid in Rupees in India
15. On acceptance of the tender, a formal acceptance of tender or supply order will invariably be issued. Advance intimation in writing of acceptance of the tender will be given whenever considered necessary by the said authority. In case an advance intimation has been given, the formal acceptance of tender or supply order shall follow in due course, but immediate action towards execution of supply order shall be taken on receipt of the advance intimation.
16. **Earnest Money/ Security Money:**
- Earnest money clause should be stipulated in the tender. The value of Earnest Money to be deposited by the tenderer should be Rs. 25000.00 . EMD should be in the form of Demand Draft and must accompany the quotation i.e. cover I of the bid. For unsuccessful tenderer, EMD shall be refunded immediately after finalisation of the tender with the approval of Head of Area. EMD shall be forfeited if any tenderer withdraw their offer before finalization of the tender or fails to submit order acceptance within 15 days from the date of order.
  - Security Deposit clause should be stipulated in the tender. Two weeks time (15 days) shall be given in the order to the successful tenderer to furnish the security deposit. In case the firm fails to deposit the security money, the order shall be canceled and the case shall be processed to order elsewhere and the firm's performance is to be kept recorded for future dealings with them. The value of Security Money to be deposited by the successful tenderer in the form of Bank Draft shall be 10% of the value of the awarded contract without having any ceiling. For successful tenderer, EMD should be converted to Security Money which will be refunded to the firm within 30 days of satisfactory execution of the contract with the approval of the Head of the Area. For unsatisfactory performance and/or contractual failure, the security money shall be forfeited.
  - For procurement value less than Rs. 1,00,000/- no earnest money / security deposit will be required.

**17. Inspection and Rejection**

Generally the stores shall be of the best quality and workmanship and comply with the contract or supply order in all respect. The stores supplied shall be in accordance with specification unless any deviation is authorized and specified and specified in the contract or supply order or any amendment thereof.

**a) Facilities for Test and Examination**

The supplier shall, at his own expenses, afford to the Inspector all responsible facilities and such accommodation as may be necessary for satisfying himself, that the stores are being and/or have been manufactured in accordance with particulars. The Inspector shall have full and free access at any time during the execution of the contract to the suppliers work for the purpose aforesaid, and he may require the supplier to make arrangement for inspection of the stores or any part thereof or any material at his premises or at any other place specified by the inspector and if the supplier has been permitted to employ the services of a sub-supplier, he shall in his contract with the sub-supplier reserve to the inspector a similar right.

#### **b) Cost of Test**

The supplier shall provide without any extra charge, all materials, tools, labour and assistance of every kind which the inspector may demand from him for any test, and examination, other than special or independent test, which he shall require to be made on the supplier's premises and the supplier shall bear and pay all costs attendant thereon. If the supplier fails to comply with the conditions aforesaid, the Inspector shall in consultation with the purchaser, be entitled to remove for test and examination all or any of the stores manufactured by the supplier to any premises other than his (suppliers) and in all such cases the supplier bear the cost of transport and/or carrying out such tests elsewhere. A certificate in writing of the Inspector that the supplier has failed to provide the facilities and the means, for test and examination shall be final.

#### **c) Delivery of Stores for Test**

The supplier shall also provide and delivery for test free of charge, at such place other than his premises as the Inspector may specify, such materials or stores as he may require.

#### **d) Liability for Costs of Laboratory Test**

In the event of rejection of stores or any part thereof by the Inspector in consequence of the sample thereof, which removed to the laboratory or other place of test, being found on test to be not in conformity with the contract or in the event of the failure of the supplier for any reason to delivery the stores passed on test within the stipulated period, the supplier shall, on demand pay to the purchaser all costs incurred in the Inspection and/or test cost of the test shall be assessed at the rate charged by the laboratory to private persons for similar work.

#### **e) Method of Testing**

The Inspector shall have the right to put all the stores or materials forming part of the same or any part thereof to such tests as he may think fit and proper. The supplier shall not be entitled to object on any ground whatsoever to the method of testing adopted by the Inspector.

#### **f) Stores Expended in Test**

Unless otherwise provided for in the contract, all stores/materials expended in test will be to suppliers account.

#### **g) Inspector – Final Authority and to Certify Performance**

(i) The Inspector shall have the power

Before any stores or part thereof are submitted for inspection to certify that they can not be in accordance with the contract owing to the adoption of any unsatisfactory method of manufacturer.

(ii) To reject any stores submitted as not being in accordance with the particulars.

(iii) To reject the whole of the installment tendered for inspection, if after inspection of such portion thereof as he may in his discretion think fit, he satisfied that the same is unsatisfactory; and

(iv) To mark the rejected stores with a rejection mark so that they may be easily identified if re-submitted.

#### **(h) Consequence of Rejection**

If on the stores being rejected by the Inspector or consignee at the destination, the supplier fails to make satisfactory supplies within the stipulated period of delivery, the purchaser shall be at liberty to :

(i) Allow the supplier to resubmit the stores, in replacement of those rejected, within a specified time, the suppliers bearing the cost of freight, if any, on such replacement without being entitled to any extra payment on the account; or

(ii) Purchase or authorize the purchase of quantity of the stores rejected or so others of a similar description (when stores exactly complying with particulars opinion of the purchase executive which shall be final,

readily available) without notice to the supplier's liability as regards the supply of any further installment due under the contract; or

(iii) Cancel the contract and purchase or authorize the purchase of the stores or others of a similar description (when stores exactly complying with particulars are not in the opinion of the purchaser, which shall be final readily available) at the risk and cost of the supplier. In the event of action being taken under sub-clause (ii) above or this sub-clause in the provisions of clause 20 shall apply as far as applicable.

