



ALLAHABAD UP GRAMIN BANK, H.O. BANDA

Bid Reference No.: AUGB/HO/SECURITY/RFP-SECURITY ITEMS

**Request for Proposal (RFP)**  
**For**  
**Supply, Installation, and Maintenance of**  
**Standalone Digital Video Recorder (SDVR) Based (No PC Based)**  
**Close Circuit Tele Vision (CCTV) System**

**Allahabad UP Gramin Bank**  
**Regional Office, Banda**  
**D.M.Colony, Civil Lines, Banda – 210 001**  
Phone No. 05192 - 221096  
Fax No. 05192 - 221463  
**E-mail: [augb\\_ho@rediffmail.com](mailto:augb_ho@rediffmail.com)**

**BID DETAILS**

<b>Sr. No.</b>	<b>Subject</b>	<b>Date/time</b>
1	Date of Commencement of Bidding Process	26 June 2015
2.	Pre-bid meeting with bidders at Regional Office, Banda, 4th Floor, Plot No. 80, Sector-44, Institutional Area, Banda – 122003	14 July 2015( 11.00 AM)
3.	Last date for receipt of Bidding Documents	21 July 2015 ( 1.00 PM)
4.	Date & Time of Opening of Technical Bid	21 July 2015 ( 2.00 PM)
5.	Demand Draft / Pay Order of Rs. 1,000/- as Participation fee	Along-with Technical bid in bidding document envelop
6.	Bank Guarantee	<ul style="list-style-type: none"><li>• A Bank guarantee (equivalent to the cost of equipment for which orders are placed by the Bank) will be given by the vendor to the Regional Office.</li><li>• The vendor will hand over the Bank guarantee to the Regional Office within 6 working days of the date of placement of orders by the Bank, failing which the orders will be passed on to the L-2 vendor.</li></ul>
7.	Place of Opening of Bids	Allahabad UP Gramin Bank Head Office- Banda D.M.Colony,Civil Lines Banda – <b>210001</b> Phone No. 05192-221096 Fax No. 05192-221463
8.	Website address	<a href="http://www.allahabadgraminbank.in">http://www.allahabadgraminbank.in</a>
9.	E-mail address	<a href="mailto:augb_ho@rediffmail.com">augb_ho@rediffmail.com</a>
10	<b>Note: The Bank reserves the right to amend the RFP/ place clarifications/ explanations/additions/modifications/corrigendum on a/c of issues arising out of pre-bid meeting on various aspects of RFP on Bank's Web-site latest by <u>16.07.2015</u>. It is to be noted that aforesaid will be displayed /notified on website only and these will be binding on participating bidders. The Bank shall not be liable for any communication gap.</b>  <b>In addition, all intimations meant for the bidders, if any by the Bank, in context of this RFP will be displayed on Bank's website only.</b>	



## **INTRODUCTION**

### **1. General**

The Bank invites technically complete and commercially competitive bids from reputed vendors for empanelment of five- Six vendors for branches of the bank located in District Jalaun, Hamirpur, Mahoba, Banda, Chitrakoot, Mirzapur, Sonbhadra, Sitapur, Lakhimpur, Baharaich & Shravasti in Uttar Pradesh for period ending 30 June 2018 ( 3 Years) for the supply, installation and maintenance of CCTV surveillance system, as per the Technical Specifications provided in this RFP. The two-stage bidding process will comprise **Technical Bids & Commercial Bids** as per the product- technical specifications, mentioned by Allahabad UP Gramin Bank in this RFP.

### **2. Bidders' Eligibility Criteria**

The following is the bidders' eligibility criteria.

1. The bidder should be a profitable registered company / firm involved in supply, installation & maintenance of CCTV Systems, for at least last 3 years.
2. The average annual turnover of the company must not be less than Rs. 25 lakh per year, during last three financial years (2011-2012, 2012-2013 and 2013-2014).
3. The bidder must have executed single order of Rs. 5.00 lacs or more for the installation of CCTV Systems, in Central / State Government Department or Scheduled Commercial Banks in India during the last 3 years. An authenticated / verified copy of the Purchase Order and Completion Certificate(s) should be submitted with the technical details.
5. The bidder should enclose Manufacturers' Authorization Letter / Dealership Certificate from the Original Equipment Manufacturer (OEM) for the relevant SDVR equipment along with the Technical Bid.
6. The vendor should have completed installation of minimum 100 Standalone Digital Video Recorder (SDVR) based CCTV systems in Scheduled Commercial Banks in India during the past three years ending 31.03.2015. Attach purchase Orders along-with completion certificate(s) to substantiate installation thereof with the technical bid.
7. The bidder should have a back-to-back support from the OEM of the Standalone Digital Video Recorder. Any upgrade and updates for the next 3 years shall be made available by the vendor without any additional cost. The bidder should have After Sales Service Centers (ASSC) across the country equipped with requisite spare parts etc. Attach Undertaking of the OEM and List of SSCs.
8. The Manufacturer's Plant should have ISO-9000 series or equivalent Certificate for quality management.

### **3. Scope of Work**

Bank has big network of branches ( 650) as on 31.03.2015 in the in aforesaid Districts which are controlled by 11 Regional Offices. Empaneled vendors shall be required to install such equipment with technical specifications provided in the RFP at various



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upcoming branch offices and ATMs (Onsite/offsite) of the Bank during the period ending 30.06.2018. List of ATMs and branches will be supplied from time to time.

1. Under mentioned type of CCTV systems with Standalone DVR shall be installed at ATMs / Branches of the Bank in a phased manner: -

- (a) CCTV Surveillance System with 4-Channel Standalone DVR & 19" TFT monitor for small Branches .
- (b) CCTV Surveillance Systems with 4/8 -Channel Standalone DVR & 19" TFT monitor for large branches.

2. Complete maintenance of the systems during warranty period and comprehensive AMC for 4 years thereafter.

5.

### **Quantities**

Quantities shall depend upon the branches being opened afresh or those undergoing renovation / relocation or where system have become non repairable/ obsolete.

## **4. Technical Requirement**

### **A. CCTV System**

1. CCTV System with fully integrated Standalone 4/8/16 Channel Standalone DVR with embedded software, capable of working in 24x7 environment. **The CCTV system is to comprise Standalone DVR including storage HDD, CCD Cameras (Fixed Lens / Dome / IR), 19" TFT monitor, cabling and other accessories.**
3. System shall have combination of Digital CCD color video cameras with fixed lens / Dome, IR, encoders, decoders, network video recorders, network attached storage devices / Raid backup devices for recording, application software, color video monitors, keyboard, mouse etc. Systems shall be scalable.
4. The system shall offer both Video Stream Management and Video Stream Storage Management. Video frame rate and resolution in respect of individual channel shall be programmable.
5. The system should provide in built facility of Watermarking to ensure tamperproof recording, so that the video recorded cannot be altered and these can be used as evidence at a later date, if so required. The audit trail is intact for evidential purposes.
6. System shall provide sufficient storage space of all video recordings with storage HDD of 2000 GB (Two TB) e x p a n d a b l e u p t o 4 0 0 0 G B , for a minimum period of 90 days as per Bank's requirements, @25 FPS per channel NTSC/PAL and CIF playback resolution using necessary compression techniques for all cameras. The system shall have provision to automatically overwrite the new information after the period of 90 days and necessary script/algorithm must be available in the application (Data recycling on FIFO basis).
7. The video compression shall be **H.264** .