**(I) Inspector's Decision as to Rejection Final**

The Inspector's decision as regards the rejection shall be final and binding on the supplier.

(j) Where under a contract, the price payable is fixed on FOR station of dispatch basis, the supplier shall, if the stores are rejected at destination by the consignee, be liable in addition to other liabilities to reimburse to the purchaser the freight paid by the purchaser.

**(k) Notification of Result of Inspection**

Unless otherwise provided in the specification or schedule, the examination of the stores will be made as soon as practicable after the same have been submitted for inspection and the result of the examination will be notified to the supplier.

**(l) Marking of Stores**

The supplier shall if so required, at his own expense mark or permit the Inspector to mark all the approved stores with a recognized Government or purchaser's mark. The stores which can not be so marked shall, if so required by the Inspector, be packed in suitable package or cases each of which shall be sealed and marked with such mark.

**(m) Removal of Rejection**

I. Any stores submitted for inspection at a place other than the premises of the supplier and rejected shall be removed by the supplier subject as hereinafter provided within 14 days of the date of receipt of intimation of such rejection. If it is proved that letter containing such intimation is addressed and posted to him at the address mentioned in the schedule, it will be deemed to have been served on the supplier at the time when such letter would in the course of ordinary post reach the supplier. It shall be competent for the Inspector to call upon the supplier to remove what he considers to be dangerous, infected or perishable stores within 48 hours of the receipt of such intimation.

ii. Such rejected stores shall under all circumstances lie at the risk of the supplier for the moment such rejection and if such stores are not removed by the supplier within the period aforementioned, the Inspector/Purchaser may either return the same to the supplier at his risk and cost a public tariff rate by such mode of transport as the purchaser or Inspector may select, or dispose of such stores at the supplier's risk on his account and retain in such portion of the proceeds as may be necessary to cover any expense incurred in connection with such disposal. The purchaser shall also be entitled to recover handling and storage charges for the period during which the rejected stores are not removed.

**(n) Inspection Notes**

On the stores being found acceptable by the Inspector, he shall furnish the supplier with necessary copies of inspection note duly completed, for being attached to the supplier's bill in support thereof.

**18. Packing and Transport**

(a) It shall be the responsibility of the successful tenderers to arrange for the stores being sufficiently and properly packed for transport by Rail, Road or Sea as the case may be so as to their being free from loss or injury on arrival at destination.

The packing of the stores shall be done at the expense of the successful tenderer.

(b) The successful tenderer is responsible for obtaining a clear receipt from the transport authorities specifying the goods dispatched. He will not book any consignment on a "said to contain" basis. If he does so, he does it on his own responsibility. Allahabad UP Gramin Bank shall pay for only such stores as are actually received by them in accordance with the contract.

(c) All packing cases, containers, packing and other similar materials shall be supplied free !~contract/supply order.

(d) Packages must be so marked that identification is made easy. Packages will be stamped with identification marks both outside the packages as well as on the contents inside.

Packages containing articles liable to be broken by rough handling like glass or machinery made of cast iron will be marked with cautionary works like 'Fragile' , 'Handle with care'. Weight of each packages will be marked on the package.

(e) A complete list of contents in each package called the packing list will be prepared and one copy will be packed in the package itself and another copy will be forwarded to the consignee in advance.

**19. Delivery:**

The time for and the date of delivery of the stores stipulated in the 'Purchase Order' shall be deemed to be the essence of the contract and delivery of the stores must be completed by the date specified.

**20.** In the event of failure to deliver or dispatch the stores within the stipulated date / period in accordance with the samples and / or specifications mentioned in the supply order and in the event of breach of any of the terms and conditions mentioned in the supply order, Allahabad UP Gramin Bank and / or its Regional Offices should have the right:-

a. To recover from successful tenderer, as agreed liquidated damages, a sum not less than 0.5% of the price of the any store which successful tenderer has not been able to supply as aforesaid for each week or part of a week during which the delivery of such stores may be in arrears limited to 10 %. Where felt necessary the limit of 10% can be increased to 15% at the discretion of Head of the Materials Management Division

b. To purchase from elsewhere, after due notice to the successful tenderer, on the account and at the risk of the defaulting supplier the stores not supplied or others of a similar description without canceling the supply order in respect of consignment not yet due for supply or

c. To cancel the supply order or a portion thereof, and if so desired, to purchase the store at the risk and cost of the defaulting supplier and also

d. To extend the delivery period with or without penalty as may be considered fit and proper. The penalty if imposed shall not be more than the agreed liquidated damages referred to clause (a) above.

e. To forfeit security deposit in full or part.

f. Whenever under this contract a sum of money is recoverable from and payable by the supplier, Allahabad UP Gramin Bank, shall be entitled to recover such sum by appropriating, in part or in whole by deducting any sum or which at any time thereafter, may become due to the successful tenderer in this or any other contract, with Allahabad UP Gramin Bank. Should this sum be not sufficient to cover the full amount recoverable, the successful tenderer shall pay to Allahabad UP Gramin Bank, on demand the remaining balance. The supplier shall not be entitled to any gain on any such purchase.

**21.** If the execution of the contract / supply order is delayed beyond the period stipulated in the contract / supply order as a result of outbreak of hostilities, declaration of any embargo or blockage, or fire, flood, acts of nature or any other contingency beyond the suppliers' control due to act of God then AUPGB or its Regional Offices may allow such additional time by extending the delivery period, as it considers to be justified by the circumstances of the case and its decision shall be final. If and when additional time is granted by the AUPGB and its Regional Offices , the contract / supply order shall be read and understood as if it had contained from its inception the delivery date as extended.

22. The supplier shall allow reasonable facilities and free access to his works and records to the Inspector, Progress Officer or such other Officer nominated for the purpose. Inspector of stores, i.e. supplies made by the successful tenderer against the supply order mentioned at (15) above, shall be carried out by the Inspector / Consignee at stores or by the Inspecting Wing (inclusive of all its branch officer) or any other agency as may be specified in the supply order. Where necessary, inspection may be carried out at the supplier's premises.

23. Allahabad UP Gramin Bank and / or its Regional Offices do not bind itself to accept the lowest or any tender and reserves to itself the right of accepting the whole or any part of the tender or portion of the quantity offered and the tenderer shall supply the same at the rate quoted.

24. The supplier shall at all times indemnify AUPGB and its Regional Offices against all claims which may be made in respect of the supplies for infringement of any right protected by patent, Registration of Design, or Trade Mark, provided that in the event of any claim in respect of alleged breach of Letter Patent, Registered Design, or Trade Mark being made against AUPGB H.O./ or its Regional Offices, the said authority shall notify the supplier of the same and the supplier shall be at liberty at his own expense to settle any dispute or to conduct any litigation that may rise therefrom.

**25. Carrying vessels for Imported Items**

In case of machinery imported from abroad, it is preferable that shipment should be affected in Indian Vessels, wherever possible. Supplies will however not be delayed on this account.

**26. Passing of Property**

Property in the stores shall not pass to the purchaser unless and until the stores have been delivered to the consignee or interim consignee as the case may be in terms of the contract.

**27. Laws Governing the Contract**

(a) This contract shall be governed by the Laws of India for the time being in force.

(b) Irrespective of the place of delivery, the place of performance of place of payment under the contract, the contract shall be deemed to have been made at the place from which the acceptance of tender or supply order has been issued.

**(c) Jurisdiction of Courts**

The courts of the place from the acceptance of tender has been issued shall alone have jurisdiction to decide any dispute arising out of or in respect of the contract.

**(d) Marking of Stores**

The marking of the stores must comply with the requirement of the law relating to merchandise marks for the time being in force in India.

**28. Corrupt Practices**

(a) The supplier shall not offer or give or agree to give to any person in the employment of the purchaser or working under the orders of Coal India Ltd. and/or its Regional Offices any gift or consideration of any kind as an inducement or reward for going or forbearing to do or for having done or forborne to do any act in relating to the obtaining or execution of the contract or any other contract with the purchaser or for showing or forbearing to show favour or disfavour to any person in relation to the contract or any other contract with the Purchaser. Any breach of the aforesaid condition by the supplier or any one employed by him or acting on his behalf (whether with or without the knowledge of the supplier) or the Commission of any offence by the supplier or by any one employed by him or acting on the behalf under Chapter IX of the Indian Panel Code, 1860 or the Prevention of Corruption Act, 1947 and any amendments thereto or any other Act enacted for the prevention of corruption by Public Servants shall entitle Allahabad UP Gramin Bank and or its Regional Offices to cancel the contract and all or any other contract with the supplier and to recover from the supplier the amount of any loss arising from such cancellation in accordance with the provisions of Clause 20.

(b) Any dispute or difference in respect of either the interpretation effect or application of the above condition or of the amount recoverable, the re-under by the purchaser from the supplier shall be decided by Allahabad

UP Gramin Bank and its Regional Offices whose decision shall be final and binding on the supplier.

**29. Insolvency and Breach of Contract**

- a) Allahabad UP Gramin Bank and or its Regional Offices may at any time by notice in writing, similarly determine the contract without compensation to the supplier in any of the following events that is to say – If the supplier being an individual or if a firm any partner thereof shall at any time be adjudged insolvent or shall have a receiving order or order of administration of his estate made against him or shall take any proceeding for composition under any Insolvency Act for the time being in force or make any conveyance or assignment of his effects or enter into any arrangements or composition with his creditors or suspend payment or if the firm be dissolved under the Partnership Act.
- b) If the supplier being a company is wound up voluntarily by the order of a court or a receiver, Liquidating Manager on behalf of the Debenture-Holders is appointed or circumstances shall have arisen which entitles the court or Debenture-Holders to appoint a Receiver, Liquidator or Manager.
- c) If the supplier commits any breach of the contract not herein specifically provided for – Provided always that such determination shall not prejudice any right of action or remedy which shall have accrued or shall accrue thereafter to the purchaser and provided also the supplier shall be liable to pay to the purchaser for any extra expenditure he is thereby put to and the supplier shall under no circumstances be entitled to any gain on repurchase.

**30. Terms of Payment:**

- a. For all stores, 100% payment should be made on receipt of the consignment at site and acceptance by the consignee as per actual payment term stipulated in the contract. The number and date of Railway receipt, Bill of Lading, Air Way Bill or Consignment Note under which the goods charged for in the bill are dispatched by Railway, ship, Air or Road respectively, and the number and date of the letter with which such Railway Receipt, Bill of Lading, Air Way Bill or Consignment Note is forwarded to the consignee should on bill. In the case of stores dispatched by post, the postal receipt should be attached in original to the bill and its number and date quoted therein.
- b. Payment against the supply orders placed either by the Regional Offices or by branches shall be arranged by the Regional Offices , if not specified otherwise.
- c. Payment from AUPGB may also be considered, if felt necessary, by the AUPGB management, even though order is placed against the requirement of one subsidiary company by AUPGB.

**31. Progress Report**

- a) The supplier shall from time to time render such reports concerning the progress of the contract and or supply of the stores in such form as may be required.
- b) The submission, receipt and acceptance of such reports shall not prejudice the right of the purchaser under the contract, nor shall operate an estoppel against the purchaser merely by reason of the fact that he has not taken notice of or objected to any information contained in such report.