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8. The recording resolution and frame rate for each camera shall be programmable.
9. The system shall be triplex i.e. it should have facility for viewing, networking, recording and playback simultaneously.
10. The system shall have provision for WAN connectivity for remote monitoring.
11. System should have file player software so that back up can be auto played on any PC using Windows Media Player/on a cine player provided free of cost by the vendor.
12. It should support real time and motion based recording.
13. It should have Web Browser-Built In.
14. It should support in built USB flash disk, USB hard disk, USB –DVD-RW / CD-RW for back up
15. Wall Mounted Rack(made of powder coated iron) with locking provision for safety of DVR
17. Provision of pulling of the video images on the network using DVD/ CD ROM and / or Removable disc / Pen Drive.
18. Original equipment Manufacturer(OEM)/authorization/dealership for sale of DVR and other equipment
19. Back to back support from OEM for next 3 years for supply and equipment
20. It should support multi zone motion detection.
21. It should support video signal loss alarm. System should do health check of all cameras.
22. The system should carry UL/FCC/CE certification.
23. It should support Play back search-date, time, camera, alarm , motion
24. It should have Warranty for-One year with a post warranty comprehensive AMC for four years.



## **INSTRUCTIONS TO BIDDERS**

### **5 Bidding Process**

#### **5.1. RFP Purchase and Bid Submission**

The interested eligible bidder may collect this RFP from the Security Department, Head Office, Banda located at following address after depositing a non-refundable Demand Draft / Pay Order for Rs. 1000.00 (*Rupees One Thousand Only*), favoring *Allahabad UP Gramin Bank, payable at Banda*. The RFP can be collected from 10:00 AM to 02:00 PM on Saturdays and 10:00 AM to 05:00 PM on weekdays from 26.06.2015 till last date for bid-submission. The RFP can also be downloaded from the Bank's website, i.e., [www.allahabadgraminbank.in](http://www.allahabadgraminbank.in).

The Bank shall not consider any request for extension of date for bid-submission on account of late receiving / downloading of RFP by any prospective bidder. The bids not accompanied by the Demand Draft / Pay Order of requisite amount shall be out rightly rejected. Bids duly sealed, addressed to the General Manager, Head Office, Banda should be delivered on or before 21.07.2015 Bids have to be dropped in the tender box. No bids will be received after this time.

#### **Tender Box placed at the following address:**

Allahabad UP Gramin Bank  
Head Office- D.M.Colony  
Banda 210 001  
Phone No. 05192 – 221096  
Fax No. 05192 - 221463

In the event of the specified date for bid-submission being declared a holiday for the Bank, the bids will be received up to the appointed time on the next working day.

#### **5.2. Cost of Bidding**

The bidder shall bear all costs associated with the preparation and submission of its bid and the Bank will, in no case, be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

#### **5.3. Late Bids**

Any bid received by the Bank after the last date/time for bid-submission will be rejected and returned unopened to the bidder.



#### **5.4. Clarifications of RFP**

To assist in the scrutiny, evaluation and comparison of offers, the Bank may at its discretion, ask some or all vendors for clarification on the offer made by them. The request for such clarifications and the vendor response will be in writing. Any prospective bidder requiring clarification on any point mentioned in the RFP may notify the Bank in writing or by fax /e- mail at the address indicated below before closing of the bid date and time: Response to all queries will be given through e-mail.

General Manager

Allahabad UP Gramin

Bank Head Office- Banda

**Banda – 210001**

Phone No. 05192 – 221096

Fax No. 05192 – 221463

**E-mail: [prop.augb@gmail.com](mailto:prop.augb@gmail.com)**

#### **5.5. Withdrawal / Amendment to RFP Contents:**

*The bank reserves the right to accept or reject any / all proposal(s), to revise the tender, to request one or more resubmissions or clarifications from one or more vendors, or to cancel the process in part or whole.*

*The Bank also reserves the right to amend the RFP/ put clarifications/ explanations/additions/modifications on a/c of issues arising out of pre-bid meeting on various aspects of RFP on Bank's Web-site latest by 21.07.2015. The Bank may, for any reason, whether at its own initiative or in response to clarification (s) requested by a prospective bidder, modify the RFP contents by amendment. Amendment will be notified on the Bank's website / portal and will be binding on participating bidders. The Bank shall not be liable for any communication gap. In order to provide prospective bidders, reasonable time to take the amendment into account for preparation of their bid, the Bank may, at its discretion, extend the last date for bid-submission.*

#### **5.6. Pre-bid Meeting**

*The Bank will hold a Pre-bid Meeting with prospective bidders on 07.07.2015 at 11.00 AM at Head Office.*

#### **5.7. Two Stage Bidding Process**

The bidder will submit its response to the RFP, packaged as a set of following envelopes.

**PART – A (TECHNICAL BID)** – duly super-scribed on the Envelope consisting of:

1. Demand Draft / Pay Order of Rs. 1,000/- as Participation fee, in a sealed envelope.



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2. Technical Bid Envelop should also include following documents, duly filled in, stamped and signed.
- (a) Appendix–‘A’-Bidder's General Information (Must attach supporting documents i.e. Purchase Order(s), Completion certificate(s) to substantiate claim(s) for each clause and item with the Technical bid,
  - (b) Appendix–‘B’-Technical Compliance Sheet For 4/8 Channel Standalone DVR,
  - (c) Appendix–‘C’- Technical Compliance Sheet For Camera / Monitor / Accessories (Attach supporting documents to substantiate claim(s) with the technical bid).
  - (d) Appendix–‘D’-Technical Specifications of Standalone DVR,
  - (e) Appendix–‘E’-All requisite enclosures as mentioned in ‘Other Mandatory Requirements’ (Attach requisite documents by marking as indicated)
  - (f) All Other Documents mentioned in Para 6.5 and
  - (j) Appendix-‘I’-Undertaking by Bidder

**PART – B (COMMERCIAL BID)** – Duly super-scribed on the Envelope Consisting of: -

1. Priced Bid format duly filled, stamped and signed (**Appendix ‘F’ - G’**).
2. The envelopes must have Bidder’s Title / Name, Address, Contact Person and his Telephone / Mobile No.
3. The Bank expects the bidder to carefully examine all instructions, forms, terms & conditions, technical specifications etc., mentioned in this RFP. Failure to furnish all information required for submission of a bid not substantially responsive to the RFP in every respect will be at the bidder’s risk and may result in the rejection of its bid without any further reference to bidder.

## **5.7 STAGES OF BIDDING**

### **5.7.1 First Stage of Opening of Bid:**

- (a) **First Step:** Technical bids of all participating bidders will be opened by the Bank’s *Bids Opening Committee at the venue, date & time fixed & conveyed by Head Office, Banda on Bank’s Website, in presence of the Bidders’* or their duly authorized representatives. The participating bidders or representatives in the opening process shall sign a document evidencing their attendance.
- (b) **Second Step:** All Technical bids found in order with participation fee and all other relevant documents will be evaluated in house by the Bank against *Bidder’s Eligibility Criteria* mentioned in the RFP.
- (c) **Third Step:** The Bidders', whose Technical Bids qualify in all respect and specifications of the Bank will be informed and they will be required to arrange for a demonstration of the CCTV equipment at Head Office, Banda or placed fixed by bank within 7-10 days of the information at their own cost , to assess the suitability for empanelment. The participation of a vendor in the Demo does not guarantee empanelment. Further, empanelment does not automatically guarantee any purchase orders or AMCs.