- 32.** All disputes arising out of this contract shall be under the jurisdiction of **Banda court** only and as per the "law of the land".

Signature of the Tenderer

Seal of the Firm

**ANNEXURE – G**

**CERTIFICATES TO BE SUBMITTED BY BIDDER**

**1. Self Certificate for Proven-ness Source**

The items covered in supply order copies enclosed with our offer have been fully executed without any complaint on account of performance of the products.

Signature of Bidder

Seal of the Firm

**2. Lowest Price Certificate**

I/We do hereby certify that prices quoted by us against this tender is the lowest and is the same as applicable to other Government Departments/ Undertakings/ Banks/Other Organisations  
We also certify that the quoted rates are not higher than rates quoted / prices charged by us for same items to other Customers

Signature of Bidder

Seal of the Firm

**3. Quality Certificate**

I/We certify that there has not been any complaint against the quality of our products supplied to Government Departments or Public Sector Undertakings/Other Organizations.

Signature of Bidder

Seal of the Firm



#### **4. No Deviation Certificate**

“We declare that there is no deviation from the NIT terms and conditions in the offer submitted by us.”

Signature of Bidder

Seal of the Firm

#### **5. Non Banning or Delisting Certificate**

Our firm has not been suspended banned or de-listed by any Bank / Government or Quasi-Government agencies or PSU's.

Signature of Bidder

Seal of the Firm

**ANNEXURE – H**

**DECLARATION CERTIFICATE**

We do hereby declare that the contents of the offer submitted vide No. \_\_\_\_\_ against this tender (Tender ID No. \_\_\_\_\_ dated \_\_\_\_\_ ) have been given after fully understanding and the same are true and complete in every particular and that if any untrue abetment /information contained therein, the said offer shall be considered absolutely null and void and we shall be liable for any penal action as per the provisions of Law for the time being in force.

- I. I/We .....Partner/ Legal Attorney/ Proprietor / Accredited Representative of M/s..... declare that we are submitting our tender for the supply of materials as per NIT vide our offer No..... dated .....
- II. The contents of the offer given after fully understanding and all information furnished by me / us are correct and true and complete in every respect.
- III. All documents/credentials submitted along with the tender are genuine, authentic, true and valid.
- IV. If any information or document submitted is found to be false / incorrect, the said offer shall be considered absolutely null & void and action as deemed fit may be taken against me / us including termination of the contract, forfeiture of all dues including EMD/Security Deposit and blacklisting of my / our firm and all partners of the firm as per provisions of Law.”

Date

Signature of the Tenderer

Seal of the Firm

**ANNEXURE – I**

**“Measures / Parameters towards Social Accountability”**

We, M/s \_\_\_\_\_ (name of the firm) hereby certify that the following parameters pertaining to aspects of Social Accountability are being observed by our firm.

1	<b>Child Labor &amp; Young Workers.</b>	
	a	No Child Labor has been engaged
	b	No Young Worker has been engaged which was avoidable
	c	If engaged, there is no violation of AUPGB’s Young Workers policy
	d	No work-activity of own operations is hazardous / unsafe to the health & development of children & Young persons.
2	<b>Forced Labor</b>	
	a	No unwilling person has been engaged through any force.
	b	No deposits or personal documents have been kept in lieu of employment
	c	No wage, benefit, or personal documents have been withheld to force an employee to continue his/her employment
	d	Right of employees has not been restricted to leave workplace after duty hours, and to leave employment with due notice.
3	<b>Safe and healthy work environment.</b>	
	a	Workplaces under own control are safe and healthy as per applicable norms
	b	Required health & safety instructions are regularly given to employees
	c	Suitable systems are in place to detect, avoid or respond to potential threats to health & safety in work places under own control.
	d	Written records of all occurred accidents in places under own control are maintained
	e	Contractually required PPE are provided to employees.
	f	Contractually required first-aid and follow up medical treatment provided to injured employees.
	g	Female workers are not exposed to risk their childbearing capabilities?
	h	Clean toilets, potable water, and hygienic food storage facility are available for

		employees
	i	Dormitory or equivalent facility, if provided, are clean, safe and meet basic needs of occupants
	j	Right of employees is not restricted to leave work place without seeking permission from any other if they see imminent serious danger
4	<b>Freedom of union / association activities</b>	
	a	Right of employees to form union / association as per law is honoured, and no one is discriminated or penalized for this
	b	Employees / workers are free to elect their representative as per law
	c	Right of elected workers' representatives is not restricted for free access to their members as per law, and they are not subjected to discrimination, harassment or retaliation for this.
5	<b>Social and personal equality of employees</b>	
	a	No one is discriminated for employment, remuneration, and service facilities – based on his/her ethnics/social origin, cast, birth, religion, disability, gender, sexual orientation, family responsibilities, marital status, union/association membership, political opinion, age, etc – if otherwise fit and/or suitable.
	b	No employees is interfered to observe his/her tenets/practices, or obligations of his/her ethnic/social origin, religion, disability, gender, sexual orientation, family responsibilities, union/association membership, political opinion etc.
	c	Employees are not allowed of any behavior (including gestures, language and physical contact)that is threatening, abusive, exploitive, or sexually coercive – at work place and provided residential facility like dormitory etc.
	d	Employees are not subjected to pregnancy test or virginity test
6	<b>Dignity of employees</b>	
	a	All employees are treated with due dignity and respect
	b	No employee is subjected to corporal punishment, mental or physical coercion, verbal abuse, or harsh or inhuman treatment.
7	<b>Reasonable working hours</b>	
	a	Declared working hours of employees (including weekly offs and holidays) are in compliance with the applicable rules.

	b	All overtime work is either voluntary by the concerned employee, or through an agreement with workers' union / association / representative
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8.	<b>Proper Remuneration</b>	
a	All employees are paid their legal wages / pays as per payment protocol set by AUPGB	
b	Wage/pay of any employee is not deducted for disciplinary purpose, unless permitted by law and agreed by employee unions/association	
c	All earnings and deductions of employees are clearly detailed under salary/wage sheets, and payments are made to employees as per scheduled arrangement;	
d	All overtime work is paid at a premium rate as per the applicable law	
e	All applicable labor and social security obligations (e.g. PF) are fulfilled for all employees	
f	Applicable obligations for labor and social security are not circumvented in any manner	

Date

Signature of the Tenderer

Seal of the Firm

**ANNEXURE –J**

**FORMAT OF BANK GUARANTEE FOR SECURITY**

In consideration of M/s. Allahabad UP Gramin Bank , Banda PO- Banda, Dist.- Banda (UP) (hereinafter called the Company ) having agreed to exempt M/s. from the demand, under terms and conditions of an agreement/order

No. \_\_\_\_\_ date \_\_\_\_\_ made between the company and the said contractor(s) for \_\_\_\_\_ ( Hereinafter called “ the said description of the agreement/order”) of security deposit for the due fulfilment by the said contractor(s) of the terms and conditions contained in the said agreement , on production of a Bank Guarantee for Rs..... ( Rupees..... Only).

1. We \_\_\_\_\_ ( indicate the name of the Bank with address) ( Hereinafter referred to as “ the Bank”) at the request of the contractor(s) do hereby undertake to pay to the company an amount not exceeding Rs. \_ \_\_\_\_\_ against any loss or damage caused to or would be caused to or suffered by the company by reason of any breach by the said contractor(s) of any of the terms or conditions contained in the said agreement.
2. We \_\_\_\_\_ (indicate the name of the Bank ) do hereby undertake to pay the amounts due and payable under this guarantee without any demur, merely on a demand from the Company stating that the amount claimed is due by way of loss or damage caused to or would be caused to or suffered by the company, by reason of breach by the said contractor (of any of the terms and conditions contained in the said agreement or by reason of the said contractor (s) failure to perform the said agreement. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs \_\_\_\_\_
3. We undertake to pay to the company any money so demanded notwithstanding any dispute or disputes raised by the said contractor (s) in any suit or proceeding pending before any court or Tribunal relating there to our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be a valid discharge of our liability for payment there under and the said contractor (s) shall have no claim against us for making such payment.
4. We \_\_\_\_\_ ( indicate the name of the Bank ) further agree that the Guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said agreement and that it shall continued to be enforceable till all the dues of the company under or by virtue of the said agreement have been fully paid and its claim satisfied or discharged or till the company certifies that the terms and conditions of the said agreement have been fully and properly carried out by the said contractor (s) and accordingly discharges this guarantee. Unless a demand or claim under this Guarantee is made on us in writing on or before the \_\_\_\_\_ (Date).we shall be discharged from all liability under this Guarantee thereafter.

5. We \_\_\_\_\_ ( indicate the name of the Bank ) further agree with the company \_\_\_\_\_ o the company shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said agreement or to extend time of performance by the said contractor (s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the company against the said contractor (s) and to forbear on enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation , or extension being granted to the said contractor (s) or for any forbearance, act or omission on the part of the company or any indulgence by the company to the said contractor (s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for would , but for this provision have effect of so relieving us all . The Bank further agrees that in case this guarantee is required for a longer period and it is not extended by the Bank beyond the period specified above, the bank shall pay to the company the said sum of Rs. \_\_\_\_\_ or such lesser sum as may then due to the company and the company may demand.
  
6. This Guarantee will not be discharged due to the change in the constitution of the Bank or the said contractor (s) .
7. The Bank has under its constitution power to give this guarantee and Mr. \_ \_\_\_\_\_ who has signed it on behalf of the Bank have authority to do so.
8. We, \_\_\_\_\_ lastly undertake not to revoke this guarantee during its currency except with the previous consent of the company in writing.

Dated the .....day of .....

Signature of the authorized person

for and on behalf of the Bank

SEAL of the BANK

## ANNEXURE - K

### **PERFORMANCE BANK GUARANTEE FORMAT**

M/s. \_\_\_\_\_, a company having its office at \_\_\_\_\_ (hereinafter, called the seller) has entered into a contract No. \_\_\_\_\_ dated. \_\_\_\_\_ (hereinafter called the said contract) with Allahabad UP Gramin Bank (hereinafter called the purchaser) to supply stores/materials on the term and conditions contained in the said Contract.

1. It has been agreed that hundred percent (100%) payment of the value of the order will be made to the Sellers in terms of the said contract on the Seller furnishing to the purchaser a Bank Guarantee for the sum of Rs. \_\_\_\_\_ equivalent to 10% value of the stores/materials supplied by the seller as security for the due and faithful performance of the terms of the said contract and against any loss or damage caused to or would be caused to or suffered by Purchaser by reason of any breach by the said seller of any of the terms and conditions contained in the said contract.

The \_\_\_\_\_ Bank having its office at \_\_\_\_\_ has at the request of Seller agreed to give the guarantee hereinafter contained.