### **5.7.2 Second Stage of Opening of Bid:**

**Commercial bids of only those firms / companies will be opened, which provide satisfactory performance during live demonstration of their all equipments to the Committee and also fulfill all other requirements as enlisted in the RFP and qualify in all aforesaid stages to the satisfaction of the Bank.**

- (a) First Step:** Commercial bids of qualifying participating bidders will be opened by the Bank's *Bid Opening Committee in presence of the Bidders'* representatives, who choose to attend, at the given time, date and venue. The bidders' representatives, who participate in the opening process, shall sign a document evidencing their attendance.
- (b) Second Step:** Out-right Purchase cost of equipment, separately for 4 (four), 8 (eight) and 16 (sixteen) Channels SDVR, will be compared and the lowest quoted rate will be the determining factor for each equipment to declare L-1 rate. Similarly, the lowest price quoted per meter of wiring material will be declared L-1 and the lowest rate of Comprehensive Annual Maintenance Contract (CAMC) will also be declared L-1.
- (c) Third step:** Similarly, next 4 to 5 lowest rate quoting bidders will be declared as L-2,3,4,5 and they will be finalized for empanelment with the Bank for supply, installation and maintenance of the equipment to the Bank. All the 5(Five) vendors will be required to accept and give their consent in writing to supply and install their quoted equipment at the aforesaid L-1 rate, will be finalized and circulated to the regional offices for the purpose. In case, some of aforesaid bidders do not wish to give consent or fail to do so at the time of opening of bids, the next higher bidder would be invited to do so. If L1 withdraws from the tendering process after acceptance of Bank's placement orders, the L1 rates will still continue to be in force for adhering by remaining empanelled vendors.

**Note:** In an eventuality of not finding 5 suitable competitive bidders, lesser number of bidders may be empanelled.

- (d) Fourth Step:** The purchase orders for supply & installation of systems will be given by Regional Offices. A Comprehensive AMC (CAMC) including replacement of all defective parts or assemblies of equipment, four mandatory visits, one visit per quarter besides the emergency calls. Complaints will be attended within 24 hours of lodging of complaint by the vendor. No additional charges/conveyance will be paid in this regard. Non attending to CAMC properly will invite penalty clauses which are listed below:-
- (i) **INR 200.00**, if part equipment remains non functional for more than six working days of the Bank and up to 10 working days.
  - (ii) **INR 150.00** per day, if part equipment remains non-functional beyond 10 working days of the bank.
  - (iii) **INR 250.00** per day, if complete system is non functional for more than three working days and up to seven working days of the Bank.
  - (iv) **INR 400.00** per day, if complete DVR system remains non functional after seven working days.



## **6. BID FEATURES**

### **6.1. Language of the Bid**

All bids and supporting documentation must be in English only.

### **6.2. Bid Currency & Price Structure**

Prices shall be expressed in the Indian Rupees only. The Prices quoted by the bidders should be inclusive of supply, installation of all hardware, software and other components. Charges for transportation, forwarding and insurance to cover the equipments during transit will be borne by the bidder. All taxes, duties and levies will be actually paid. The Bank shall neither pay any other cost nor consider any other cost for paying to empaneled vendors.

The bidder will offer One year comprehensive On-site warranty maintenance covering all parts, service and visits to the concerned branch and 4 years comprehensive AMC thereafter.

The cost will not depend on any variation in USD/£/€ exchange rate or change in tax structure. Prices quoted by the bidders should be inclusive of supply, installation and configuration of the offered equipments.

### **6.3. Validity Period**

The Bids shall be valid for a period of 180 days from the date of opening of technical bids. A bid valid for a shorter period shall be rejected by the Bank as non responsive.

### **6.4. Format & Signing of Bid**

- (a) The Bank in case of non-adherence to the Format or partial submission of bid will not evaluate the bid,
- (b) Each bid shall be made in the legal name of the bidder.
- (c) Each page of it shall be serially numbered, signed and duly stamped by the bidder or a duly authorized person to sign on behalf of the Bidder.
- (d) Any interlineations, erasure or overwriting shall be valid only if these are initialed by the person(s) signing the bid.
- (e) Executive(s) representing the bidder should be duly authorized to sign the bid, interacting with the Bank for all sorts of communication as well as appearing in for price negotiation meeting, in case the bidder emerges as L-1 as a result of commercial evaluation of all technically qualified bids.
- (f) A letter of this intent, issued by the Proprietor / CEO / Director or any top-level executive, authorizing representing executive(s) should be submitted as part of the Technical Bid.

### **6.5. Technical / Commercial Bid Essentials:**

- (a) All relevant information should be given against the space provided for information in the prescribed Appendices. Writing of 'OK' 'accepted', 'noted', 'sheet attached' will



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not be accepted. In case, due to insufficient space, a sheet is added, page no. of that sheet should be mentioned and the added sheet should have backward reference on right hand top thereof.

- (b) All supporting documents of the particular Appendix should be attached thereafter the bid, writing reference thereon.
- (c) The Technical Bid must contain the following: -
- (i) Participation Fee Demand Draft for Rs 1,000/- favoring Allahabad UP Gramin Bank .
  - (ii) Letter authorizing representing executive(s);
  - (iii) Documents in support of meeting Bidder's Eligibility Criteria as per para-2 of RFP with authenticated supporting documents. Non-attachment of requisite documents will disqualify the bidder);
  - (iv) Bidder's General Information;
  - (v) Authorization Letter(s) / Dealership Certificate from OEM;
  - (vi) Point wise Compliance with the Scope of Work;
  - (vii) Compliance with Technical Specifications/Requirement of the Equipments as per para-4.
  - (viii) Details of Service / Support Infrastructure;
  - (ix) Acceptance of all Terms & Conditions as mentioned in the RFP;
  - (x) Product Brochures containing detailed description of essential technical and performance characteristics of offered equipments;
  - (xi) Audited Balance Sheet and Profit & Loss Account documents for the last 3 Financial years (2011-2012, 2012-2013 and 2013-2014);
  - (xii) Undertaking to provide comprehensive One year On-site Warranty including free replacement of DVR system in case performance is not found satisfactory which may include more than two instances of break down or no performance within the first one year or inefficient / ineffective recording or user unfriendliness of the equipment;
  - (Xiii) Performance of Bank Guarantee format(Appendix- 'H')
  - (Xiv) Undertaking of authenticity for standing DVR system based system/integrated fire detection Alarm System and Burglar Alarm system with auto dialer supplies

**(d) The Commercial Bid must contain the following: -**

- (i) Bill of Material with Pricing Information of all CCTV equipments with various models and software items, with One-year comprehensive on-site warranty with spare parts **(Appendix-'F')**.
- (ii) Rate for Annual Maintenance Charges after warranty period **(Annexure-'G')**

## **7. Bid Evaluation**

The purpose of bid evaluation is to determine: -

- (a) Reputation of the DVR manufacturer in India or abroad for quality and reliability;
- (b) Capability of the proposed DVR to meet functional requirements outlined in the documents;
- (c) Compliance of the SDVR(s) offered with Technical specifications laid down in the tender;
- (d) Compliance with technical requirement of equipment as per para-4 of RFP
- (e) Acceptance of terms and conditions



- (f) Service and support capabilities of the vender;
- (g) Vendor standing i.e. experience in supply and support of similar solutions;
- (h) Vendor meeting the qualification criteria as specified in the tender documents;
- (i) Sound financial condition as judged by the Bank and
- (j) The lowest evaluated responsive bid from amongst the substantially responsive bids received by the Bank. In order to determine the lowest evaluated responsive bid, the Bank shall adopt a systematic evaluation process.