2. We \_\_\_\_\_ Bank Ltd., do hereby undertake to pay the amounts due and payable under this guarantee without any demur, merely on a demand from the purchaser stating that the amount claimed is due by way of loss or damage caused to or would be caused to or suffered by the Purchaser by reason of any breach by the said Seller of any of the terms and conditions contained in the said contract or by reason of the Seller's failure to perform the said contract. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee. We shall not withhold the payment on the ground that the Seller has disputed its liability to pay or has disputed the quantum of the amount or that any arbitration proceeding or legal proceeding is pending between the Purchaser and the Seller regarding the claim. However, our liability under this guarantee shall be restricted to an amount not exceeding \_\_\_\_\_.
3. We, \_\_\_\_\_ Bank Ltd., further agree that the guarantee herein contained shall come into force from the date hereof and shall remain in full force and effect, during the period that would be taken for the performance of the said contract and it shall continue to be enforceable till all the dues of the purchaser under or by virtue of the said contract have been fully paid and its claims satisfied or purchaser certifies that the terms and conditions of the said contract have been fully and properly carried out by the said seller and accordingly discharges the guarantee. Unless a demand or claim under this guarantee is made on us in writing on or before the \_\_\_\_\_ (date to be given) \_\_\_\_\_ and unless the guarantee is renewed or a claim is preferred against the Bank within \_\_\_\_\_ (months from the date of the Bank Guarantee) we shall be discharged from all liability under this guarantee thereafter.
4. We, \_\_\_\_\_ Bank Limited, further agree with the purchaser, that the purchaser, shall have the fullest liberty, without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said contract or to extend the time of performance of the said contract from time to time or to postpone for any time or from time to time



any of the powers exercisable by the purchaser against the seller and to forbear on enforce any of the terms and conditions relating to the said contract and we shall not be relieved from our liability by reason of any such variation or extension being granted to the said seller or for any forbearance, act or omission on the part of the purchaser, or any forbearance, act or omission on the part of the purchaser, or any indulgence by the purchaser, to the seller or by any such matter or thing whatsoever which under the law relating to sureties would but for this provision have effect of so relieving us.

The Bank further agrees that in case this guarantee is required for a longer period and it is not extended by the Bank beyond then period specified above, the Bank shall pay to the purchaser the said sum of Rs. \_\_\_\_\_ (specify the amount) or such lesser sum as may then be due to the purchaser and as the purchaser may demand.

5. We, \_\_\_\_\_ Bank Limited, lastly undertake not to revoke this guarantee during its currency except with the previous consent of the purchaser, in writing.
6. The bank has under its constitution, power to give this guarantee and Mr. Manager, who has signed it on behalf of the Bank has authority to do so.

This Bank Guarantee will not be discharged due to the change in the constitution of the Bank or the contractor.

Dated \_\_\_\_\_ day of \_\_\_\_\_ for \_\_\_\_\_

Bank Limited

Signature of the authorized person

For and on behalf of the Bank.

SEAL of the BANK

**ANNEXURE - L**

**MANDATE FORM FOR ELECTRONIC FUND TRANSFER/INTERNET BANKING PAYMENT**

To,  
The Allahabad UP Gramin Bank,  
Banda,

Dear Sir,

Sub: Authorisation for release of payment due from Allahabad UP Gramin Bank, Banda through  
Electronic Fund Transfer/Internet Banking

Ref.: Order No. \_\_\_\_\_ Date \_\_\_\_\_ and/or Tender/Enquiry/ Letter No.  
\_\_\_\_\_ Date \_\_\_\_\_ .

**(Please fill in the information in CAPITAL LETTER & TICK wherever it is applicable)**

1. Name of the Party
2. Address of the Party

- a. City PIN CODE
- b. E-Mail ID
- c. Permanent Account Number

3. Particulars of Bank.
4. Date from which the mandate should be effective.

Bank Name		Branch Name	
Branch Place		Branch City	
PIN Code		Branch Code (IFSC)	
MICR No.			
(9 Digits code number appearing on the MICR Band of the cheque supplied by the Bank. Please upload Xerox copy of a cheque of your bank for ensuring accuracy of the bank name, branch name & Account number)			
RTGS CODE			
Account Type	Saving	Current	Cash Credit
Account Number (as appearing in Cheque Book)			

I hereby declare that the particulars given above are correct and complete. If any transaction is delayed or not effected for reasons of incomplete or incorrect information. I shall not hold Allahabad UP Gramin Bank, Banda responsible.

Place:

Date :

Signature of the party/Authorised Signatory

Certified that particulars furnished above are correct as per our records

Banker's Stamp

Date (Signature of Authorised official from the Banks)

**ANNEXURE- M**

**VENDOR REGISTRATION FORMAT  
(Applicable in AUPGB only)**

(APPLICABLE FOR BIDDERS WHO HAVE NOT BEEN ALLOTTED VENDOR CODE IN  
AUPGB PREVIOUSLY)

TENDOR REF NO.

DATE:

**01.VENDOR TYPE : PURCHASE VENDOR**

**02.VENDOR CATEGORY : PRIVATE/ GOVERNMENT/ ANNCILLARY (SPECIFY)**

**03.VENDOR NAME :**

M/s																			
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**04.ADDRESS:**

**05.CITY:**

**06.PIN:**

**07.STATE:**

**08.COUNTRY**

**09.FAX NO:**

**11.TELEPHONE NO.**

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**12.E-MAIL ID :**

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**13.REPRESENTATIVE/CONTACT PERSON(TELEPHONE /MOBILE )**

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**14.TYPE OF SUPPLIER /MANUFACTURER (TICK ONLY ONE TYPE)**

- 1. Trader
- 2. Small scale industry (Public)
- 3. Small scale industry (Private)
- 4. Ancilliary Industry  
Supplying imported
- 5. Indigenous Vendor (Public)
- 6.Indegenious Vendor (Private) supplying imported material
- 7. Public sector (Indigenous) other than 2, 4, 6
- 8.Private sector (Indigenous) other than 2, 4, 6
- 9.Vendor does not belong to any of the above category

**15.SST/LST/VAT/TIN REGISTRATION NO:**

**16.SST/LST/VAT/TIN REGISTRATION DATE (EFFECTIVE FORM):**

**17.CST REGISTRATION NO:**

**18.CST REGISTRATION DATE (EFFECTIVE FORM):**

**19.PAN NO:**

**20.BANK NAME:**

**21.BRANCH NAME OF BANK:**

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**22.BANK ACCOUNT NO:**

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**23.ITEM(S) FOR WHICH VENDOR CODE IS TO BE GIVEN:**

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I agree to submit following documents for allotment of new vendor code in AUPGB.