### **7.1. General Evaluation**

1. The Bank will examine the bids against *Bidder's Eligibility Criteria* mentioned in the RFP.
2. The Bank will examine the bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the bids are generally in order.
3. The Bank may waive any minor informality, nonconformity, or irregularity in a bid which does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any bidder.
4. Prior to the detailed evaluation, the Bank will determine the substantial responsiveness of each bid against this RFP. For purposes of these clauses, a substantially responsive bid is one, which conforms to all the terms and conditions of the RFP without material deviations.
5. During evaluation of the bids, the Bank may, at its discretion, ask the bidder for providing clarification on any point mentioned in its bid. The request for clarification and the response shall be in writing, and no change in the prices or substance of the bid shall be sought, offered, or permitted.

### **7.2. Equipment Evaluation**

1. After in house evaluation of technical bids by the Bank, vendors, who meet the requisite criteria, will be short-listed. The short listed vendors will be asked to give performance demonstration of all their equipments viz. Standalone DVR (4/8/16 Channels, Cameras (C/CS Mount / IR / Dome / Pin Hole & Auto-Iris Vari-focal Lenses), Monitors, & their compatibility and accessories viz. wires, switches, cables, conduits etc. All equipments shall be complying with Technical Specifications of the RFP and International quality certifications. All accessories shall be ISI mark or of equivalent quality certifications.
2. Location of the demonstration will be at Head Office, Banda or placed fixed by bank. The Date and time shall be intimated through the Bank's Portal. Maximum seven days notice will be given for the demonstration. The Bank for the short listed bidders will arrange the demonstration and they will participate at their own costs.



3. All equipments and accessories used for the demonstration by the bidders should be the one, which has been quoted by them in their bids as part of the RFP. No chance will be given to re-demonstrate.
4. Commercial bid of only those firms / companies will be opened, which provide satisfactory performance demonstration of their all equipments to the Committee and fulfill all other requirements as enlisted in the RFP.

### **7.3 Commercial Evaluation**

Commercial bids submitted will be opened only for those bidders, who have qualified the general and technical evaluation, their price will be compared and the lowest quoting bidder will be declared as L-1. However the bank shall be under no obligation to accept the lowest or any other offer received in response to this notice and shall be entitled to reject any or all the offers without assigning any reasons whatsoever.

### **8. Award Notification**

The acceptance of a bid, subject to contract, commercial considerations & compliance with all terms and conditions will be communicated in writing by means of placing order at the address supplied by the bidder in its bid. Any change of bidder's address, should therefore be promptly notified to: -

General Manager  
Allahabad UP Gramin  
Bank Head Office- Banda  
**Banda – 210001**  
Phone No. 05192 – 221096  
Fax No. 05192 – 221463  
E-mail: [prop.augb@gmail.com](mailto:prop.augb@gmail.com)

### **9. Bidder's Disqualification**

Any bidder not complying with the bidding process is liable for disqualification at any stage without assigning any reason. Decision of the Bank in this regard shall be final, conclusive and binding on the bidder.

### **10. Terms and Conditions**

All under mentioned terms and conditions for vendors, who participate in this bid, are binding on all. These terms and conditions will also form part of the Purchase order, to be issued to the successful Bidder. All the terms and conditions from (a) to (n) should be stamped and signed and attached with the Technical Bid as acceptance of these terms and conditions.

- (a) **Proposal Ownership**-The bid and all supporting documentation submitted by the bidders shall become the Bank's property and the Bank reserves the right to



accept or reject any request made by any bidder to return or destroy the bid and accompanying documentation.

- (b) **Delivery, Installation and Commissioning of Items**-The vendor shall be responsible for delivery and installation of the ordered item(s) at the site and for making them fully operational at no extra charge within 30 days of the date of purchase order. Appropriate insurance to cover the ordered item(s) for the transit period and till the time of its acceptance by the Bank at the respective site is to be taken by the vendor. The cost of the insurance will be born by the vendor. The Bank shall not be liable for any damage to the equipment, at any stage during supply, installation, commissioning and testing of the equipment. The Bank shall not be liable for any compensation to be paid to the workers on account of any injury or grievous hurt suffered by them, during the execution of work order. Any damage caused to the Bank's property at any stage of supply, installation, commissioning and testing of the equipment shall be borne by the firm. No Advance payment will be made for installation of the system. Bills will be settled only after installation and commissioning of the system to the Bank's satisfaction.

The bidder has to submit an undertaking (format enclosed as Appendix-P) along with the delivered item, signed by the official not lower the company secretary of the system OEM, certifying that all the components / parts / assembly / software used in the Standalone DVR based CCTV Systems i.e. DVR, Camera, Monitor etc. are original with new components / parts / assembly / software and that no refurbished / duplicate / second hand components / parts / assembly / software are used or would be used..

In case of serious discrepancy in equipments supplied, the Bank may cancel the entire purchase order and return the item(s) back to the vendor at vendor's costs and risks. The vendor shall give acceptance within one week from the date of order. Bank has right to cancel the order, if the same is not accepted within the stipulated period from the date of order and the earnest money of the bidder will be forfeited.

- (c) **Payment Terms**: No advance / mobilization amount will be paid to the vendors. 90% of the cost of installation of the equipment will be allowed after installation, successful commencement, functioning of the systems and submission of bills, and verification of quantities.
- (e) **Performance Bank Guarantee**: The empanelled vendor, with whom the Regional Offices place the orders for supply & installation of security systems, will be required to execute a performance guarantee. The Bank guarantee (equivalent to the cost of equipment for which orders are placed by the Bank) will be given by the vendor to the Regional Office. The Bank guarantee will be handed over to the Regional Office within 6 working days of the date of placement of orders by the Bank, failing which the orders will be passed on to the L-2 vendor. This will be valid for a period of 1 year i.e. warranty period. 10% cost of equipment installation, as per the bills submitted will be retained by the Bank and will be released after the warranty period. **Bank Guarantee will be invoked** if the empanelled vendor fails to carry out his obligation mentioned therein.



- (f) **Further Orders:** The Bank may place further orders for supply, installation, and maintenance of security systems at the same rate and terms & conditions as per the Rate Contract entered into with finally selected vendor, within 12 months period from the date of first purchase order. However, if during the said 12 months period, any downward price-revision for any of equipments occurs and then vendor must offer the same to the Bank without any delay and request from the Bank.
- (g) **Order Cancellation:**  
The Bank reserves the right to cancel the purchase order in the event of one or more of the following situations: -
1. Delay in supply, installation and commissioning of equipments, beyond the specified period 30 days
  2. Serious discrepancy in quality of supplied equipments.
  3. In the event of order cancellation, the vendor shall be responsible to take back the faulty equipments at their cost & expenses.
- (j) **Manuals / Guides:** The equipments will have to be supplied with all the manuals / guides in electronic form and / or printed booklet(s) as provided by the respective Original Equipment Manufacturers. All the manuals / guides should be in English only.
- (k) **Hardware Warranty:** The offer must include comprehensive on-site warranty, covering all parts, for minimum 1 year period starting from the date of installation and acceptance of the system by the Bank. Vendor shall be fully responsible for the manufacturer's warranty in respect of proper design, quality and workmanship of all installed equipments covered by the RFP. Vendor must warrant all equipments, against any manufacturing defects during the warranty period. During the warranty period vendor shall maintain the systems and arrange repairing and/or replacement of all defective components at the site for free of charge to the Bank.

Also, the warranty of the equipments procured shall not become void if the Bank further buys any other supplemental equipment from a third party and installs it with these equipments in the presence of the representative of the vendor.

- (l) **Annual Maintenance Contract (AMC):** After expiry of one year of warranty period, the Bank may enter into a contract with the vendor(s) for Post-Warranty support required for proper maintenance of equipments supplied by them. The vendor(s) must undertake to provide for equipments and arrange for spare parts for a minimum period of 4 years after expiry of warranty period. The vendor shall provide service / support within 24 hour of complaint.

The vendor(s) will not outsource the maintenance work assigned by the Bank, to any second party and will arrange attending of all complaints registered by the Bank officials through its own service / support infrastructure only.

The Bank reserves the right to terminate the comprehensive AMC by issuing one month's notice to the concerned vendor(s), if the services rendered by the vendor(s) are



found unsatisfactory. In that case, the vendor(s) will refund the proportionate amount of AMC for the rest of the period of the AMC, if any.

(m) **Support:** The vendor is required to provide sound after-sales service/support by arranging timely attending of calls (within 24 hour) received from the branches/offices where the equipments have been supplied & installed; and problem rectification through competent service engineers. The desired support time should be uniformly maintained at all the sites. To meet up time the vendor has to maintain sufficient inventory of spare parts/equipments at all the support centers to avoid unnecessary delay in obtaining the spare parts/equipments.

The vendor must supply the details of its service/support infrastructure meant for registering the complaints along with the contact numbers like mobile nos., phone nos., electronic mail addresses and names etc. of its service engineers.

(n) **Spare Parts:** Vendor will ensure availability of spare parts for the supplied equipments for a minimum period of 5 years from the time of their acceptance.

(o) **Liquidated Damages:** The Bank expects installation of systems at the site within 30 days of the work order. However, if the vendor commits delay in delivery or installation, within the said period, the vendor will be liable to pay a sum of 1% (one percent) of the order value per site for each week of delay beyond the scheduled installation date by way of liquidated damages.

(p) **Hardware Failure:** If, during the warranty period as well as AMC period, any equipment fails to function properly four or more times during a quarter due to any reason except force majeure event, the vendor shall arrange replacement of the same by new equipment of same or higher configuration, at no cost to the Bank.

(q) **Indemnity:** Vendor shall indemnify, protect and save the Bank against all claims, losses, costs, damages, expenses, action suits and other proceedings, resulting from infringement of any patent, trademark, copyright etc. or such other statutory infringements in respect of all the network equipments supplied by it.

(r) **Publicity:** The vendor shall ensure that the name of the Bank does not appear in any of its advertisements, product demonstrations, sales promotion schemes, or any publicity initiatives, without obtaining explicit written permission of the Bank in this regard. The Bank, however, reserves the right to reject any such request made by vendor.

(s) **Suspension of Work:** The Bank reserves the right to suspend and reinstate execution of the whole or any part of the work without invalidating the provisions of the contract. The Bank will issue orders for suspension or reinstatement of the work to the vendor in writing. The time for completion of the work will be extended suitably to account for duration of the suspension.





(t) **Guarantees**: Vendor should guarantee that the equipments delivered to the Bank are brand new. All equipments must be sealed box-packed and supplied with their original and complete electronic and / or paper printed documentation.

(u) **Force Majeure**: The vendor shall not be liable for forfeiture of its performance security, liquidated damages or termination for default, if and to the extent that it's delay in performance or other failure to perform its obligations under the contract is the result of an event of Force Majeure. For purposes of this Clause, "Force Majeure" means an event beyond the control of the Vendor and not involving the vendor's fault or negligence and not foreseeable. Such events may include, but are not limited to, Acts of God or of public enemy, acts of Government of India in their sovereign capacity, acts of war, fire, floods, strikes, lock- outs and freight embargoes.

If a Force Majeure situation arises, the vendor shall promptly notify the Bank in writing of such conditions and the cause thereof within twenty calendar days. Unless otherwise directed by the Bank in writing, the vendor shall continue to perform its obligations under the Contract as far as it is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

(v) **Resolution of Disputes**: The Bank and the vendor shall make every effort to resolve amicably, by direct informal negotiation, any disagreement or dispute arising between them under or in connection with the contract. If after thirty days from the commencement of such informal negotiations, the Bank and the Vendor are unable to resolve amicably a contract dispute; either party may require that the dispute be referred for resolution by formal arbitration.

All questions, disputes or differences arising under and out of, or in connection with the contract, shall be referred to two Arbitrators: one Arbitrator to be nominated by the Bank and the other to be nominated by the Vendor. In the case of the said Arbitrators not agreeing, then the matter will be referred to an umpire to be appointed by the Arbitrators in writing before proceeding with the reference. The award of the Arbitrators and in the event of their not agreeing, the award of the Umpire appointed by them shall be final and binding on the parties. The Arbitration and Reconciliation Act, 1996 shall apply to the arbitration proceedings and the venue & jurisdiction of the arbitration shall be Banda.



**BIDDER’S GENERAL INFORMATION**

**(Information required (Information to be filled by the Bidder))**

1. Name of the bidder: \_\_\_\_\_

2. Year of commencement of business: \_\_\_\_\_

3. Whether ISO? : Yes / No  
If yes, details: \_\_\_\_\_

4. Constitution of the bidder (Tick mark the applicable): Limited Company, Private Limited Company, Partnership, Sole Proprietorship or any other type \_\_\_\_\_

5. Bidder’s Registered Address: \_\_\_\_\_

6. E-mail / Phone / Fax nos: E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_

: Phone Nos: \_\_\_\_\_

7. Details of authorized representative(s): \_\_\_\_\_

8. Name(s) and addresses of Director(s): \_\_\_\_\_

9. Whether registered with the Registrar of Companies/ Registrar of Firms? \_\_\_\_\_  
If so, mention number and date: \_\_\_\_\_

10. Whether Registered for VAT purposes? \_\_\_\_\_  
If yes, mention number and date: \_\_\_\_\_  
(Attach copies of VAT clearance certificate).