**Proof of Documents**

1. SALES tax registration no.(SST/CST)
2. PAN no.
3. Bank details (either first page of passbook or letter from bank mentioning all details)

**SIGNATURE OF AUTHORISED BIDDER**

UNPRICEDVERSIONOFBILLOFMATERIAL

1. Prices are not to be furnished in this Annexure.
2. Make of Product offered should be mentioned
3. Supplier should only confirm in the respective columns that the total cost in rupees, in figures and in words, has been quoted in the Bill of Material and Price Schedule in Commercial Offer at Annexure –

(A) Bill of Quantity-Price Bid:NewSupply&Installation

Sr. No.	DESCRIPTION	MAKE	Total Cost for new supply (₹) in figures given in Commercial Offer
1	Water-CO2 Fire Extinguisher 9 ltr capacity (IS:940)		YES / NO
2	CO2 Fire Extinguisher 2.0 kg capacity (IS:2878)		YES / NO
3	CO2 Fire Extinguisher 4.5 kg capacity (IS:2878)		YES / NO
4	CO2 Fire Extinguisher 6.8 kg capacity (IS:2878)		YES / NO
5	CO2 Fire Extinguisher 9.0 kg capacity (IS:2878)		YES / NO
6	DCP Fire Extinguisher 5.0 kg capacity (IS:2171)		YES / NO
7	DCP Fire Extinguisher 10.0 kg capacity (IS:2171)		YES / NO
8	ABC Fire Extinguisher 2.0 kg capacity (IS:13849)		YES / NO
9	ABC Fire Extinguisher 5.0 kg capacity (IS:13849)		YES / NO
10	ABC Fire Extinguisher 10.0 kg capacity (IS:13849)		YES / NO
11	Automatic Modular Type ABC Fire Extinguisher 5.0 kg capacity		YES / NO
12	Automatic Modular Type ABC Fire Extinguisher 10.0 kg capacity		YES / NO

COMMERCIAL OFFER

BILL OF MATERIAL AND PRICE SCHEDULE

Sr. No.	DESCRIPTION	MAKE	Qty (Nos.)	Rate for New Supply & Installation (₹)
1	Water-CO2 Fire Extinguisher 9 ltr capacity (IS:940)		-01-	
2	CO2 Fire Extinguisher 2.0 kg capacity (IS:2878)		-01-	
3	CO2 Fire Extinguisher 4.5 kg capacity (IS:2878)		-01-	
4	CO2 Fire Extinguisher 6.8 kg capacity (IS:2878)		-01-	
5	CO2 Fire Extinguisher 9.0 kg capacity (IS:2878)		-01-	
6	DCP Fire Extinguisher 5.0 kg capacity (IS:2171)		-01-	
7	DCP Fire Extinguisher 10.0 kg capacity (IS:2171)		-01-	
8	ABC Fire Extinguisher 2.0 kg capacity (IS:13849)		-01-	
9	ABC Fire Extinguisher 5.0 kg capacity (IS:13849)		-01-	
10	ABC Fire Extinguisher 10.0 kg capacity (IS:13849)		-01-	
11	Automatic Modular Type ABC Fire Extinguisher 5.0 kg capacity		-01-	
12	Automatic Modular Type ABC Fire Extinguisher 10.0 kg capacity		-01-	
13	SUB-TOTAL for New Supply & Installation			

Place :

SIGNATURE

Date :

NAME & DESIGNATION

SEAL OF ORGANISATION

BILL OF MATERIAL AND PRICE SCHEDULE

(B) Bill of Quantity-Price Bid: Refilling

Sr. No.	DESCRIPTION	MAKE	Qty (Nos.)	Rate for Refilling ( ` )
1	Water-CO2 Fire Extinguisher 9 ltr capacity (IS:940)		-01-	
2	CO2 Fire Extinguisher 2.0 kg capacity (IS:2878)		-01-	
3	CO2 Fire Extinguisher 4.5 kg capacity (IS:2878)		-01-	
4	CO2 Fire Extinguisher 6.8 kg capacity (IS:2878)		-01-	
5	CO2 Fire Extinguisher 9.0 kg capacity (IS:2878)		-01-	
6	DCP Fire Extinguisher 5.0 kg capacity (IS:2171)		-01-	
7	DCP Fire Extinguisher 10.0 kg capacity (IS:2171)		-01-	
8	ABC Fire Extinguisher 2.0 kg capacity (IS:13849)		-01-	
9	ABC Fire Extinguisher 5.0 kg capacity (IS:13849)		-01-	
10	ABC Fire Extinguisher 10.0 kg capacity (IS:13849)		-01-	
11	Automatic Modular Type ABC Fire Extinguisher 5.0 kg capacity		-01-	
12	Automatic Modular Type ABC Fire Extinguisher 10.0 kg capacity		-01-	
13	SUB-TOTAL for Refilling			

GRAND TOTAL FOR SL. NO. A(13) & SL. NO. B(13) ABOVE:

₹ \_\_\_\_\_ (Rupees \_\_\_\_\_  
\_\_\_\_\_ only).