11. Is the firm a Manufacturer / Dealer / Distributor of CCTV systems.  
(Attach authenticated copies): \_\_\_\_\_

12. Net Profit (Rupees. In lacs)

During FY 2011-12: \_\_\_\_\_  
During FY 2012-13: \_\_\_\_\_  
During FY 2013-14: \_\_\_\_\_

13. Total Turnover (Rupees. In Crores)

During FY 2011-12: \_\_\_\_\_  
During FY 2012-13: \_\_\_\_\_  
During FY 2013-14: \_\_\_\_\_



15. Revenue earned from sale of equipments(CC TV) (Rupees in Crore)

During FY 2011-12: \_\_\_\_\_  
During FY 2012-13: \_\_\_\_\_  
During FY 2013-14: \_\_\_\_\_

16. No. Of Service Centers: \_\_\_\_\_  
(Attach list of the Centers, their addresses, Contact person and Tele & Mobile Nos)

### **DECLARATION**

1. I / We have read the instructions appended on the Performa and I / We understand that if any false information is detected at a later date, any future contract made between ourselves and Allahabad UP Gramin Bank on the basis of the information given by me / us can be treated as invalid by the bank and I / we will be solely responsible for the consequences.
2. I / We agree that the decision of the Allahabad UP Gramin Bank in selection of Contractors will be final and binding on us.
3. All the information furnished by me hereunder is correct to the best of my knowledge and belief.
4. I / We agree that I / We have no objection if enquiries are made about the works listed by me / us in the accompanying sheets.
5. I / We understand that the amount of Earnest Money deposit shall be forfeited if I / We fail to accept the purchase order that may be awarded as L-1 bidder, or failure to carry out the obligations for installation of the CCTV System, Fire Alarm and Burglar Alarm Systems.

**Signature**

**Seal of the Bidder**



**APPENDIX – ‘B’**

**TECHNICAL COMPLIANCE SHEET FOR 4/8 CHANNEL STANDALONE DVR**

MAKE: \_\_\_\_\_ MODEL: \_\_\_\_\_

	SPECIFICATION	COMPLIANCE	REMARKS
<b>System</b>			
Main Processor	Dual Core Embedded Processor		
Operating System	Embedded Linux		
<b>Video</b>			
Input	BNC		
Standard	NTSC(525 linrd, 60f/s), Pal625 line, 50f/s)		
Loop output	8 channel		
<b>Audio</b>			
Input	4 /8 channel BNC		
Output	1 channel BNC		
Two way talk	1channel input, 1channel output, BNC		
<b>Display</b>			
Interface	1HDMI, 1VGA, 1Spot, BNC(1.0Vp-p, 75)		
Resolution	1920 ×1080, 1280×1024, 1280 ×720, 1024 ×768		
Display Split	1/4/8/9		
Privacy Masking	Rectangular Zones for each camera		
OSD	Camera Title, Time, Video Loss, Camera Lock, Motion Detection, Recording		
<b>Recording</b>			
Video/ Audio Compression	H.264		
Resolution	960H, D1/4CIF, 2 CIF, CIF, QCIF		
Record Rate	1-25/30 fps( Main Stream), Extra stream- CIF/QCIF( 1-25/30 fps)		
Bit Rate	48-3072 kb/s		
Record Mode	Manual, Schedule( Regular/ continuous), MD, Alarm, stop		
Record Interval	1-120 min, pre-record: 1-30sec, post record: 10-300 sec		
<b>Video Detection and Alarm</b>			
Trigger Events	Recording, PTZ, Tour, Alarm, Video push, e-mail, FTP, spot, buzzer		
Video Detection	Motion Detection, MD Zones, Video		



	loss, Camera Blank		
Alarm in put	8 channel		
Relay out Put	6 channel		
<b>Playback &amp; Back up</b>			
Sync Playback	1/4/9		
Search Mode	Time Date, Alarm, MD & Exact search, Smart search		
Play back functions	Play, Pause, stop, rewind, fast play, slow play, next – previous file, next-previous camera, full screen, digital zoom		
Back up mode	USB Device, eSATA/ Network		
<b>Network</b>			
Ethernet	RJ-45 port		
Network Functions	HTTP, TCP/IP, UPNP, RTSP, UDP, SMTP, NTP, DHCP, DNS, PPPOE, DDNS, FTP, IP filter, Alarm server		
Max. User access	10 users		
<b>Storage</b>			
Internal	4 SATA port( 3 HDDs+1CD/DVD-RW) upto 8 TB		
External	1 eSATA port( Max 4 SATA HDDs)		
<b>Auxiliary Interface</b>			
USB Interface	2 port ( both in front) USB2.0		
RS232	1 port		
RS485	1 port		
<b>General</b>			
Power supply	AC 100-240 V, 50/60 Hz		
Quality Certification	CE/ FCC/ UL		
Up-gradation	Software up gradation via USB flash memory stick		
Storage	2 TB Hard Disk for keeping minimum 90 days of recording		

Signature

Seal of the bidder

**APPENDIX – ‘C’****TECHNICAL COMPLIANCE SHEET  
FOR CAMERAS / MONITOR / ACCESSORIES**

<b>SL. NO.</b>	<b>Branded Cameras with following specifications</b>	<b>COMPLIANCE YES / NO</b>	<b>REMARKS IF ANY</b>
1.	<b><u>C Mount Cameras</u></b> -1/3" CCD High Resolution 700 TVL Camera without Lens, in appropriate Housing.		
2.	<b><u>Lens:</u></b> Auto Iris Vari-focal Lens 3.5 mm to 8.0 mm for C/CS Mount camera.		
3.	<b><u>Dome Camera:</u></b> 1/3" Super HAD CCD Color High Resolution, 800 TVL, with 3.6 mm Wide Angle Lens, 12 Volts		
4.	<b><u>IR Camera:</u></b> 1/3" Color CCD, DSP, IR Weather proof, Bullet Camera, 800 TVL, 48 LEDs, 6.1 mm Lens, 12 Volts, Bracket Management.		
6.	<b><u>Monitor:</u></b> 19 " TFT		
7.	<b><u>Cable:</u></b> RG-59 U Video Coaxial Cable in PVC Conduit Pipe & 2 Core 14-strand Power Cable in PVC Conduit Pipe.		

Signature

Seal of the bidder



**APPENDIX-'D'**

**Technical Specifications – Standalone Digital Video Recorder System**

SN	Components/ Features	Technical Specification	Mention yes	Information to be furnished
1	DVR Model Name/Model Number	24X7 Operations Digital Video Recorder		Model No. Make Dimension All certification documents to be enclosed
1.1		DVR Should be UL/CE/FCC certified		
1.2				

Sr No	A. Requisite DVR Specifications
1.	Operating System: Linux. Embedded MCU
2.	DVR software should have Text Overlay feature / capability i.e. details of ATM ID, Card No, Transaction No, Date & Time etc duly superimposed on the image
3.	4/8/16 Channel DVR with Text Overlay will be installed at the branches will be installed
4.	DVR should be system embedded with <b>H.264</b> video compression algorithm
5.	4/8/16 Channel DVR 100/200/400 fps-PAL & 120/240/480 fps-NTSC
6.	Display on line resolution / preview resolution 720x576 NTSC
7	System should be robust and capable of working in 24x7 environment
8	System should be scalable / upgradeable.
9	Support Multi Zone Motion Detection.
10	Support multilevel Pass Word for Operation, setup and Remote Access
11	Support Waterproof marking to ensure tamper proof recording of images
12	Support tampering detection alarm function to indicate tempering of DVR / cameras. Visual indication for local faults, disk full, malfunction etc.
13	Provision for 3HDD + DVD- RW/
14	Data storage with 2 TB HDD for 90 days. Data recycling on FIFO basis.
15	Support video signal loss alarm. System should do health check of all cameras
16	Support position configurable to OSD and LOGO
17	Support Real Time and Motion based Recording
18	Support HDD Sleep Mode
19	Support FAT 32 File System
20	Support USB flash disk, USB hard disk, USB DVD -RW/ CD-RW for backup
21	Support monitor video output, VGA output.
22	Support playback in various modes fast, slow, pause, forward, backward, frame-by-frame.
23	Support TCP, UTP, RTP, PPPoE, Multicast, DHCP etc
24	Provision for ADSL, PSTN, Leased Line, Broad Band
25	Remote Play back, Download the recorded files in DVR



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26	System should have file player software so that back up can be auto played on any PC using Windows Media Player
27	Vendor should provide Central Monitoring Station (CMS) software free of cost and this software should be compatible to CMS software of third party, as well
28	System should carry UL/FCC/CE certification
	<b>B. Camera</b>
29	Camera Inputs with colour
30	Recording Mode-continuous/time lapse/even motion
31	Recording Rate upto 25/30 fps for NTSC/PAL
32	Playback upto 25/30 fps for NTSC/PAL
33	Playback search-Date/Time/Camera/Alarm/Motion
34	Playback Mode – x2, x4, x12 Fast Play: X1/2, x1/4, x1/25 Slow play
35	Schedule Manual/Alarm/Circular recording mode.
	<b>C. Power Supply</b>
36	Powersource-110-230 VAC/50Hz, Power consumption-45W
	<b>D. Civil Work</b>
38	Wall mounting of DVR Unit & HUB/Switch on a rack
39	Cabling and Electrical work as required
	<b>E. Remote Monitoring Features</b>
40	Loss of Video or No Video
41	Power Off / Link Failure
42	Camera unfocussed
43	Failure of critical components
44	Transaction failure
45	Monitor Deliberate Tampering of Components
	<b>F. General Requirements</b>
46	Warranty for one year
47	Post warranty AMC for 4 years
48	Support for retrieval of images for dispute resolution
49	Necessary software for retrieval of Data from the DVR Hard Disc

Signature

Seal of the bidder





**APPENDIX-'E'**

**OTHER MANDATORY REQUIREMENTS**

- 1) All imported products, e.g. Cameras, DVRs should carry quality certification i.e. CE / FCC / UL. (Copies to be enclosed) and all Cable and PVC conduit i.e. ISI Mark (Should be marked as Annexure-1)
- 2) Products should be from ISO certified Manufacturer & Supplier. (Copies to Be Enclosed) (Should be marked as Annexure-2)
- 3) Copies of Back-To-Back Authorized Dealership Certificates to Be Enclosed (Should be marked as Annexure-3).
- 4) Local Address & Telephone Number of All Service Centers should be provided (Should be marked as Annexure-4).
- 5) Copies of ST / CST / VAT / Regn. No. (Should be marked as Annexure-6)
- 7) Copy of PAN No. Registration (Should be marked as Annexure-7)
- 8) Brochures / Technical Data Sheets of products offered (Should be marked as Annexure-8.1, 8.2, 8.3 etc).

**Signature**

**Seal of the bidder**



**APPENDIX-F**

**COMMERCIAL BID-FOR STANDALONE DVR BASED CCTV SYSTEM**

SL.NO.	ITEM DESCRIPTION	MAKE / MODEL / Country of Origin	UNIT RATE (RS.)
1	4 Channel Standalone DVR, with Built in 90 days recording provision as per the Technical Compliance Sheet.		
2	8 Channel Standalone DVR, with Built in 90 days recording provision as per the Technical Compliance Sheet.		
3	16 Channel Standalone DVR with Text overlay feature, Built in 90 days recording provision as per the Technical Compliance Sheet.		
4	Monitor: 19" TFT for Standalone DVR		
5	C/CS Mount Camera: 1/3" CCD, High Resolution Color with 700 TVL Cameras as per Technical Compliance Sheet.		
6	Infra-Red Camera: 1/3" Color CCD, DSP, IR Weatherproof, Bullet Camera, 800TVL, 48LEDs, 6.1mm Lens, 12Volts, Bracket Management		
7	Dome Camera: 1/3" CCD, 800 TVL, 0.5 Lux, 3.6 mm, Fixed lens		
9	Auto Iris Varifocal Lens 3.5 mm to 8.0 mm		
10	RG-59 U Video Coaxial Cable & 2 Core 14-strand Power Cable in PVC Conduit Pipe.		
11	Installation Charges for each branch		
12	Warranty Period		
13	Sales Tax (Central or Local) in percentage		
14	Service Tax in percentage		
15	Annual Maintenance Charges after warranty period to include 4 mandatory quarterly visits and all emergency calls (excluding the cost of spares and components)		

**Signature**

**Seal of the bidder**



**APPENDIX-'G'**

**COMPREHENSIVE ANNUAL MAINTENANCE CHARGES INCL EXISTING SYSTEMS**

Sr .N o	Annual Maintenance Charges (after Warranty Period)	Comprehensive AMC Charges for 4/8/16 Channel Standalone DVR based CCTV	Comprehensive AMC Charges for Standalone 4 Channels DVR for ATMs
1	2 <sup>nd</sup> year	4 Channel- 8 Channel- 16 Channel-	
2	3 <sup>rd</sup> year	4 Channel- 8 Channel- 16 Channel-	
3	4 <sup>th</sup> year	4 Channel- 8 Channel- 16 Channel-	
4	5 <sup>th</sup> year	4 Channel- 8 Channel- 16 Channel-	

Note:

1. If any system becomes defective and is required to be taken to workshop, firm will install a standby system till the repaired system is re-installed.
2. AMC will comprehensive in nature which include all kind of spare parts incl ports etc.
3. During AMC period, four mandatory visits by technician of the firm will be required in addition to emergency visits.
4. Fixed amount for AMC should be quoted and not in %.

**Signature**

**Seal of the bidder**




## **Performa for Performance Bank Guarantee**

**The General Manager  
Allahabad UP Gramin Bank  
Regional Office  
Banda**

In consideration of Allahabad UP Gramin Bank (hereinafter called "the said Purchaser") having its office at the aforesaid address, having agreed to purchase/engage \_\_\_\_\_ from \_\_\_\_\_ having its office at \_\_\_\_\_ (hereinafter called "the said

Supplier/Vendor/Contractor)" under the terms and conditions of an Agreement dated \_\_\_\_\_ (hereinafter called "the said Agreement").

Towards the security for the due fulfillment of the terms and conditions contained in the said Agreement, it has been agreed by the said Supplier/Vendor/Contractor shall provide a bank Guarantee for Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only).