Place :

SIGNATURE

Date :

NAME & DESIGNATION

SEAL OF ORGANISATION



Rates for spares (not to be considered for deciding the lowest quotation)

**LIST OF SPARE PARTS FOR NEW BIS (IS 15683) STANDRAD FIRE EXTINGUISHERS**

[C]	SPARE PARTS :	UNIT RATE
(A)	<b><u>WATER CO2 TYPE CAP : 09 LTRS. (CARTRIDGE)</u></b>	
1.	Squeeze grip valves	
2.	Co2 Gas Cartridge-Powder Coated. Cap : 60grms	
3.	Long single wall Bracket with powder Coated	
4.	Discharge Brass Nozzle	
5.	S.S. Safety Clip	
6.	Syhone Tube	
7.	Hydraulic Pressure Testing (HPT)	
(B)	<b>DCP TYPE CAP: 6 KG</b>	
1.	Squeeze Grip Valves For Cartridges EXT	
2.	Discharge Hose With Nozzle	
3.	CO2 gas cartridges powder coated cap: 120gm-ISI	
4.	Dry Chemical Powder with ISI Mark-5 kg Packing	
5.	Long Single Wall Bracket with powder coated	
6.	J Type wall Bracket	
7.	Safety Clip	
8.	Washer For Valves	
9.	Aluminium Syhone Pipe for CO2	
10.	PVC Syhone Pipe	
11.	Hydraulic Pressure Testing (HPT)	
(C)	<b>DCP TYPE CAP: 4 KG</b>	
1.	Squeeze Grip Valves For Cartridges EXT	
2.	Discharge Hose With Nozzle	
3.	CO2 gas cartridges powder coated cap: 120gm-ISI	
4.	Dry Chemical Powder with ISI Mark-5 kg Packing	
5.	Long Single Wall Bracket with powder coated	
6.	J Type wall Bracket	
7.	Safety Clip	
8.	Washer For Valves	
9.	Hydraulic Pressure Testing (HPT)	
(D)	<b>CO2 TYPE 2 KG. CAPACITY</b>	
1.	Valves ISI Marked (IS : 3224)	
2.	Bend Pipe	
3.	Discharge Horn	
4.	Plastic Locking Ring	
5.	Locking Pin	
6.	Carrying handle with powder coated	
7.	Aluminium wheel (CO2 Valves)	
8.	Wall bracket with powder coated	
9.	Syhone Tube	
10.	Hydraulic Pressure Testing (HPT)	

<b>(E)</b>	<b>CO2 TYPE 3 KG. CAPACITY</b>	
1.	Valves ISI Marked (IS : 3224)	
2.	Bend Pipe	
3.	Discharge Horn	
4.	Plastic Locking Ring	
5.	Locking Pin	
6.	Carrying handle with powder coated	
7.	Aluminum wheel (CO2 Valves)	
8.	Wall bracket with powder coated	
9.	Syphon Tube	
10.	Hydraulic Pressure Testing (HPT)	
<b>(F)</b>	<b>CO2 TYPE 4.5 KGS. CAPACITY</b>	
1.	Valves ISI Marked (IS : 3224)	
2.	Connecting pipe with zinc plated	
3.	High pressure discharge hose 1050 mm length (1 mtr)	
4.	Plastic handle	
5.	Discharge Horn	
6.	Plastic Locking Ring	
7.	Locking Pin	
8.	Carrying handle with powder coated	
9.	Aluminum Wheel (CO2 Valve)	
10.	Wall bracket with powder coated	
11.	Trolley for 4.5 kg.	
12.	Syphone Tube	
14.	Hydraulic Pressure Testing (HPT)	
<b>(G)</b>	<b>ABC Type Capacity 2 kgs.</b>	
1.	Small Size Valves	
2.	Diaphragm Pressure Gauge	
3.	Syphon Pipe	
4.	ABC Powder	
5.	Brass Nozzle	
6.	Bracket	
7.	Plastic Lock (Seal)	
8.	Fluorescent Plastic Ring	
9.	Car Bracket	
10.	Hydraulic Pressure Testing (HPT)	
<b>(H)</b>	<b>ABC Type Capacity 4 kgs.</b>	
1.	Big Size Valves	
2.	Diaphragm Pressure Gauge	
3.	Syphone Pipe	
4.	ABC Powder	
5.	Brass Nozzle	
6.	Bracket	
7.	Plastic Lock (Seal)	
8.	Fluorescent Plastic Ring	
9.	Discharge Hose with Nozzle	
10.	Belt	
11.	Hydraulic Pressure Testing (HPT)	

<b>(I)</b>	<b>ABC Type Capacity 6 kgs.</b>	
1.	Big Size Valves	
2.	Diaphragm Pressure Gauge	
3.	Syphon Pipe	
4.	ABC Powder	
5.	Brass Nozzle	
6.	Bracket	
7.	Plastic Lock (Seal)	
8.	Fluorescent Plastic Ring	
9.	Discharge Hose with Nozzle	
10.	Belt	
11.	Hydraulic Pressure Testing (HPT)	
<b>(J)</b>	Repainting of Fire Extinguishers with Asian enamel paint	
<b>(K)</b>	Relabeling of Fire Extinguishers	

Note:

1. The cost of New Supply & Refilling will be taken into consideration for deciding the lowest quotation.
2. Total cost must be quoted in FIGURES AND WORDS.
3. In case of any discrepancy, total cost quoted in words will be considered for computation.
4. The price quoted above shall be inclusive of all labour costs, taxes, duties, and levies.

Place :

SIGNATURE

Date :

NAME & DESIGNATION

SEAL OF ORGANISATION