We \_\_\_\_\_ (indicate the name of the bank) (hereinafter referred to as "the Bank") at the request of \_\_\_\_\_ (Supplier/Vendor/Contractor) do hereby undertake and guarantee to pay to the Purchaser an amount not exceeding Rs. \_\_\_\_\_ (either in lump sum or in parts) against any loss or damage caused to or suffered or would be caused to or suffered by the Purchaser by reason of any breach by the said Supplier/Vendor/Contractor(s) of any of the terms or conditions contained in the said Agreement. Unless repugnant to the context or meaning there of, expressions, Purchaser, Supplier/Vendor/Contractor, Bank shall mean and include their heirs, representatives, successors, executors, administrators, assigns, etc., as may be applicable,

1. The Bank does hereby undertakes to pay the amount(s) due and payable under the guarantee without any demur, merely on a demand from the Purchaser stating that the amount(s) claimed is/are due by way of loss or damage caused to or would be caused to or suffered by the Purchaser by reason of breach by the said Supplier/Vendor/Contractor(s) of any of the terms or conditions contained in the said Agreement or by reason of the Supplier/Vendor/Contractor(s) failure to perform its obligations under the said Agreement. Any such demand made by the Purchaser on the Bank shall be conclusive as regards the amount(s) due and payable by the Bank under this guarantee, whether made in one go or in parts. However, Bank's liability under this guarantee shall in totality be restricted to an amount not exceeding Rs. \_\_\_\_\_, whether or not invoked or if invoked, in part or otherwise.

2. The Bank undertakes to pay the Purchaser any money so demanded notwithstanding any dispute or disputes raised by the Supplier/Vendor/Contractor(s) or any suit or proceedings pending before any Court or Tribunal relating thereto. Thereby meaning that Bank's liability under the present guarantee shall be absolute and unequivocal in any circumstances what so ever, if called upon to pay by the Purchaser. However our liability shall not exceed in Rs. \_\_\_\_\_ (in words)

3. The Bank further agrees that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said Agreement and that it shall continue to be enforceable till all the dues and or advances made by the Purchaser under or by virtue of the said Agreement have been fully paid and its claims satisfied or discharged or till \_\_\_\_\_, the Purchaser certifies in writing that the terms and conditions of the said Agreement have been fully and properly carried out by the said Supplier/Vendor/Contractor(s) and accordingly the Purchaser discharges this guarantee, either in writing or by returning the Original Guarantee Bond or till its expiry whichever is earlier to the Bank.



ALLAHABAD UP GRAMIN BANK, H.O. BANDA

4. The Bank before the release of the Bank Guarantee Bond in original by the purchaser and before the expiry of this guarantee, as per clause 3 of this Guarantee Bond, may renew this guarantee for the same period as was initially requested upon for this guarantee or for any shorter period, at the option of the purchaser, under intimation to the vendor.

5. The Bank further agrees with the Purchaser that the Purchaser shall have the fullest liberty without Bank's or Supplier/Vendor/Contractor(s) consent and without affecting in any manner Bank's obligations hereunder to vary any of the terms and conditions of the said Agreement or to extend time of performance by the said Supplier/Vendor/Contractor(s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the Purchaser against the said Supplier/Vendor/Contractor(s) and to forbear or enforce any of the terms and conditions relating to the said agreement and the Bank shall not be relieved from its liability by reason of any such variation, or extension being granted to the said Supplier/Vendor/Contractor(s) or for any forbearance, act or omission on the part of the Purchaser or any indulgence by the Purchaser to the said Supplier/Vendor/Contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving the Bank, in any manner what so ever.

6. This guarantee will not be discharged during its currency due to the change in the constitution of either the Bank or the Purchaser or the Supplier/Vendor/Contractor(s), in any manner what so ever.

7. The Bank lastly undertakes not to revoke this guarantee during its currency or extensions there of, except with the previous consent of the Purchaser, in writing or otherwise than as is provided in this Guarantee.

8. The Bank also agrees that the Purchaser at its option shall be entitled to enforce this Guarantee against the Bank as its principal debtor in first instance without proceeding against the said Supplier/Vendor/Contractor(s), and notwithstanding any security or other guarantees that the Purchaser may have in relation to or in relation to the Supplier/Vendor/Contractor(s) liabilities from time to time, as this guarantee constitutes a separate, distinct and independent contract between the Bank and the Purchaser.

9. Any officer of the Purchaser of the rank of Senior Manager or above, duly authorized in this regard, shall be competent to issue demand/notice or to issue any appropriate instructions, as the circumstances may warrant, to the Bank under this Guarantee, which the Bank shall have to comply immediately and forthwith, without raising any dispute or question/s in regard there to, in any manner what so ever. Notwithstanding any thing contained here in above:

a) The liability of the Bank under the guarantee shall not exceed Rs. \_\_\_\_\_ (in words).

b) This Bank Guarantee shall be valid till either till \_\_\_\_\_ or till the issue of a fresh Bank Guarantee to the Purchaser with a extended period in lieu thereof or till the Purchaser certifies in writing that the terms and conditions of the said Agreement have been fully and properly carried out by the said Supplier/Vendor/Contractor(s) and accordingly the Purchaser discharges this guarantee, in writing and by returning the Original Guarantee Bond to the Bank.

c) The bank before the release of the Guarantee Bond in Original by the purchaser and before the expiry of this guarantee may at its option renew this guarantee for the same period as was initially agreed upon for this guarantee or any shorter period, at the option of the purchaser, under intimation to the vendor.

d) The Bank is liable to consider any notice for invocation of Bank Guarantee as a default by the Supplier/Vendor/Contractor(s) and shall be under an obligation to pay to the Purchaser the entire amount of Guarantee or any part there of under this Bank Guarantee only and only if the Purchaser serves upon the Bank a written claim or demand before the expiry of either the Bank Guarantee or any extended period/s under this Bank Guarantee, as the case may be.

Notwithstanding anything contained herein our liability under this Bank guarantee shall not exceed Rupees ...../- (Rupees ..... Only) This Bank guarantee shall



ALLAHABAD UP GRAMIN BANK, H.O. BANDA

be valid up to ..... and we are liable to pay the guaranteed amount or any part thereof under this Bank Guarantee only and only if you serve upon us a written claim or demand on or before .....

This guarantee will be returned to us as soon as the purpose for which it is issued is fulfilled.

Dated the \_\_\_\_\_ day of \_\_\_\_\_.

**Signature**

**Name**

**Designation with Bank stamp**



(Refer to Para of Terms and Conditions)

**Undertaking of Authenticity for Standalone DVR based CCTV System**

Sub: Supply of Standalone DVR based CCTV System

Ref: 1. Your Purchase Order No-----dated -----  
2. Our invoice no./ Quotation no. -----dated -----

With reference to the Standalone DVR based CCTV System being supplied / quoted to you vide our invoice no cited above.

We hereby undertake that all the components / parts / assembly / software used in the Standalone DVR based CCTV under the above like Hard Disk, Monitors, Cameras etc are / shall be original new components / parts / assembly / software only, from respective OEMs of the products and that no refurbished / duplicate / second hand components / parts / assembly / software are being used or shall be used.

We also undertake that in respect of licensed operating system if asked for by you in the purchase order, the same shall be supplied along with the authorized license certificate (eg Product Keys on Certification of Authenticity in case of Operating System) and also that it shall be sourced from the authorized source).

Should you require, we hereby undertake to produce the certificate from our OEM supplier in support of above undertaking at the time of delivery / installation. It will be our responsibility to produce such letters from our OEM Supplier's at the time of delivery or within a reasonable time.

In case of default and we are unable to comply with above at the time of delivery or during installation, we agree to take back the systems without demur, if already supplied and return the money if any paid to us by you in this regard.

We (system OEM name) also take full responsibility of both Parts & maintenance service as per the content even if there is any defect by our authorized Service Center.

Authorized signatory

Name:

Designation:

Place:

Date: